

# Tutnall & Cobley Parish Council

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Dear Parishioner

7 October 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 13 October 2009** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

## AGENDA

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- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Personal Interests in items on the agenda and their nature.
  - c) To declare any Prejudicial Interests in items on the agenda and their nature.  
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 8 September 2009 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
  - a) **Clerk:** Attached
  - b) **Chairman:**
  - c) **Police: CSO John Tilt**

- 5 CORRESPONDENCE FOR INFORMATION** - and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on: Agendas: Planning Committee 12 October; Standards Committee 23 September and Local Development Framework Working Party 15 October. Minutes: Planning Committee 7 September.
  - b) Bromsgrove DC: As from 1 October 2009, the new Householder Planning Service will operate from the Customer Service Centre on Tuesday 10.00am–1.00pm and Thursday 1.00pm– 4.45pm. The service will remain a free drop-in facility providing informal planning advice to residents.
  - c) Bromsgrove DC: Allowances for Parish Councillors: Independent Remuneration Panel are reviewing allowances for 2010/11; representations need to be submitted by the end of November.
  - d) Bromsgrove DC: Planning Services peer review visit: invitation to attend a workshop on 13 October.
  - e) Bromsgrove Urban & Rural Transport (BURT): A leaflet outlining the new scheme is enclosed for Members' consideration.
  - f) Bromsgrove DC: Details of changes to the collection of recycling and garden waste from April 2010.
  - g) Bromsgrove DC: Invitation to the Chairman of the Council's Harvest Supper 23 October £12.50 per ticket.
  - h) Bromsgrove DC: Adoption of Red Telephone Kiosks: BDC need response by 23 October. The Parish do not feature on the list.
  - i) Bromsgrove DC: Annual Polling Station Review: If anyone knows of more suitable premises in the Parish – Members were emailed regarding this consultation as the closing date was 28 September.
  - j) Julie Kirkbride MP: Letter thanking Members for drawing this to her attention and confirming she has signed both Early Day Motions on the Sustainable Communities Act as 'they represent a very useful way forward'.
  - k) Worcestershire Partnership Newsletter Summer 2009
  - l) Worcestershire County Council: Leaflet advising the fourth round of the County Council grants will be launched on 14 September see [www.worcestershire.gov.uk/voluntary](http://www.worcestershire.gov.uk/voluntary)
- 6 PLANNING MATTERS:**
- a) **Applications for Consideration:**  
None received to date.
  - b) **Approvals:**  
None received to date.
  - c) **Refusals:**  
09/0493 2 Tutnall Grange: Proposed second floor external balcony to front and two first floor balconies to rear elevation. The proposed balconies would have a detrimental impact on the vernacular character of the dwelling and surrounding properties. Also, by virtue of their height and position would have an unacceptable impact on the amenity of neighbouring residents.
  - d) **Planning Matters:**  
08/0727 Sheltwood Range appeal was being held on 22 September.
- 7 ENFORCEMENT PROCEDURES:** Joe Turner, Principal Planning Officer, Development Control, BDC, will be attending the meeting to outline current policies.
- 8 TARDEBIGGE NEW WHARF:** Update
- 9 LENGTHSMAN SCHEME:** To consider outstanding issues.

**10 HIGHWAYS MATTERS:**

Hedges: site meetings still to be arranged.  
Hub: Clerk to attend training at County Hall on 27 October.  
To consider outstanding issues.

**11 FINANCE: to consider**

a)	<b>Bank Balances:</b> as at 30 September 2009	Current Account	£5,353.71
	23 December 2008	Deposit Account	<u>£3,782.86</u>
		Total Balance	<b>£9,136.57</b>
b)	<b>Receipts:</b> Co-op Bank: Interest 4 Sept 2009		£ 0.70
	NALC Clerk's Bursary:		£ <u>50.00</u>
		<b>Total</b>	<b>£ 50.70</b>
c)	<b>Payments for Approval:</b>		
	Steve Cooper: P3 expenses		£ 139.00
	Brookfield Contract Services: Broad Green Mowing £495.00		
	: Bus Shelter repairs £ 25.00		£ 520.00
	Simon Skeys: Lenghtsman Scheme		£ 157.50
	The Society of Local Council Clerks: Subscription renewal		<u>£ 82.00</u>
		<b>Total</b>	<b>£ 898.50</b>
d)	<b>Un-presented Cheques:</b> G Whitehouse		£ 96.34
e)	<b>Budget:</b> Year to date enclosed for Members' consideration. Members also asked to consider items for inclusion for 2010/11 budget.		
f)	<b>Quarterly Audit:</b> To receive the Finance Oversight Group's verbal report.		
g)	<b>Internal Auditor:</b> To renew the appointment of Patricia Butts for 2009/10 accounts – using letter of appointment produced by Clement Keys.		
h)	<b>Finance Items - Proposed and Seconded:</b>		

**12 MAY DAY FAIR:**

**13 BARN DANCE:** Split of proceeds – date for 2010.

**14 CASUAL VACANCY:** BDC have confirmed the vacancy can be filled by co-option. To consider dates for receipt of applications.

**15 BORDLESLEY PARK HOUSING SCHEME:** Further correspondence received from P McHugh and is attached for Members' consideration.

**16 PARISH COUNCIL CHARTER:**

**17 NEWSLETTER:** Ideas for front cover – receipt of Members' articles.

**18 HOUSING NEEDS SURVEY:** To consider the request to present draft plans at the parish council meeting on 10 November.

**19**    **REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)

- a) **DISTRICT COUNCILLOR**
- b) **COUNTY COUNCILLOR**
- b) **FOOTPATH WARDEN**
- c) **TREE WARDEN**
- d) **COMMUNITY HALL**
- e) **CHARITIES**

**20**    **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**21**    **DATE OF NEXT MEETING:**  
There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 10 November 2009.