

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 27th September 2018** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider applications for co-option.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 25th July 2018.
 - b. Review of minute action summary.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31st August 2018
 - iii. 2017/18 financial year end and annual audit process
 - iv. VAT return
 - c. West Mercia Police and PACT (Police/Cllr. Kelly)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. The General Data Protection Regulation (GDPR) (Clerk/Cllr. Kelly)** **8.15pm**
To receive update regarding the action plan to achieve compliance.
- 7. Planning (Cllr. Richmond/Chairman)** **8.25pm**
 - a. To consider report on current applications.
 - b. To consider response to SWDP Development Boundary Review Proposed Methodology Consultation (response submission deadline 8 October).
- 8. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.35pm**
To consider reports of anti-social behaviour and suggestions to alleviate.
- 9. Parish Hall Recreation Facilities and Outside Space (Car Park Resurfacing Group/Clerk)** **8.45pm**
To consider reports/updates/actions, including drainage work, grit bin purchase, car park re-surfacing proposals, tree maintenance quotes/report and request for removal of fir tree by pumping station.
- 10. Parish Council Website Development (Chairman/Clerk)** **9.00pm**
To consider maintenance and development of the website.
- 11. War Memorial Maintenance (Chairman/Clerk)** **9.05pm**
To consider maintenance of War Memorial and grant funding awarded.
- 12. Norton Pre-school (Chairman/Clerk)** **9.15pm**
To consider update regarding draft lease.
- 13. Worcester Parkway Station (Chairman/Cllr. Turvey)** **9.20pm**
To consider update and actions, including Parkway Active Travel Corridor proposals.
- 14. Southern Link Road Works & Crossing Points (Chairman/Cllr. Turvey)** **9.30pm**
To consider update and actions.

- 15. Public Open Space/Verge Maintenance, Highways and Drainage Matters** (Chairman) **9.35pm**
To consider updates/reports/feedback and actions, including Worcs CC proposal for removal of hedge by Crookbarrow Road/Salamanca Drive roundabout.
- 16. Neighbourhood Plan** (Cllr. Lucas) **9.45pm**
To consider update from steering group.
- 17. Employment Matters** (Chairman/Clerk) **9.50pm**
To consider recommendations following Assistant Clerk annual performance review and salary scale benchmarking exercise.
- 18. Allotments** (Cllr. Kelly) **9.55pm**
To consider update and actions.
- 19. Public Rights of Way** (Cllr. Turvey – Parish Paths Warden) **10.00pm**
To consider update and actions.
- 20. Bus Services/Littleworth Bus Shelter** (Chairman/Clerk) **10.05pm**
To consider update and actions.
- 21. Parish Hall** (Cllr. Fincher – Parish Council Chairman and Chair of the Hall Trustees) **10.15pm**
- a. To consider report from Parish Council representative, including 2017/18 year end accounts.
 - b. To consider overview of Parish Hall lease and trust deed.
- 22. The Norton Worcestershire Regiment Group** (Chairman/Clerk) **10.25pm**
To consider update and New Homes Bonus funding consultation (closes 24 September).
- 23. Worcester Norton Sports Club** (Chairman) **10.30pm**
To consider any update and actions relating to WNSC redevelopment plans/associated matters.
- 24. Parish Council Owned Lands** (Chairman) **10.35pm**
To receive update and consider any actions.
- 25. The Wychavon Chairman’s Diamond Jubilee Community Recognition Award 2018/19** **10.40pm**
To consider nominations.
- 26. Finance** (Chairman) **10.45pm**
- a. To consider payments to be made/confirmed.
 - b. To consider renewal of Open Spaces Society annual membership (cost £45).
- 27. Correspondence for Information** (Chairman/Clerk) **10.50pm**
Items of correspondence will be available for inspection at the meeting.
- 28. Clerk’s report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk) **10.55pm**
- 29. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 30. Councillors’ reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 31. Dates of next meeting**
Parish Council Meeting: 18th October 2018

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-Juxta-Kempsey Parish Council
21st September 2018

PLANNING APPLICATIONS – September 2018

Approvals

**Norton Hall Nursing Home,
Woodbury Park, Norton
Ref: W/18/01232/FUL**

To continue the use of a porta cabin for office and administration space as previously approved in application W/15/00890/CU. Parish supports.

**43 Mandalay Drive, Norton
Ref: W/18/01233/HP**

Two storey rear extension. Parish Council supports with concerns regarding scale.

**25 The Hidage, Littleworth
Ref: W/18/01317/HP**

Side single storey Extension to form a kitchen & utility. Parish Council supports.

**Grange Farm, Hatfield Lane
Ref: W/18/01726/AGR**

Application for prior notification of agricultural development for a steel framed hay barn.

Refusals

**Arkil, Wadborough Road,
Littleworth. Ref: W/18/00949/FUL**

Demolish office and construct a 3 bedroom bungalow. Parish support subject to neighbours' views.

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close, Cranesbill
Drive, Broomhall Green & A4440
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Lavender Cottage, Woodbury Lane,
Norton. Ref: W/18/00395/CLE**

Application for a Lawful Development Certificate for an existing use - use of outbuilding. Parish Council objected to.

**EnviroSort, Off Woodbury Lane,
Norton
Ref: Worcs CC 18/000035/CM**

Application to vary conditions 2 (approved drawings), 14 (control of noise), 18 (control of odour), 29 (control of external operations) and 32 (closing of doors) of planning permission reference number 14/000050/CM, dated 26 March 2015 to facilitate amendments to the EnviroSort facility and its operation. Parish does not support. To Worcs CC Planning Committee meeting 25 Sept 2018

Internal Consultation

**St James the Great Church, Norton
Ref: W/18/01801/FUL**

New external render finishes to tower, and stone repairs

**Jockey Orchard, rear Closes Cottage
Hatfield Bank. Ref: W/18/01819/FUL**

Change of use of land to equine use and erection of 2 stables for private use only

Other

**1 Brockhill Cottage, Brockhill Lane,
Norton. Ref: W/18/01151/HP**

Two storey side and rear and single storey rear extensions. WITHDRAWN BY APPLICANT.

**St James the Great Church, Norton
Ref: W/18/01802/LB**

New external render finishes to tower, and stone repairs - Listed Building Consent. WITHDRAWN BY APPLICANT.