



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 26th October 2017 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Co-option
There is currently 1 vacant seat on the Parish Council which it is hoped will be filled by Co-option. Members are requested to consider the co-option of Ms C Stark onto the Parish Council (documents circulated for consideration)
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative
5. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
6. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
7. Dispensations To consider any written request for dispensation from a member.
8. Previous minutes To approve the minutes of the Parish Council meeting held 28/09/17
9. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
10. Chairman's Report
11. Clerk's report on delegated actions, update and list of communications
 - 11.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 11.2 **Response from the Co-op regarding the suggested location of footpath**
 - 11.3 **Purchase of Defibrillator for Village Hall**
 - 11.4 **Completion of Grant Application for Neighbourhood Plan**
 - 11.5 **Letter to businesses regarding suggested 20mph speed limit**
 - 11.6 **Reminder of the Pop Up Café event on 27th October 2017 between 2pm and 4pm at Catshill Village Hall**
 - 11.7 **Newsletters**

Relevant correspondence available from the Clerk: includes weekly CALC updates October 2017; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Digital Inclusion Survey, West Mercia Police and Crime Commissioner Update, Wellbeing in Partnership Newsletter October 2017, Bromsgrove Advertiser, Bromsgrove and Redditch Funding Special, 'In Touch' news bulletin, New Horizons Winter 2017 Newsletter, Worcestershire Voices October Newsletter, Highways England traffic management bulletin, North Rural newsletter October 2017, CPRE Campaigns, Fields in Trust Awards 2017, Healthwatch Worcestershire October bulletin

12 Committee and Representatives Reports

Background papers available

Please note the Planning Committee scheduled for 19th October was cancelled due to lack of Planning Applications

12.1 **Finance and Staffing Committee** – 12/10/17 (Cllr P Baker)

To note, the agreement of the sum of £1585 as a contribution towards the purchase of the Christmas lights as delegated by the last Full Parish Council. The remaining £2000 to be provided by funding from Cllr S Webb

To note the agreement to use a company called Pockit.com to supply a prepay card to the Clerk for Parish Council purchases

12.2 **Any other report** from Parish Council representatives including those for:

- **Village Hall Management Committee** – 02/10/17 (Cllr J Bate)
- **WW1 Commemoration Meeting** – (Cllr P Baker)
- **Upcoming Bonfire Event** (Cllr B McEldowney)

13 Finance

Decisions Required

13.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for October to be circulated)

13.2 to agree the payment of the Clerk's Annual Subscription to Society of Local Council Clerks (£121.00). To note the Clerk has paid her own subscription to Association of Local Council Clerks.

13.3 As per the recommendation of the Neighbourhood Plan Steering Group Chair, to agree the acceptance of a quote from One Creative Environments Ltd (Worcestershire) for the sum of £3500 including VAT and expenses, to conduct a Landscape Character and Capacity Assessment to provide detailed evidence for the Neighbourhood Plan. To note that a grant application has been submitted to 'Neighbourhood Planning and Community Building Programme' for the same value. (document circulated)

14. To ratify the Neighbourhood Plan Steering Group Terms of Reference as reviewed at their September meeting (document circulated)

15. To note the comments submitted on behalf of the Parish Council in response to:

- Consultation on The 2018/19 Local Government Finance Settlement, Technical Consultation Paper – deadline for comment 26/10/17 (Cllr P Baker)

Available at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/645012/2018-19_Local_Government_Finance_Settlement_-_technical_consultation.pdf

16. To discuss the purchase of speed stickers for wheely bins on certain roads in the Parish (as deferred from Full Parish Council 28/09/17) In addition to consider further investigation into/ the purchase of Radar Speed Feedback signs (documents circulated)

17. To identify the following:

- A Lead Councillor for Catshill and North Marlbrook Dementia Friends Group
- A Lead Councillor for Catshill In Bloom
- A Parish Council representative to join the group judging the 'Best Dressed Window Competition' for Christmas

18. Opportunity to discuss the Council's thoughts on the contract between BT and WCC (as identified as an item at Full Parish Council 28/09/17)

19. Items for the next meeting.

20. Date and time of next meetings:

- Finance and Staffing Committee – 16/11/17
 - **Full Parish Council – 23/11/17**
 - Planning Committee – 30/11/17
- * Please note the change of usual date with FPC and Planning Committee**
- * All meetings at Catshill Village Hall, 7:30pm unless otherwise stated

Catshill & North Marlbrook Parish Council, Catshill Village Hall,
Golden Cross Lane, Catshill, BROMSGROVE B61 0JZ
tel: 01527 873266 / 07813 671899
e-mail: clerk@catshillandnorthmarlbrook-pc.gov.uk
website: www.catshillandnorthmarlbrook-pc.gov.uk

Rebekah Powell
Clerk to the Council 18/10/17

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, V Harman, M Knight, P Masters, M Shepheard, N Ward