

Tutnall & Cobley Parish Council

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B60 2LD

Dear Parishioner

2 June 2010

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 8 June 2010** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 11 May 2010 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:**
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police:** CSO John Tilt

- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on:
Planning Committee Minutes 17 May 2010
Standards Committee Agenda 19 May 2010
- b) Bromsgrove DC: Disabled Users Group Open Meeting 4 June – details previously circulated.
- c) Bromsgrove DC Invitations to : Civic Service 13 June
Fly A Flag for our Armed Forces 21 June @ 10.30
- d) Worcestershire County Council: Waste Core Strategy: Emerging Preferred Options Consultation: can be viewed on www.worcestershire.gov.uk/wcs Five page summary will be emailed to Members.
- e) Worcestershire Warden Newsletter: April 2010
- f) NALC: Coalition Programme for Government – will be emailed to Members.

6 **PLANNING MATTERS:**

Applications for Consideration:

10/0348 Weights Farm, Weights Lane: Steel portal framed building to house cattle.

Approvals: None received to date

Refusals: None received to date

Planning Matters: 10/0044 2 Tutnall Grange: Proposed 2nd floor balcony to front elevation – Appeal - Householder Fast Track

- 7 **INSURANCE – EMPLOYEE DISHONESTY SECTION:** To consider the information that needs to be lodged with AVIVA – relevant copy of policy attached.

8 **LENGTHSMAN SCHEME:**

Blackwell Road – request to Highways to provide a skip – advice from Highways:

- Work should be undertaken by adjacent landowner or
- Log request with Highways through the Hub or
- PC to coordinate the hire of a skip and seek reimbursement through Lengthsman scheme; 'skip would need to be licenced in usual manner'.

To consider outstanding issues

9 **HIGHWAYS MATTERS:**

Grit Bin locations - letter has been sent to N Yarwood, Highways advising where required. To consider outstanding issues.

10 **NEWSLETTER:**

11 **PARISH SOCIAL HISTORY:**

12 **VISUAL AMENITY ENHANCEMENT OF THE PARISH:** Suggestions include:

- land behind The Tardebigge – fence or timber bollards
- Alcester Road opposite Holyoakes Lane: daffodil planting
- flower boxes on gateway roads into the parish

13 **COMMUNITY RESILIENCE:** Update

- 14 **DATA PROTECTION ACT REGISTRATION:** To consider registration using the Information Commissioner's Office Parish Council template; cost is £35 payable annually.

- 15 FINANCE: to consider:**
- a) **Bank Balances:** as at 31 May 2010 Current Account £7,431.16
31 December 2009 Deposit Account £3,790.31
Total Balance £11,221.47
- b) **Receipts:** Co-op Bank: Interest 5 May 2010 £ 0.99
Worcestershire County Council: Lengthsman £ 264.00
Total £ 264.99
- c) **Payments for Approval:**
Simon Skeys: Lengthsman Scheme May 2010 £ 168.00
Brookfield Contract Services: Mowing of Footpaths 18/19 £ 24.00
Patricia Butts: Internal Audit Fee £ 125.00
The Information Commissioner (DPA application) £ 35.00
Helen Davies: Clerk's Remuneration 1 March – 31 May 2010
Salary £745.58; expenses £224.79 £ 970.37
HMRC: £ 186.39
Total £ 1,508.76
- e) **Un-presented Cheques:** Worc CALC: £ 303.96
Simon Skeys (cheque lost in post?) £ 252.00
- f) **Internal Auditor's Report 2009/10:** Attached
- g) **Finance Items - Proposed and Seconded:**
- 16 REPORTS FOR INFORMATION:** Items raised for decision will appear on the agenda for the next meeting.
- a) **DISTRICT COUNCILLOR**
b) **COUNTY COUNCILLOR**
c) **FOOTPATH WARDEN**
d) **TREE WARDEN**
e) **COMMUNITY HALL**
f) **CHARITIES**
g) **CONSERVATION OFFICER**
- 17 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 18 DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 13 July 2010.