

Tutnall & Cobley Parish Council

Tel: 01527 577833
e-mail: tutnallcobleypc@btinternet.com
<http://www.worcestershire.gov.uk/MyParish>

118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

2 November 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 2 November 2011** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

.....

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 11 October 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
 - a) **Clerk: Attached**
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**
 - d) **District Councillor:**
 - e) **County Councillor:**
 - f) **Footpath Warden:**
 - g) **Tree Warden:**

- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
- b) Bromsgrove DC: 19 November 5.30 Christmas lights switched on.
14 December 6.30 Community Carol Service in the Spadesbourne Suite, Burcot Lane.
- c) Worcestershire County Cllr: Olympic Inspired Small Grants Scheme allocations. Groups who would like some financial support (maximum allocation £500) to set up Community Games to inspire participation in Sport can contact Peter Turvey www.raisingourgame2012.org.uk
- d) Severn Area Rescue Association: Funding request for lifeboat search and mountain rescue along the River Severn and surrounding areas.

6 **PLANNING MATTERS:**

Applications for Consideration: None received to date.

Approvals:

11/0705 Hewell Social Club, 5 The Drive: Proposed conversion of existing former social club into four residential dwellings.

Refusals: None received to date.

Planning Matters:

7 **REINSTATEMENT OF COBLEY HILL WINDMILL:** A copy of CALC's advice is enclosed.

8 **COMMUNITY RESILIENCE:** To consider adopting the Community Emergency Plan. A decision needs to be made on the members of the Community Response Team (page 7) and Communications phone cascade (page 19).

9 **CHURCHYARD FOOTPATH:** £250 from the County Councillor's Divisional Fund towards this work has been received.

10 **FRUIT TREE PLANTING:** Purchase and maintenance costs; where to plant?

11 **LENGTHSMAN SCHEME:** To consider outstanding issues.

12 **HIGHWAYS MATTERS:** To consider outstanding issues.

14 **NEW PATH TO FRONT ENTRANCE OF COMMUNITY HALL:**

15 **NEWSLETTER:**

16 **FINANCE: to consider:**

| | | | |
|----|---|--|------------------|
| a) | Bank Balances: as at 31 October 2011 | Current Account | £9,212.38 |
| | | 31 December 2010 | Deposit Account |
| | | | <u>£3,793.86</u> |
| | | Total Balance | £13,006.24 |
| b) | Receipts: | Co-op Bank: Interest October 2011 | £ 0.60 |
| | | Bromsgrove District Council: Precept | £ 3,640.00 |
| | | County Councillor's Divisional Fund for churchyard path; | |
| | | Pocket Park orchard & community hall steps | £ 750.00 |
| | | Lengthsman Scheme: Invoice Nos: 11/05 & 06 | <u>£ 441.00</u> |
| | | Total | £4,813.60 |

c) Payments for Approval:

S Skys: Broad Green

4 cuts for Sept & Oct @ £41.50 per cut £166.00

(13 out of 14 cuts carried out to date)

Lengthsman Scheme:

T&C: Sept 14 hours £154

Oct 20 hours £220

Burcot: August 7 hours £77

Sept 8 hours £88

Oct 10 hours £110

£649.00

£ 815.00

The Society of Local Council Clerks: Membership Renewal

£ 82.00

Bromsgrove District Council: Charges for uncontested

Parish Council elections

£ 72.38

Total

£ 969.38

d) **Unpresented Cheques:** Worcestershire CALC £ 7.50

e) **Budget for 2012 / 2013:** Draft budget – first draft; attached for consideration.

i) Finance Items - Proposed and Seconded:

17 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

18 PROPOSED MEETING DATES FOR 2012:

| | |
|-------------|---------------------|
| 10 January | 10 July |
| 14 February | August – no meeting |
| 13 March | 11 September |
| 10 April | 9 October |
| 8 May | 13 November |
| 12 June | 11 December |

19 DATE OF NEXT MEETING: There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 13 December 2011**.