

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26th January 2017** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider co-option to the Parish Council to fill the current vacancy.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 23rd November 2016.
 - b. Minute action summary review.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st December 2016
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. 2017/18 Budget and Precept (Chairman/Responsible Finance Officer)** **8.10pm**
 - a. To consider the draft budget and agree precept request for 2017/18.
 - b. To consider Reserves Policy
- 7. Appointment of Internal Auditor (Clerk)** **8.25pm**

To consider and agree Internal Auditor appointment for year ending 31st March 2017
- 8. Annual Insurance Renewal (Clerk)** **8.30pm**
 - a. To review cover and agree renewal of policy.
 - b. To review risk assessment procedures.
- 9. Planning (Cllr. Richmond/Chairman)** **8.40pm**
 - a. To consider report on current applications.
 - b. To receive update on AVL Norton Road planning proposals
- 10. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **8.45pm**

To consider update and actions.
- 11. Southern Link Road Improvement Works and Crossing Points (Cllr. Turvey)** **9.00pm**

To consider update and actions.
- 12. Adoption/Maintenance of Development by Garden Centre (Cllr. Turvey/Clerk)** **9.10pm**

To consider update and actions regarding adoption and maintenance of open spaces and play area.
- 13. Neighbourhood Plans (Cllr. Turvey)** **9.15pm**

To consider update from steering group, including group responsibilities and Plan production process.
- 14. Employment Matters (Cllr. Turvey/Clerk)** **9.20pm**

To consider any reports/updates/actions.
- 15. Parish Hall Recreation Facilities and Outside Space (Cllr. Brooker/Cllr. Dawson/Clerk)** **9.25pm**

To consider updates including development of outside space, playing field drainage, painting of metal fencing/gate, re-location of the Pre-school container, additional field access point and play area fire.

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| 16. Parish Hall (Cllr. Fincher) | 9.35pm |
| To consider report from landlord representatives, including coffee shop update, actions and draw down of New Homes Bonus coffee shop funding. | |
| 17. Allotments (Cllr. Sparling/Clerk) | 9.45pm |
| To consider update and actions. | |
| 18. Public Rights of Way (Cllr. Turvey/Clerk) | 9.50pm |
| To consider update and actions. | |
| 19. Parish Council Newsletter (Clerk) | 9.55pm |
| Items for the spring edition are required by 1 st February. | |
| 20. Bus Services (Cllr. Hughes/Cllr. Sparling) | 10.00pm |
| a. To consider update regarding new 382 services and actions. | |
| b. To consider feedback regarding school bus drop off locations and actions | |
| 21. Worcester Norton Sports Club (Cllr. Turvey) | 10.15pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters. | |
| 22. Highways and Drainage Matters (Cllr. Turvey/Clerk/Cllr. Brooker) | 10.20pm |
| To consider updates/reports on highway and drainage matters and actions. | |
| 23. Worcs CC Local Transport Plan (Chairman) | 10.30pm |
| To consider consultation and the Council's response (due by 17 th March) | |
| 24. Kempsey Neighbourhood Plan (Cllr. Turvey) | 10.35pm |
| To consider Regulation 16 consultation and the Council's response (due by 24 th February). | |
| 25. Worcestershire Minerals Local Plan (Chairman) | 10.40pm |
| To consider third stage consultation and the Council's response (due by 8 th March) | |
| 26. Parish Council Owned Lands (Cllr. Turvey/Cllr. Brooker) | 10.45pm |
| To receive update and consider registration of other parcels of Parish Council owned land. | |
| 27. Finance (Chairman) | 10.50pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider a donation towards the cost of refreshments for the after pantomime party. | |
| c. To consider costs to increase cutting schedule for field adjacent to Coppice Cottage. | |
| 28. Correspondence for Information (Chairman/Clerk) | 10.55pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 29. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | 11.00pm |
| 30. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 31. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 32. Dates of next meeting | |
| 16th February. | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

20th January 2017

PLANNING APPLICATIONS – January 2017

Approvals

**Beechwood House, Pershore Rd,
High Park, Whittington
Ref: W/16/02548/PP**

Oak framed garden room extension, and side porch – amendment to planning permission W/16/00118/PP

Refusals - None

Other

**Cooksholme Farm,
3 Wadborough Road,
Littleworth. W/16/02262/PN**

General purpose agricultural building for storage of feed and equipment. Parish Council supports. Withdrawn by applicant.

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**23 St James Close, Littleworth
Ref: W/16/02858/PP**

Proposed single storey rear extension to form a new kitchen/cloakroom/utility. Demolish existing garage and form new garage with ancillary accommodation at first floor level. Parish does not object, but points raised for consideration.

**Granary Barn House, Hatfield Lane,
Hatfield. Ref: W/16/02649/PP**

Extension to form additional ground floor accommodation. Parish supports with conditions

Internal Consultation - None