

Tutnall & Cobley Parish Council

Tel: 01527 577833
e-mail: tutnallcobleyppc@btinternet.com
<http://www.worcestershire.gov.uk/MyParish>

118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

3 March 2010

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 9 March 2010** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 9 February 2010 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**

- 5 CORRESPONDENCE FOR INFORMATION** - and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on: Planning Committee Agenda 1 March 2010; Minutes 1 February Standards Committee Agenda 24 February 2010
 - b) Bromsgrove DC: Changes to Street Trading Consent Policy – email details available
 - c) Bromsgrove DC: Contact Details for Corporate Management Team for the combined services of Bromsgrove and Redditch.
 - d) Bromsgrove DC: Community Involvement in Local Democracy: Questionnaire asking how aware people are of their rights to e.g. attend Council meetings, vote in elections and what the Council could do to make people more aware. Closing date 5 March.
 - e) Bromsgrove DC: Civic Charity Dinner 16 April at Hagley Hall.
 - f) Worcestershire County Council: Third Parish Conference 30 March 7 – 9pm, Council Chamber, County Hall. With an online parish council data base demonstration.
 - g) Worcestershire CC Countryside Service: Community Greenspace Team Annual Report 2009
 - h) Community First Newslines
 - i) Dudley Metropolitan Borough Council: Submission of the Core Strategy for the Black Country and Brierley Hill Area Action Plan: Letter dated 16 February
 - i) NSPCC: Request to promote their Helpline

6 PLANNING MATTERS:

Applications for Consideration:

10/0045 Forest View, Hewell Lane: Single storey extension to rear of dwelling.

Approvals: 09/0956 Brockhill Pumping Station, Brockhill Lane: Erection of new GRP fluoride bulk storage and dosing kiosk (as amended by plans received 5 February 2010).

Refusals: None received to date

Planning Matters: Bromsgrove & Redditch Core Strategies. Consultation re Bromsgrove accommodating 3,000 of Redditch's housing target of 7,000. Trying to arrange a drop in session at either Tardebigge or Bentley's Community Hall. Bromsgrove DC would leaflet parishioners about the session.

7 ASSISTANCE TO RESIDENTS DURING SEVERE WEATHER CONDITIONS / EMERGENCIES:

8 PROPOSAL TO CHANGE MEETINGS TO THE THIRD TUESDAY OF THE MONTH:

9 LENGTHSMAN SCHEME:

Grips and drain tops been cleared. Overhanging branch to Grange Lane cleared. Alcester Road / Church Lane – debris cleared from car smash. Footway siding out started on Alcester Road (Tutnall Lane end).

Burcot Village Hall: meeting still to be arranged with Lengthsman, Clerk and Burcot representatives.

10 HIGHWAYS MATTERS:

Provision of crash barriers to Tutnall Corner, Tutnall Lane: Letter received from the owners requesting help to provide barriers. The MP and County Councillor are involved. To consider outstanding issues.

11 FINANCE: to consider:

a)	Bank Balances: as at 28 February 2010	Current Account	£5,966.21
		31 December 2009	Deposit Account
			<u>£3,790.31</u>
		Total Balance	£9,756.52

b) Receipts:	Co-op Bank: Interest 5 February 2010	£ 0.63
	TK & EM Tolley: Newsletter advert	£ 10.00
	Ashlyn Groundworks: Newsletter advert	£ 10.00
	Worcestershire County Council: Lengthsman	<u>£ 348.00</u>
	Total	£ 368.63

c) Payments for Approval:		
	Simon Skeys: Lengthsman Scheme January	£ 168.00
	SLCC: fee for Clerk's Training on 23 March on IT at Persnore Town Hall	£ 25.00
	Helen Davies: Clerk's salary £650.14 + expenses £221.12	£ 871.26
	HMRC:	<u>£ 162.54</u>
	Total	£ 1,226.80

e) Un-presented Cheques: None

f) Quarterly Audit and budget analysis to 31 December 2009:

f) Finance Items - Proposed and Seconded:

12 COMMUNITY HALL ROOM RENTAL: Letter dated 14 February 2010 from the Community Hall Management Committee is enclosed for Members' consideration.

13 MAY DAY FAIR: To consider providing the pig roast and assistance.

14 STANDING ORDERS: To consider adopting the new document with amendments – draft attached. Our current version is dated 2003.

15 REVIEW OF PROCEDURAL DOCUMENTATION – FINANCIAL REGULATIONS – INTERNAL FINANCIAL CONTROL POLICY – FREEDOM OF INFORMATION – CODE OF CONDUCT – SCHEME OF DELEGATION – COMPLAINTS PROCEDURE –
NB Parish Charter was adopted December 2009 and Environmental Committee Terms of Reference adopted January 2010 and have not been put forward this time.
To consider and re-adopt or defer to the Annual Meeting in May.

16 REPORTS FOR INFORMATION (Items raised for decision will appear on the agenda for the next meeting.)

- a) DISTRICT COUNCILLOR
- b) COUNTY COUNCILLOR
- c) FOOTPATH WARDEN
- d) TREE WARDEN
- e) COMMUNITY HALL
- f) CHARITIES
- g) CONSERVATION OFFICER

17 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

18 DATE OF NEXT MEETING:
There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 13 April 2010.