



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend an ordinary meeting on  
Thursday 30th November 2023 starting at 19:00 in  
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 23/11/2023

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public.
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. Declarations of Interest  
Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations  
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings\_ To approve the minutes of the Parish Council meeting held on 19/10/2023
8. Chairman's Report to include:
  - 8.1 Budget figures for 2024/2025 to be discussed and agreed
  - 8.2 To ratify purchase of projector for Christmas lights switch on
  - 8.3 To discuss non-attendance at training sessions

9.1 To receive the payments and receipts report to 14/11/2023 and related budget comparison see below. Note all bills for payment are as approved in the budget

<b>Bank Reconciliation as at 14/11/2023</b>		
<b>Opening Cash Book balance</b>		<b>£102,483.02</b>
<b>Add receipts between 1 April - 14 Nov 2023</b>	52,551.05	
<b>Less payments between 1 April - 14 Nov 2023</b>	-62,484.40	
<b>Cashbook balance at 14 Nov 2022</b>		<b>£92,549.67</b>
<b>Bank statements at 14 Nov 2023</b>		
Unity Trust Bank	99,501.91	
Soldo Card	40.20	
Less unresented cheques, as list below	£6,992.44	
<b>Bank balances at 14 Nov 2023</b>		<b>£92,549.67</b>

9.2 Update on salary award 23/24

9.3 Winter plants update for Ivy Cottage garden

10. Items for discussion:

10.1 Events update

10.2 To discuss donation to Bromsgrove Rovers for sleigh at Christmas Lights switch on

10.3 Purchasing a Wi-Fi shelter for skate park area approx. £10k - All

10.4 Purchasing another VAS sign for the area approx. £2200 - All

10.5 Costing for maintaining The Dock and COVID Memorial Garden – Cllr Osman

10.6 COVID memorial garden quotes – Cllr Osman

10.7 Racking for lock-up - All

11. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

11.1 **News Magazine** Cllr P Masters

11.2 **Junior Councillors update** – Cllr Laniosh

11.3 **Footpaths Working group Report** – Cllr Laniosh

12. **Date and time of next meeting** 25/01/2024 @ 19:00 Village Hall

Excerpt from November spreadsheet:

Nov-23							
Heron Press	BACS	V122	Autumn Newsletter		555.00	-	555.00
G Force Fireworks	BACS	V123	50% final payment for Bonfire event		2,250.00		2,250.00
Doorstep Kingdom	BACS	V124	Doorstep princesses for Halloween		289.00		289.00
Blooming Balloons	BACS	V125	Balloons for Halloween		145.00		145.00
Daren Lacey	BACS	V126	Skip for bonfire (previous payment co went into liquidation)		290.00		290.00
Water Plus	d/d	v127	Water Ivy Cottage Gardens		11.26		11.26
Talk Talk	d/d	v128	Office phone and broadband - Oct 2023		49.95		49.95
O2	d/d	v129	office mobile		17.76	2.96	14.80
EON	d/d	V130	War memorial electricity		85.08	4.05	81.03
Chris Cooke	BACS	v131	Lengthsman Oct 23		190.80	31.80	159.00
Worc CALC	BACS	V132	Traing for Cllr's Amin and Khafajizadeh		72.00	12.00	60.00
Cllr Brett Laniosh	BACS	V133	Expenses to meetings		18.90		18.90
Cllr Jess Parry	BACS	V134	Letters to Heaven postbox and Halloween Expenses		239.99		239.99
Meadowfields Ground Maintenance	BACS	v135	Maintain shrubs at gardens Oct 2023		237.60	39.60	198.00
JRB Enterprise Ltd	BACS	v136	Dog waste bags		327.60	54.60	273.00
Cllr Jess Parry	BACS	v137	Halloween sweets		25.18		25.18
Salaries for Nov		V138 - 139	LP salary Nov 2023		2,604.09		2,604.09
Mrs C Blake	BACS	V140	WFH Allowance		30.00		30.00
Catshill Village Hall	BACS	v141	Yearly rental of office		1,706.68		1,706.68
Worc CALC	BACS	v142	Traing for Cllr's Amin		48.00	8.00	40.00
G Burley and Sons Ltd	BACS	V143	Winter planters		504.00	84.00	420.00
A Pullen Memorials Ltd	BACS	V144	Letters to Heaven headstones		750.00		750.00
Soldo Card - Zoom monthly fee			Zoom monthly fee		15.59		15.59
Soldo Card	Soldo	v145	Microsoft monthly fee		7.99		7.99
Soldo card - Amazon			A4 Printer Paper		8.99		8.99
Meadowfields Ground Maintenance	BACS	v146	Maintain shrubs at gardens Oct 2023		237.60	39.60	198.00
					-	10,718.06	276.61
					52,551.05	62,484.40	3,860.24
							58,624.16

Councillors: B McEldowney (Chairman),  
P Masters, S Osman, B Laniosh, J Parry, K Burgess, M Amin, S Khafajizadeh