



**MEETING MONDAY 30 July 2012 at 7.00pm
at the Parish Council Office, 80 Hewell Road, Barnt Green**

AGENDA

1. Apologies

To receive apologies and to approve the reason for absence.

2. Declarations of Interest

- (a) Councillors are reminded of the need to update their register of interests;
- (b) to declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Failure to declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence;
- (c) to declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who declare a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of the Council's code of Conduct, must leave the room for the relevant item.

3. Minutes

To consider adoption of the minutes of the Meeting held on 25 June 2012.

To adjourn the meeting to allow electors the opportunity to question the Council on matters on the agenda or suggest items for future agendas.
Members of the public may not take part in the meeting itself.

4. Chairman's Report

To receive a report from the Chairman.

5. District Councillors' and County Councillor's Question and Answer Session

6. Neighbourhood Plan

- To consider an event to launch the Neighbourhood Plan and to raise awareness in the community (item requested June 2012);
- To consider forming a Neighbourhood Plan Committee and, if acceptable, to determine its terms of reference (Enclosure A).



7. Infrastructure

To receive reports from the following working groups:

- (a) Planning and Conservation
 - To receive a report on applications received, decisions taken under delegated powers and decisions of the District Council's Planning Committee;
 - To consider co-opting Jeremy Whitehand onto the Council's Planning Group;
 - To consider the Council's attitude to the proposed car park on Fiery Hill Road.
- (d) Highways and Lighting
 - To consider the Local Authority's recommendation that an additional disabled parking bay be created;
 - To consider correspondence from a local resident regarding the junction of Bittell Road and Bittell Lane.
- (c) Environment
 - To consider seeking Queen Elizabeth II Field status for the Parish Council's playing field.

8. Community and Safety

To receive reports from the following working groups:

- (a) Village Watch
- (b) Health & Safety
- (c) Communications and Events
 - To approve Cllr Hawkley's request to withdraw from the Communication Group due to her other Council commitments;
 - To consider arranging a Christmas Fayre.

9. Governance

To receive reports on the following:

- (a) Finance
 - To receive the report of the Responsible Finance Officer on payments and receipts and to approve bills for payment (Enclosure B);
 - To receive a report on income and expenditure for the period to 30 June 2012 (Enclosure C);
 - To consider the possible funding of a community police officer (item requested May 2012).
- (b) Casual vacancy
 - To consider co-opting an applicant for the casual vacancy on to the Parish Council



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- (c) Training
To consider appropriate training opportunities.
- (d) School Governor
- (e) Worcestershire County Association of Local Councils
- (f) National Association of Local Councils
- (g) Council for the Protection of Rural England
- (h) Dates of Parish Council meetings (item requested May 2012)
To consider varying the customary meeting dates in September and January to take account of the fact that the Parish Council does not meet in August or December.

10. Correspondence Received

- To consider presenting Jubilee mugs to members of the 1st Barnt Green Scout and Guide Group.
- To consider other correspondence requiring the Council's attention.

11. Decisions taken since last meeting

To approve decisions taken since the last meeting.

12. Future Agenda Items

To suggest items for future agendas.

13. Date and Venue of Next Meeting

Subject to a decision at 9(h) above, Monday 17 September at 7.00pm at the Parish Office is proposed.

Dated 23 July 2012

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Paul MacLachlan
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