



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 28<sup>th</sup> July 2016 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option  
There is currently one vacant seat on the Council. The Casual Vacancy notice has now expired, allowing this vacancy to be filled by Co-option.
4. **Open Forum** : official business is suspended in order to receive representations / reports from:
  - 4.1 Members of the public.
  - 4.2 Worcs County Councillor for the Woodvale Division.
  - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 30/06/16
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
  - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the month. Excerpt from Parishioner Contact Log to be circulated.
  - 11.2 **Bus shelter** – confirmed date of supply and erection of the bus shelter on A38
  - 11.3 **Progress by WCC with consultation on proposed prohibition of waiting order** – junction of Julian Close and Gibb Lane
  - 11.4 **Withdrawal of ALTO Card by Unity Trust Bank**
  - 11.5 **Parish Council Website progress and addition of Facebook**
  - 11.6 **Creation of ALCC for Clerks**
  - 11.7 **War Memorial Update**

**Relevant correspondence available from the Clerk:** includes weekly CALC updates January '16; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner, Safer Neighbourhood Team Monthly Newsletter, Neighbourhood Watch Alerts, monthly newsletter relating to M5 junctions 4a to 6 smart motorways, Wellbeing in Partnership newsletter July, Fields in Trust Working in Partnership E-zine, Worcester Voices E-bulletin

**Items Carried Forward:** Contact to Social Club in relation to the siting of a notice board, obtaining a quote for notice boards, obtaining quote for place name signs, ordering trees from Woodland

Trust Free Tree Programme, Handrail and steps between A38 / Lingfield Walk, Investigations into Asset Register values, Meeting dates document, leaflet promoting the Council

- 12 Committee and Representatives Reports **Background papers available**
- 12.1 **Planning Committee** meeting held 07/07/2016 (Cllr M Knight); draft minutes and Chairs Report to be circulated
- 12.2 **Neighbourhood Plan Meeting** held 21/07/16 (Cllr B McEldowney) draft notes to be circulated
- 12.3 **Environment and Highways Committee** meeting held 14/07/2016 (Cllr G Blackmoor); draft minutes to follow.
- 12.4 **Any other report** from Parish Council representatives including those for:
- Village Hall Management Committee meeting held 11/07/16 (Cllr J Bate); to include meeting relating to employment of Village Hall Supervisor/Cleaner held 7<sup>th</sup> July.
  - PACT Meeting held 20/07/16 (Cllr B McEldowney)
  - CALC Executive Meeting held 20/07/16 (Cllr O Sweeting)
  - Remembrance Day Service Meeting held 21/07/16 (Cllr P Baker)
  - Research in relation to IBA Planning Application at Sandy Lane – (Cllr T Gillespie)
  - Update regarding the ongoing situation of the garden in Barley Mow Lane (Cllr M Ball)
    - To include consideration by the Council of any further agreed action if necessary
- Decision Required**
- 13 Finance **Decisions Required**
- 13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet to be circulated);
- 13.2 To approve the attendance of the Clerk at the Annual SLCC Conference in October at a cost of £115 + VAT per day for three days attendance
- 14 To discuss any projects that Councillors feel would be of benefit within Catshill and North Marlbrook  
To include consideration of ways in which to gain the views of the residents also
15. To consider ideas for raising the profile of the Council
16. To advise the Clerk of any training that Councillors have previously attended to enable a training log to be created and maintained  
Document circulated with suggested training that has taken place
17. Items for the next meeting.
18. Date and time of next meetings:
- Finance and Staffing Committee – to be arranged
  - Planning Committee – 11/08/16 and 22/09/16 (latter date subject to change)
  - Environment and Highways Committee – 15/09/16
  - Full Parish Council – 29/09/16
- \* All at 7:30pm, Catshill Village Hall
- Bromsgrove Area Meeting – 14/09/16

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Rebekah Powell  
Clerk to the Council 12/07/16

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,  
P Callaway, T Gillespie, M Knight, P Masters, M Shephard, N Ward