



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 23<sup>rd</sup> February 2017 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option  
There is currently one vacant seat on the Council which it is hoped will be filled by Co-option.
4. Open Forum : official business is suspended in order to receive representations / reports from:
  - 4.1 Members of the public.
  - 4.2 Worcs County Councillor for the Woodvale Division; February report circulated
  - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 26/01/17
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
  - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
  - 11.2 **To note funding allocation to Village Hall from County Councillor Sheila Blagg as per the request for ideas at the last Full Parish Council**
  - 11.3 **To note the request for defibrillators to be located at the Village Hall and the subsequent request for funding**
  - 11.4 **To clarify the final position in relation to the administration of the Village Hall Finances and Salaries**
  - 11.5 **To note the completion of the Clerk's appraisal 13/01/17**

**Relevant correspondence available from the Clerk:** includes weekly CALC updates February 2017; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner Reports and Newsletters, Bromsgrove Advertiser, Wellbeing in Partnership newsletter, Lickey Hills Society Newsletter, M5 J4A to J6 Closure programme, Worcestershire Voices e-bulletin, Invitations to; Bromsgrove and Redditch Funding Fair, 8<sup>th</sup> March; Connecting Families – Partnership event in Bromsgrove; HWW Public Meeting – Children’s Services.

12 Committee and Representatives Reports

***Background papers available***

12.1 **Planning Committee** – 09/02/17 (Cllr M Knight) draft minutes circulated

To include feedback received from the case officer and the opportunity to discuss the possible organisation of a meeting with interested parties in relation to the Perryfields development

12.2 **Neighbourhood Plan Steering Group** – Meeting held 15/02/17 (Cllr B McEldowney)

12.3 **Any other report** from Parish Council representatives including those for:

- CALC Executive Committee – 01/02/17 (Cllr O Sweeting)
- Village Hall Management Committee (Cllr O Sweeting)
- Bonfire Debrief – 22/02/17 (Cllr B McEldowney)
- Progress with the newsletter (Clerk)
- Progress with the website update (Cllr P Masters)
- Update regarding the ongoing situation of the resident garden in Barley Mow Lane and Gibb Lane (Cllr M Ball)

13 Finance

***Decisions Required***

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for February to be circulated);

13.2 To consider and agree the request for a grant of £600 to Catshill Baptist Church to provide an environmentally pleasing border to the Church property (documents circulated)

13.3 To consider and agree the employment of Diane Malley Internal Audit Service for Financial Year 2016/17 at a cost of £170 (document circulated)

13.4 To consider the request for an additional dog bag dispenser to be sited at Shelley Close following complaints from residents. The suggestion is that the agreed dog bag dispenser for the Meadow to be situated here and the current unit at the Meadow be moved to the back of the field where the most fouling occurs. Therefore, two units would be purchased to the value of £94.80 for Shelley Close and near the Co-op (possible funding available to assist).

14. To receive comments on the following consultation ahead of the closing date

- **Worcestershire Minerals Local Plan Third Stage Consultation (including third call for sites) – Cllr O Sweeting to report**

Closing Date for Consultation: 8<sup>th</sup> March 2017

All information about the Consultation is available at: [www.worcestershire.gov.uk/minerals](http://www.worcestershire.gov.uk/minerals)

- **Worcestershire’s Local Transport Plan 4 (LTP4) 2017-2030 – Cllr N Ward to report**

Closing Date for Consultation: 17<sup>th</sup> March 2017

All information about the Consultation is available at:

[http://www.worcestershire.gov.uk/info/20055/strategies\\_plans\\_and\\_bids/806/the\\_local\\_transport\\_plan](http://www.worcestershire.gov.uk/info/20055/strategies_plans_and_bids/806/the_local_transport_plan)

15. To receive comments or appoint lead Councillors in relation to the following consultations:

- **Wolverhampton Half Penny Green Airport – Introduction of Instrument Approval Procedures – public consultation (document circulated)**

Closing Date for Consultation: 30/04/17

- **Consultation on Penalty Points Scheme for Hackney Carriage and Private Hire Licence Holders – Bromsgrove**

Closing Date for Consultation: 30/04/17

All information about the consultation and feedback form is available at:

[www.bromsgrove.gov.uk/consultations](http://www.bromsgrove.gov.uk/consultations)

16. To agree the employment for the Garden Contract following the tender process and meeting held 02/02/17

Document circulated with details of the recommendation made

17. Items for the next meeting.

18. Date and time of next meetings:

- Finance and Staffing Committee 02/03/17
  - Environment and Highways Committee 09/03/17
  - Planning Committee 16/03/17
  - Full Parish Council Meeting 30/03/17
- \* All Parish Committees and Meetings at 7:30pm, Catshill Village Hall

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Rebekah Powell  
Clerk to the Council 15/02/17

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,  
P Callaway, T Gillespie, M Knight, P Masters, M Shepherd, N Ward