

Tutnall & Cobley Parish Council

Tel: 01527 577833
e-mail: tutnallcobleypc@btinternet.com
www.bromsgrove.gov.uk/TCPC

118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

5 January 2016

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 12 January 2016 at 7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely

Helen Davies

Helen Davies
Clerk & Proper Officer

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

AGENDA

1 To receive apologies and to approve reasons for absence.

2 DECLARATION OF INTEREST:

- Register of Interests: Councillors are reminded of the need to update their register of interests.*
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
- To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the meetings of the Council on 8 December 2015 (attached).

4 PROGRESS REPORTS FOR INFORMATION: Items raised for a decision will appear on the agenda for the next meeting:

- Clerk:**
- Chairman:**
- District Councillor:**

- County Councillor:**
- Footpath Warden:**
- Tree Warden:**
- Conservation Officer:**
- Community Hall Representative:**
- Charities Representative:**

5 CORRESPONDENCE FOR INFORMATION – and will be placed in a folder for Councillors to inspect at the meeting or will have been emailed.

- Bromsgrove District Council: <http://modern.gov.webpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- Bromsgrove DC: Invitation to Chairman's Charity Burns Night on 29 January 2016.
- West Mercia PCC: Weekly newsletter emailed.
- Worcestershire County Council: seeks your views on managing flood risk in the county. The consultation is open until Monday 29 February 2016, and the Local Flood Risk Strategy will be formally adopted in July 2016. The Council, as a Lead Local Flood Authority, has a duty to manage flood risk from surface water, groundwater and ordinary watercourses across the county. The Environment Agency is responsible for managing flood risks from main rivers, such as the River Severn and the River Teme, and Severn Trent Water is responsible for handling flooding from sewers. The strategy, and supporting documents can be viewed at www.worcestershire.gov.uk/flooding
- Worcestershire CC: Budget consultation meeting 6.30 21 January 2016; places need to be booked.
- Police: Our new contact is Sgt Richard Leak
- Western Power Distribution: Invitation to annual stakeholder workshop including lunch: to discuss their plans in relation to two long-term strategic priorities previously raised by stakeholders: building smart (low carbon) networks and addressing energy affordability (including tackling fuel poverty). Birmingham (Aston Villa Football Club), 26th January 2016. Bookings via the clerk.
- Bromsgrove & Redditch Public Health: Well Being in Partnership: Mental Health Services event 9am – 1pm 20 January 2016 at Redditch Town Hall to look at extending the services of local primary mental health care. Also, January newsletter can be emailed on request.
- Superfast Worcestershire Broadband: see Clerk's report for update
- Citizens Advice: 'I do apologies for the oversight, you are correct in that we did receive the £50, but the acknowledgement was missed out of our Annual Review for 2014/15. I am not sure how the omission came about since the draft for the booklet did contain your donation and it was included in the full Annual Trustees Report and Accounts that were sent to the Charity Commission and Companies House. I will ensure that the acknowledgement for 2014/15 donation is included in the next Annual Review.'

6 PLANNING MATTERS:

Applications for Consideration: None received to date.

Approvals: None received to date.

Refusals: None received to date.

Planning Matters:

2015/0153/ENF Little Grinsty, Broad Green

7 LENGTHSMAN SCHEME: To consider outstanding issues.

8 HIGHWAYS MATTERS:

To consider outstanding issues.

9 P3:

10 WINDPUMP: Update

- 11 **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Update
- 12 **BROAD GREEN BENCH:**
- 13 **COMMUNITY HALL CURTAIN RAILS:** To discuss a contribution from the Parish Council.
- 14 **QUEEN'S 90th BIRTHDAY on 21 April LITTER PICK:**
- 15 **BROAD GREEN GRASS CUT TENDER:** To agree the schedule of works for 2016 and 2017 contract; draft schedule attached.
- 16 **CLERK'S RECRUITMENT:** To agree advert, pay scale (SPC 18 £9.207) and Staffing Committee of three Members – see Clerk's report.
- 17 **FINANCE: To consider:**
- | | | |
|--------------------------|--|------------|
| a) Bank Balances: | as at 31 December 2015 Current Account | £8,927.61 |
| | 31 December 2015 Deposit Account | £3,808.10 |
| | Total Balance Sept 2015 | £12,735.71 |
- b) **Receipts:**
- | | |
|---------------------------|---------|
| Worcestershire CC: 15/006 | £402.00 |
| Tardebigge Cider: 15/010 | £ 10.00 |
- c) **Payments for Approval:**
- | | |
|--|---------|
| H Davies: Clerk's salary for December 2015 | £300.17 |
| S Cooper: curtain hooks for Community Hall | £ 2.82 |
- c) **Unpresented Cheques:** Worcestershire CALC £ 10.00
- d) **Outstanding Invoices:**
- | | |
|--------------------------------------|---------|
| Worcestershire CC: Lengthsman 15/007 | £281.00 |
| Mr & Mrs K Tolley: 15/008 | £ 10.00 |
| Whittakes: 15/009 | £ 10.00 |
| Evesons Fuels: 15/011 | £ 25.00 |
| Worcestershire CC: 15/012 | £215.00 |
| Worcestershire CC: 15/013 | £138.00 |
- e) **Final Budget for 2016 / 2017:** To approve a precept of £7,280 as per the attached spreadsheet.
- f) **P3 Invoice:** has to be submitted by 30 January 2016; £500 available from WCC.
- g) **Finance Items - Proposed and Seconded:**
- 18 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 19 **DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 9 February 2016.**

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