

# Tutnall & Cobley Parish Council

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B60 2LD

Dear Parishioner

4 November 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 10 November 2009** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

## AGENDA

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- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Personal Interests in items on the agenda and their nature.
  - c) To declare any Prejudicial Interests in items on the agenda and their nature.  
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 13 October 2009 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
  - a) **Clerk:** Attached
  - b) **Chairman:**
  - c) **Police: CSO John Tilt**

- 5 CORRESPONDENCE FOR INFORMATION** - and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on: Agendas: Planning Committee 2 November; Standards Committee 11 November and Minutes: Local Development Framework Working Party 15 October and Planning Committee 12 October.
  - b) Bromsgrove DC:  
Saturday 21 November 5.30pm Christmas Lights switched on.  
Wednesday 16 December 6.30pm Community Carol Service
  - c) Worcestershire County Council: Community Greenspace Project Support advising how they can give support to parish councils or local groups.
  - d) Worcestershire CC: Adult Learning Service asking if we want any classes. There is a list of courses available.
  - e) Worcestershire CC: Word on Worcestershire residents' magazine.
  - f) Finstall Parish Council: Invitation to their carol service at 7pm 18 December outside Finstall Village Hall.
  - g) CALC: AGM 25 November at 7pm at County Hall. Guest speaker is Simon Adams, Head of Community Leadership who will talk about 'Working together – parish and town councils and the Worcestershire Partnership'.
- 6 PLANNING MATTERS:**
- a) **Applications for Consideration:**  
09/0703 Sunny Bank Farm, Stoney Lane: Change of use of land and existing buildings from agricultural use to an outdoor activity centre, including quad biking, 'laser tag' and archery facilities. Creation of associated parking facilities for 49 vehicles and diversion of existing access road; creation of new vehicular access onto Stoney Lane; erection of four field shelters; stationing of temporary building for use as marshal's hut.
  - b) **Approvals:** None received to date.
  - c) **Refusals:** None received to date
  - d) **Planning Matters:**  
08/0727 Sheltwood Range appeal was allowed on a lesser scale; a copy of the decision will be forwarded by email.
- 7 NEWSLETTER:** To confirm advertising rates and print numbers.
- 8 TARDEBIGGE NEW WHARF:** Letter from the MP, enclosing a copy of correspondence from the Defra Minister, confirming arrangements agreed with British Waterways.
- 9 LENGTHSMAN SCHEME:**  
To consider the proposal by Burcot Village Hall on administering their Lengthsman Scheme.  
To consider outstanding issues.
- 10 HIGHWAYS MATTERS:**  
Hedges: Update  
Hewell Lane: Speeding  
To consider outstanding issues.

**11 FINANCE: to consider**

a)	<b>Bank Balances:</b> as at 30 October 2009 3 April 2009	Current Account	£7,999.49
		Deposit Account	<u>£3,788.51</u>
		Total Balance	£11,782.35
b)	<b>Receipts:</b> Co-op Bank: Interest 5 Oct 2009 Bromsgrove DC: Precept		£ 0.62
			<u>£3,640.00</u>
		Total	£3,640.62
c)	<b>Receipts omitted from June bank statement (July Agenda):</b> Worcestershire CC: Lengthsman Scheme Barn Dance: cash / cheques Worcestershire CC: Lengthsman Scheme Barn Dance: cash / cheques		£ 174.00
			£ 165.00
			£ 174.00
			<u>£ 830.00</u>
		Total	£1,343.00
d)	<b>Payments for Approval:</b> Tardebigge Community Hall: Barn Dance proceeds Tardebigge CE First School: Barn Dance proceeds		£ 190.00
			<u>£ 190.00</u>
		Total	£ 380.00
e)	<b>Un-presented Cheques:</b> none		
f)	<b>Precept Budget:</b> Draft for 2010/11 attached.		
g)	<b>2009/2010 National Final Salary Award for Clerks:</b> With effect from 1 April 2009 the hourly rate for SCP21 rises to £9.941 from £9.843; to confirm backdated award.		
h)	<b>Finance Items - Proposed and Seconded:</b>		

**12 MAY DAY FAIR:**

**13 BARN DANCE 2010:**

**14 CASUAL VACANCY:** To consider an appointment and / or date to interview if a number of applications are received.

**15 SKATE BOARD PARK:** To consider if details received from Lickey & BlackwellIPC or the Scouts Association.

**16 PARISH COUNCIL CHARTER:** To consider the draft Charter.

**17 HOUSING NEEDS SURVEY:** To consider the draft plans received from Bromsgrove District Housing Trust on the proposed development of the rural exception site at Hewell Close. Likely to fall within a proposed new Conservation Area.

**18 REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)

- a) **DISTRICT COUNCILLOR**
- b) **COUNTY COUNCILLOR**
- b) **FOOTPATH WARDEN**
- c) **TREE WARDEN**
- d) **COMMUNITY HALL**
- e) **CHARITIES**

**19 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**20 2010 MEETING DATES:** To consider the proposed dates for 2010:-

12 January	13 July
9 February	August – no meeting
9 March	14 September
13 April	12 October
11 May and AGM	9 November
8 June	14 December

**21 DATE OF NEXT MEETING:**

There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 8 December 2009.