

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th October 2018** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider applications for co-option.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 27th September 2018.
 - b. Review of minute action summary.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 30th September 2018
 - iii. 2017/18 financial year end and annual audit process
 - c. West Mercia Police and PACT (Police/Cllr. Kelly)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. The General Data Protection Regulation (GDPR) (Clerk/Cllr. Kelly)** **8.15pm**
To receive update regarding the action plan to achieve compliance.
- 7. Planning (Cllr. Richmond/Chairman)** **8.25pm**
To consider report on current applications.
- 8. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.30pm**
To consider update on anti-social behaviour and suggestions to alleviate.
- 9. Parish Hall Recreation Facilities and Outside Space (Car Park Resurfacing Group/Clerk)** **8.40pm**
To consider reports/updates/actions, including proposals for car park re-surfacing, drainage work and tree maintenance quotes/report.
- 10. Norton Pre-school (Chairman/Clerk)** **9.00pm**
To consider update regarding draft lease.
- 11. Worcester Parkway Station (Chairman/Cllr. Turvey)** **9.05pm**
To consider update and actions, including Parkway Active Travel Corridor proposals.
- 12. Southern Link Road Works & Crossing Points (Chairman/Cllr. Turvey)** **9.10pm**
To consider update and actions.
- 13. Public Open Space/Verge Maintenance, Highways and Drainage Matters (Chairman)** **9.15pm**
To consider updates/reports/feedback and actions, including Worcs CC proposal for removal of hedge by Crookbarrow Road/Salamanca Drive roundabout.
- 14. Neighbourhood Plan (Cllr. Lucas)** **9.20pm**
To consider update from steering group, including external funding bids and Parish Council funding.
- 15. Employment Matters (Chairman/Clerk)** **9.30pm**
To consider any updates, reports and actions.

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| 16. Allotments (Cllr. Kelly) | 9.35pm |
| To consider update and actions. | |
| 17. Public Rights of Way (Cllr. Turvey – Parish Paths Warden) | 9.45pm |
| To consider update and actions. | |
| 18. Bus Services/Littleworth Bus Shelter (Chairman/Clerk) | 9.55pm |
| To consider update, actions and councillor allocation of this area of responsibility. | |
| 19. Parish Hall (Cllr. Fincher – Parish Council Chairman and Chair of the Hall Trustees) | 10.00pm |
| To consider report from Parish Council representative. | |
| 20. The Norton Worcestershire Regiment Group (Chairman/Clerk) | 10.05pm |
| To consider update. | |
| 21. Worcester Norton Sports Club (Chairman) | 10.10pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters. | |
| 22. Parish Council Owned Lands (Chairman) | 10.15pm |
| To receive update and consider any actions. | |
| 23. Parish Council Newsletter (Clerk) | 10.25pm |
| Winter edition reports/articles/adverts required by 1 st November. | |
| 24. Remembrance Sunday – 11th November (Cllr. Fincher/Clerk) | 10.30pm |
| To agree Parish Councillor to give the reading and lay the wreath. | |
| 25. Wychavon DC Review of its Statement of Licencing Policy (Clerk) | 10.35pm |
| To consider consultation and any response to be submitted (by 11 January 2019) | |
| 26. The Wychavon Chairman’s Diamond Jubilee Community Recognition Award 2018/19 | 10.40pm |
| To consider nominations (21 December). | |
| 27. Finance (Chairman) | 10.45pm |
| a. To consider payments to be made/confirmed. | |
| b. To consider donation to The Poppy Appeal regarding the Remembrance Service wreath. | |
| 28. Correspondence for Information (Chairman/Clerk) | 10.50pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 29. Clerk’s report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | 10.55pm |
| 30. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 31. Councillors’ reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 32. Dates of next meeting | |
| Parish Council Meeting: 29 th November 2018 | |

Signed

Jane Greenway

Mrs Jane Greenway
 Clerk to Norton-Juxta-Kempsey Parish Council
 19th October 2018

PLANNING APPLICATIONS – October 2018

Approvals

St James the Great Church, Norton New external render finishes to tower, and stone repairs
Ref: W/18/01801/FUL

Lavender Cottage, Woodbury Lane, Norton. Ref: W/18/00395/CLE Application for a Lawful Development Certificate for an existing use - use of outbuilding. Parish Council objected to.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

Land adj. to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440 Worcester City Ref: P13A0617 St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Jockey Orchard, rear Closes Cottage Hatfield Bank. Ref: W/18/01819/FUL Change of use of land to equine use and erection of 2 stables for private use only. Parish supports subject to conditions.

39 Mandalay Drive, Norton Ref: W/18/01906/HP Two storey rear extension. Parish supports subject to conditions.

Internal Consultation - None

Other - None