



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend the
Parish Council Meeting at Catshill Village Hall on
Thursday 28th June 2018 starting at 7.30pm**

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
 - 3.1 Members of the public.
 - 3.2 Worcs County Councillor for the Woodvale Division
 - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 3.4 Any other community representative
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 31/05/18
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
 - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
 - 10.2 **News Magazines**
 - 10.3 **Neighbourhood Plan Update**
 - 10.4 **Local Council Award Scheme**
 - 10.5 **Audit – Exercise of Public Rights**
 - 10.6 **Speed updates**
 - 10.7 **Completion of Litter Picker Appraisal**
 - 10.8 **Date of Parish Council Litter Pick**
 - 10.9 **Petition to keep the Elgar Archives in Worcester**

Relevant correspondence available from the Clerk: includes weekly CALC updates June 2018; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices June 2018, Crime Commissioner update, Wellbeing in Partnership Newsletter, Wellbeing Theme Group Report, Bromsgrove CALC request for volunteers, Invite to 'Fly the Flag for Armed Forces Day', Lickey Hills Society Newsletter, NALC Newsletter, Basement Project AGM,

11 Committee and Representatives Reports

Background papers available

- 11.1 **Events Steering Group** – 13/06/18 (Cllr N Ward)
To include ratification by Full Parish Council of the Terms of Reference as agreed at the meeting
- 11.2 **Environment and Highways Committee** – 14/06/18 (Cllr M Knight)
To include agreement of the purchase of a notice board for the front of the village Hall and increase in payment for the Lectern Notice Board as recommended by the Committee
- 11.3 **Planning Committee** – 21/06/18 (Cllr T Gillespie)
To include discussion in relation to A4 frames blocking pavements and car parked on bridge for sale (Stourbridge Road) and any associated actions
- 11.4 **Any other report** from Parish Council representatives including those for:
- **Bromsgrove CALC** – (Cllr O Sweeting)
 - **News Magazine** – (Cllr Masters)
 - **Summer Garden Competition Assessment** – w/c 25/06/18 (Cllr J Bate/T Gillespie/C Stark)

12 Finance

Decisions Required

- 12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for June to be circulated)
- 12.2 To note purchases made throughout the month
- 12.3 To note the receipt of VAT refund
- 12.4 To agree the opening of a Savings Account for the Council's emergency fund (Cllr P Baker)
13. To review and agree the Action Plan for the year (document circulated)
14. To agree to provide the refill bags and request the litter picker to fill a dog bag dispenser on the 'Old Horsecourse Estate' if installation is funded by County Cllr Webb
15. To agree the following (Cllr P Baker) :
- 15.1 Privacy Notices
 - 15.2 Consent Forms
16. To appoint a lead Councillor to respond to Lickey & Blackwell and Cofton Hackett's draft Neighbourhood Development Plan Consultation
Any suggestions for comments to be submitted to this lead
17. Items for the next meeting
18. Date and time of next meetings:
- Planning Committee – 12/07/18
 - Finance and Staffing Committee – 19/07/18
 - Full Parish Council Meeting – 26/07/18

* All meetings at Catshill Village Hall, 7:30pm unless otherwise stated

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Rebekah Powell
Clerk to the Council 22/06/18

Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,
T Gillespie, V Harman, M Knight, P Masters, M Shephard, C Stark, N Ward