



Barnt Green Parish Council



ANNUAL MEETING of BARNT GREEN PARISH COUNCIL
held on MONDAY 20 May 2013 at 7.00pm
at the Parish Council Office, 80 Hewell Road, Barnt Green

AGENDA

- 01/13 Election of Chair**
To elect the Chair of Barnt Green Parish Council.
- 02/13 Election of Vice-Chair**
To elect the Vice-Chair of Barnt Green Parish Council.
- 03/13 Apologies**
To receive apologies and to approve the reason for absence.
- 04/13 Declarations of Interest**
To update councillors' register of interests and declare any pecuniary, or other, interests in items on the agenda and their nature.
- 05/13 Minutes**
To consider adoption of the minutes of the Meeting held on 22 April 2013.
- 06/13 Appointment of committees and working groups**
To appoint committees and working groups for 2013/14 and agree appropriate terms of reference including the number of members.
- 07/13 Nominations to committees and working groups**
To receive nominations and to appoint members to committees and working groups.
- 08/13 Delegation arrangements**
To review and agree delegation arrangements to committees, working groups, employees and other local authorities.
- 09/13 Standing Orders**
To review and agree appropriate standing orders.
- 10/13 Financial Regulations**
To review and agree appropriate financial regulations.
- 11/13 Arrangements**
To review and agree charters with other local authorities and contributions made to expenditure incurred by other local authorities.
- 12/13 Representation**
To review and agree the Council's work with external bodies and arrangements for reporting back.



Barnt Green Parish Council



13/13 Inventory

To review and agree the Council's inventory of land and assets including buildings and office equipment.

14/13 Insurance

To review and agree arrangements for insurance cover in respect of all insured risks.

15/13 Subscriptions and affiliations

To review and agree the Council's and/or employees' memberships of other bodies.

16/13 Procedures

To review and agree the following Council procedures:

- (i) complaints procedure;
- (ii) procedure for the awarding of grants;
- (iii) procedures for handling requests made under the Freedom of Information Act 2000.

17/13 Meetings

To agree the dates, times and place of ordinary meetings of the full Council for the year ahead.

Dated 9 May 2013

.....
Paul MacLachlan
Executive Officer
80 Hewell Road, Barnt Green, B45 8NF
0121 447 9893 exec@barntgreen.org.uk