



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 20<sup>th</sup> October 2016 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option  
There is currently one vacant seat on the Council which the Council hope to fill by Co-option.
4. Open Forum : official business is suspended in order to receive representations / reports from:
  - 4.1 Members of the public.
  - 4.2 Worcs County Councillor for the Woodvale Division
  - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 29/09/16
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
  - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the month.
  - 11.2 **Newsletter progress**
  - 11.3 **Information relating to Car Insurance for Parish Councillors when using their cars for Parish Business**
  - 11.4 **Progress with Remembrance Service road closure**
  - 11.5 **Councillor Training and the introduction of a Skills Matrix****Relevant correspondence available from the Clerk:** includes weekly CALC updates October 2016; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner, Bromsgrove Advertiser, CPRE newsletter, Wellbeing in Partnership newsletter, Fields in Trust newsletter, Worcestershire Voices E Bulletin, Neighbourhood Watch updates
12. Committee and Representatives Reports ***Background papers available***
  - 12.1 **Planning Committee** meeting held 06/10/16 (Cllr M Knight); draft minutes to be circulated.
  - 12.2 **Neighbourhood Plan Working Group and Steering Group** held 05/10/16 and 19/10/16 (Cllr B McEldowney) To include reference to meeting with Mike Dunphy (Strategic Planning Manager, Planning and Regeneration, Bromsgrove District Council) 12/10/16
  - 12.3 **Finance and Staffing Committee** meeting held 13/10/16 (Cllr P Baker)

- 12.4 **Any other report** from Parish Council representatives including those for:
- Village Hall Management Committee meeting held 10/10/16 (Cllr J Bate)
  - Redditch Borough Council and Bromsgrove District Council Parish Community Emergency Planning Forum 12/10/16 (Cllr B McEldowney)
  - Update regarding the ongoing situation of the resident garden in Barley Mow Lane, including contact with Environmental Health in relation to advice as to how to proceed (Cllr M Ball) (deferred from Full Parish Council 29/09/16)
    - To include consideration by the Council of any further agreed action if necessary
- Decision Required**
- 13 Finance **Decisions Required**
- 13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for October to be circulated);
- 13.2 To agree the payment of this year's subscription to SLCC for the Clerk
14. To discuss the upcoming Bonfire Celebrations on 5<sup>th</sup> November in order to ensure adherence to guidelines provided by Zurich, the Parish Council's current Insurance Company  
(document circulated)
15. To agree a response to 'The 2017/18 Local Government Finance Settlement, Technical Consultation Paper'; in particular in relation to paragraph 3.3 'Council Tax Referendum Principles for Parish and Town Councils'  
Closing date for responses is 28<sup>th</sup> October 2016. Document and relevant questions to be circulated
16. To discuss the request from Cllr Shirley Webb for the Parish Council to fund the maintenance, and monitor the use of, two defibrillators that are hopefully to be obtained for the Parish  
(as per Minute 16/09-4.3)
17. As per the Environment and Highways Committee, held 15<sup>th</sup> September 2016; To consider the suggestion to carry out investigations regarding the adoption of Land at the end of Beehive Close  
(deferred from Full Parish Council 29/09/16)
18. Opportunity for Councillors to discuss views on the Perryfields development
19. Items for the next meeting.
20. Date and time of next meetings:
- Parish Conference and CALC AGM – 26/10/16. 18:00hrs at Worcester County Hall
  - Planning Committee – 03/11/16
  - Finance and Staffing – 10/11/16
  - Neighbourhood Plan Steering Group and Working Groups – To be confirmed
  - Full Parish Council – 24/11/16
- \* All Parish Committees and Meetings at 7:30pm, Catshill Village Hall

Upcoming Events

- Bonfire Event – 05/11/16 Gates open 18:00hrs
- Remembrance Service – 13/11/16 Service at Social Club 10:00am, Memorial Service at Monument 10:40am

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Rebekah Powell  
Clerk to the Council 15/10/16

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,  
P Callaway, T Gillespie, M Knight, P Masters, M Shephard, N Ward