

Tibberton Parish Council

Tel: 07904 093413 E-mail: tibbertonpc@gmail.com

Dear Councillor

26th September 2018

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 2nd October 2018 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

Democratic Period: An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk.

4 To Consider Applications (if any) and appoint a new member to the vacancy on the Parish Council. New member to sign the declaration of Acceptance of Office.

5 Minutes of Previous Meetings of the Council

To consider the formal adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 4th September 2018

6 Progress Reports/Updates on matters considered at the previous meeting

7 To receive the report of the County Cllr Tony Miller - For Information

8 To receive the report of the District Cllr Margaret Rowley - For Information

9 Reports by Councillors

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to decide on appropriate action.

- a) Tibberton Parish Hall Management Committee (JP)
- b) Neighbourhood Watch (SP)
- c) Community Speed Watch (MR)
- d) Tibberton Community Land Trust (RG)
- e) County Association of Local Councils (MR).

10 Report from the local police officer – For Information

11 Planning

- a) To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment

Application: 18/01926/HP

Location: 39 Hawthorn Rise, Tibberton. WR9 7NU

Proposal: Proposed extension to rear of existing dwelling

Applicant: Mr & Mrs K Palmer

Application: 18/01867/FUL
Proposal: Change of use of shop into residential use
Location: Post Office and Stores, Plough Road, Tibberton. WR9 7NL
Applicant: Mr & Mrs Jameson

- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting

- c) Details of Decision Notices received

Application: 18/01650/ADV
Applicant: Mr G Ludlow
Proposal: Nine internally illuminated totem signs.
Location: Land Off, Pershore Lane, Tibberton
WDC approved the application on 24th September 2018

- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting
- i. To note receipt of a briefing from WDC re "Permission in Principle" which is an alternative way of gaining planning permission for housing-led development. It can apply to mixed use schemes as long as housing occupies the majority of the site / development (circulated by email prior to the meeting papers)
 - ii. South Worcestershire Development Plan Review – Briefing for Parish and Town Councils on Tuesday 6th November 2018, Council Chamber, County Hall (circulated by email prior to the meeting papers).

12 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way (RG)
- c) Temporary Closure Order: A4538 Pershore Lane, Tibberton (Southbound))(Temporary Closure) Order 2018
Proposed Order: to close that part of A4538 Pershore Lane, Tibberton (southbound) from its junction with M5 J6 to its junction with C2302 Pershore Lane to Crowle Road in order to facilitate duct crossings works by Interserve Traffic Management.
- d) New Highways and Byways Issues.

13 Finance

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment
- d) Members noted receipt of Conclusion of Audit report for municipal year 2017/18.

14 Tibberton Village Hall (existing)

To consider as appropriate matters which have arisen since the publication of this agenda and the meeting pertaining to Tibberton Village Hall.

15 New Village Hall Working Group

- a) To consider as appropriate matters which have arisen since the publication of this agenda pertaining to the new village hall
- b) To receive a report from the Working Group on progress to date
- c) To note that a non-material amendment to planning permission had been submitted in relation to the new village hall
- d) To note that a letter had been despatched to Wychavon District council in relation to the releasing of those funds (£440k) which WDC had allocated toward the cost of building a new village hall
- e) To note that the new HSBC bank account for the build project is now active. Signatories as per the other two HSBC accounts are E. Holding, M. Rowley, C. Hartwright and J. Penzer. This account to be hereafter referred to as the Project Account
- f) To resolve to complete the authorisation form for provision of funds from the Public Works Loan Board
- g) To resolve to instruct The Cambridge Building Society to issue a cheque to Tibberton Parish Council for £81,000.00 that sum to be paid into the Project Account
- h) To resolve to amend the signatories to The Cambridge Building Society account and complete a change of signatories form
- i) To sign the contract with D P Design Partnership to fulfil the role of Quantity Surveyor / CDM Principle Designer / Clerk of Works. Contract to be signed by PCllr S Pearson and PCllr M Rowley (as resolution the Extra Ordinary Meeting on 21st August 2018. Minute 8.19),

16 Correspondence for consideration and information

- a) To consider correspondence received between publication of this agenda and the commencement of the meeting
- b) Invitation from WCC re Autumn Parish Conference, Tuesday 9th October 2018 at County Hall.

17 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda; to have regard to items raised in public session.

18 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 6th November 2018 at 19:30 hours at Tibberton Village Hall

Members of the public and press are cordially invited to be present at the above meeting