



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 29<sup>th</sup> November 2018 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public.
  - 3.2 Worcs County Councillor for the Woodvale Division (report circulated)
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
    - 3.4.1 A representative from Worcester Regulatory Services will be in attendance to discuss concerns around Air Quality
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the Executive Officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written requests for dispensation from a Member
7. Previous minutes To approve the minutes of the Parish Council meeting held 25/10/18
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.

A request has been made for the Parish Council to consider the installation of a Christmas Tree with lights on the Baptist Church Garden
9. Chairman's Report
10. Clerk's report on delegated actions, update and list of communications
  - 10.1 **Parishioner Correspondence** – To inform Members of the correspondence received during the last month.
  - 10.2 **Elections 2019**
  - 10.3 **GDPR – What Councillors can do**
  - 10.4 **Speed**
  - 10.5 **Tree liability**
  - 10.6 **Zurich Data Breach**

**Relevant correspondence available from the Clerk:** includes weekly CALC updates November 2018; weekly updates from BDC Planning lists, WCC road works lists and reports, Neighbourhood Watch Alerts, NRSWA, Worcestershire Voices, Wellbeing in Partnership Newsletter, Bromsgrove Advertiser, NALC Newsletter, Police Crime Commissioner newsletter, Healthwatch Worcestershire Newsletter, Lickey Hills Society newsletter, Grit Bin newsletter, Festive Period Waste Collection information, Community Carol Service, Christ Church 180<sup>th</sup> birthday celebration invitation, Bromsgrove and Redditch Christmas Light Switch on events, Basement project Autumn newsletter

11. Committee and Representatives Reports ***Background papers available***
  - 11.1 **Neighbourhood Plan Steering Group** – 07/11/18 (Cllr B McEldowney)

To include information about Call for sites Presentation event held 2<sup>nd</sup> November 2018

11.2 **Events Steering Group – 14/11/18 (Cllr N Ward)**

To include decision for glass provision for Christmas Meal event as made using delegated powers

To include any relevant feedback from working group leads:

- Bonfire Working Group – 03/11/18 (Cllr B McEldowney)
- Remembrance Service Working Group- 11/11/18 (Cllr P Baker)
- Christmas Lights Switch on Event - to be held 01/12/18 (Cllr O Sweeting)
- Christmas Meal Event – to be held 21/12/18 (Cllr N Ward)

11.3 **Finance and Staffing Committee – 15/11/18 (Cllr P Baker)**

To include agreement from the Full Parish Council of the suggested budget for 2019/20 as recommended by the committee

11.4 **Planning Committee – 22/11/18 (Cllr T Gillespie)**

11.5 **Any other report** from Parish Council representatives including those for:

- **Village Hall Management Committee** (Cllr J Bate)
- **Speed Meeting – 12/11/18** (Cllr B McEldowney)
- **Library Transformation Presentation Briefing – 20/11/18** (Cllr P Baker)
- **Road Safety Forum – 21/11/18** (Cllr O Sweeting)
- **News Magazine –** (Cllr Masters)

12 Finance

***Decisions Required***

12.1 to receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (spreadsheet for November to be circulated)

12.2 To consider the grant application request received from Bromsgrove and Redditch Citizens Advice Bureau (document circulated)

13. To agree and review the updated Action Plan for 2018/19 (document circulated)

14. To make Councillors aware ‘Operation London Bridge’ and its impact on the Parish Council and their activities

15. To discuss the situation in respect of the trees around the War Memorial and agree a way forward

16. Items for the next meeting

17. Date and time of next meetings:

- Planning Committee – 13/12/18 (7pm) subject to applications being received
- Environment and Highways Committee – 17/01/19 (7:30pm)
- Events Steering Group – 23/01/19 (7pm)
- Planning Committee – 24/01/19 (7pm)
- Full Parish Council Meeting – 31/01/19 (7:30pm)

\* All meetings at Catshill Village Hall

Date for your diary:

Saturday 1<sup>st</sup> December 2018 – Catshill Christmas Lights Switch on 15:00 to 18:00 outside Catshill Village Hall

Friday 21<sup>st</sup> December 2018 – Christmas Meal for the elderly

Rebekah Powell  
Clerk to the Council 21/11/18

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Councillors: O Sweeting (Chairman), B McEldowney (Vice-Chairman), P Baker, M Ball, J Bate, G Blackmoor,

T Gillespie, V Harman, M Knight, P Masters, M Shephard, C Stark, N Ward