



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 28th April 2016 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option
There is currently 1 vacant seat on the Parish Council following resignation of Cllr Shirley Webb. A notice of Casual Vacancy will be issued by Electoral Services to be displayed for 14 days. Following this period, if there is no request for election from electors, the Council will be free to co-opt.
4. **Open Forum** : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division; April annual report circulated.
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 31/03/16
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
 - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the month. Excerpt from Parishioner Contact Log to be circulated.
 - 11.2 **War Memorial Update** – Progress in relation to the Structural Survey of the Memorial
 - 11.3 **Progress with employment of an Assistant Clerk** – Due to issues with applicants withdrawing, the interviews were re-scheduled for 26th April 2016 from 17:00 to 20:00.
 - 11.4 **Newsletter update** – Additional requests to add articles have been received so the newsletter should be a very full edition. The Clerk is looking to produce the newsletter by the end of May.

11.5 **Website** – A meeting is to be scheduled for a hand over and sign off of the website in May and an additional meeting with Dr Chris Fabray to begin adjustments to content and management of the site following this.

Relevant correspondence available from the Clerk: includes weekly CALC updates January '16; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner, Neighbourhood Watch Alerts, Bromsgrove and Redditch Open Spaces, Healthwatch Worcestershire Annual Conference information, NHS/CQC Engagement Surveys, CPRE, Lubb and Sons Bulb Newsletter, Invitation from County Councillor Lucy Hodgson to volunteering in your community event, monthly newsletter relating to M5 junctions 4a to 6 smart motorways.

Items Carried Forward: Letter to Catshill Methodist Church re: parking issues on Golden Cross Lane, Further investigations into the purchase of badges for the Council, £100 donation to Village Hall Committee, Registration of War Memorial Land, Letter to WCC re: 20mph speed limit

12 Committee and Representatives Reports

Background papers available

12.1 **Planning Committee** meeting held 14/04/16 (Cllr M Knight); draft minutes and Chairs Report circulated; to include information of progress made in the informal meeting for the Neighbourhood Plan

12.2 **Any other report** from Parish Council representatives including those for:

- Annual Parish Meeting – 21/04/16 (Cllr O Sweeting)
- Catshill Village Hall AGM and Management committee – 18/04/16 (Cllr O Sweeting or Cllr J Bate)

13 Finance

Decisions Required

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet to be circulated);

13.2 To agree an over budget payment for the Insurance cover for 2016/17, currently quoted at £733.14 (budget of £730) prior to the addition of the War Memorial. Actual amount to be confirmed following discussions with company by Clerk.

13.3 To inform the Council that Unity Trust Bank will be charging £6.00 per month Service Tariff (£72.00 per year), charged quarterly from 04/06/16 and ceasing credit interest on Current Accounts. To discuss implications to budget and next steps.

14 To identify, and vote for, a Vice Chair for each of the Finance and Staffing and Environment and Highways Committees

15 To consider the 'Tesco Bags of Help Grant' and any suggestions for how this could be used to benefit Catshill and North Marlbrook

16 Items for the next meeting.

17 Date and time of next meetings:

- Finance and Staffing Committee - 05/05/16
- Planning Committee – 12/05/16
- Annual Parish Council Meeting – 26/05/16

* All at 7:30pm

Catshill & North Marlbrook Parish Council, Catshill Village Hall,
Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ
tel: 01527 873266 / 07813 671899
e-mail: clerk@catshillandnorthmarlbrook-pc.gov.uk
website: www.catshillandnorthmarlbrook-pc.gov.uk

Rebekah Powell
Clerk to the Council 22/04/16

Councillors: O Sweeting (Chairman), G Blackmoor (vice-Chairman), P Baker, M Ball, J Bate, S Boxall-Southall, P Callaway, T Gillespie, M Knight, B McEldowney, P Masters, M Shepherd