



**Members of Catshill & North Marlbrook Parish  
Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 27<sup>th</sup> June 2019 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. Election of vice-Chairman
3. To consider any applications for Co-option  
There are currently 3 vacant seats on the Parish Council which are expected to be filled by Co-option. (documents circulated)
4. To receive apologies from any member unable to attend
5. Open Forum : official business is suspended in order to receive representations / reports from:
  - 5.1 Members of the public.
  - 5.2 Worcs County Councillor for the Woodvale Division
  - 5.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 5.4 Any other community representative.
6. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
7. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
8. Dispensations To consider any written requests for dispensation from a Member
9. Previous minutes To approve the minutes of the Annual Parish Council meeting held 16/05/19
10. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
11. Chairman's Report
12. Clerk's report on delegated actions, update and list of communications
  - 12.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
  - 12.2 **Co-op walkway progress**
  - 12.3 **Change in bank mandate**
  - 12.4 **Neighbourhood Watch and Smart Water**
  - 12.5 **Dates of the period of Exercise of Public Rights**

**Relevant correspondence available from the Clerk:** includes weekly CALC updates June 2019; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter + extra, Basement Project Spring Newsletter, CPRE and AGM invite, Invite to Talk, Tea and Tech update, Lickey Hills Newsletter, A38 improvements information, Town and Parish Council Newsletter, Publication of consultation response document to Worcestershire Minerals Local Plan Fourth Stage Consultation and Mineral Site Allocations Development Plan Document

13 Committee and Representatives Reports

**Background papers available**

Please note the Planning Committee scheduled for 19<sup>th</sup> June was cancelled due to lack of planning applications

13.1 **Annual Parish Meeting** – 23/05/19 (Cllr B McEldowney)

13.2 **Planning Committee** – 30/05/19 (Cllr T Gillespie)

To note any applications considered using delegated powers

13.3 **Environment and Highways Committee** – 13/06/19 (Cllr M Ball)

To note the decision to provide winter plants in planters on ‘Welcome to Catshill’ signs

To include agreement of the recommendation to provide 50% of the funding needed to purchase new speed signs for the Parish

13.4 **Extra-ordinary Finance and Staffing Committee** – 18/06/19 (Cllr P Baker)

13.5 **Any other report** from Parish Council representatives including those for:

- **Bromsgrove CALC** – 12/06/19 (Cllr B McEldowney/Cllr G Blackmoor)

- **Village Hall Management Committee** – (Cllr G Blackmoor)

- **Website Agreement meeting** – 17/06/19 (Cllr B McEldowney/Clerk)

To include agreement of the recommended fees for the administration of the website and Council emails (document circulated)

- **To note correspondence in relation to the Whitford Road Development** (Cllr P Baker)

- **Neighbourhood Plan update** (Cllr B McEldowney)

- **Newsmagazine** (Cllr P Masters)

14 Finance

**Decisions Required**

14.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for June to be circulated)

14.2 to agree the transfer of £740 to the Pockit Account to facilitate the purchase of two new Parish Council laptops (as previously agreed 19/05-10.2)

14.3 to consider grant request applications as follows (documents circulated):

14.3.1 Catshill Village Hall

14.3.2 BluWave Community Transport

15 To appoint representatives to external bodies (as deferred from APC)

16 To review membership of Committees and Working parties (as deferred from APC) (document circulated)

17 To agree the Action Plan for the Council for the coming year (document circulated)

18 To agree date, time and judges for the Summer Garden Competition (as deferred from E&H)

19 To appoint a lead Councillor to respond to the Consultation on Amendment to Bromsgrove District Council Hackney Carriage and Private Hire Penalty Points Scheme (document circulated)

Closing date for consultation: Friday 26<sup>th</sup> July 2019

20 To consider the Police Crime Commissioners offer of assistance with the Smart Water initiative to include 25% funding for a chosen area (document circulated) (as deferred from APC)

21 Items for the next meeting

22 Date and time of next meetings:

- Planning Committee – 18/07/19 (7:00pm)

- Full Parish Council Meeting – 25/07/19 (7:30pm)

\* All meetings at Catshill Village Hall

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Rebekah Powell  
Clerk to the Council 19/06/19

Councillors: B McEldowney (Chairman), P Baker, M Ball, G Blackmoor, T Gillespie, M Johnson, M Knight, P Masters, M Saunders, N Ward