

Barnt Green Parish Council

Paul MacLachlan, Executive Officer, 80 Hewell Road, Barnt Green, Birmingham, B45 8NF

6 May 2015

To members of Barnt Green Parish Council

You are duly summoned to attend the Annual Meeting of Barnt Green Parish Council to be held on Wednesday 13 May 2015 at 7.00pm at the Parish Council Office, 80 Hewell Road, Barnt Green, B45 8NF.



Paul MacLachlan
Executive Officer

Agenda

01 Election of Chair

To elect the Chair of Barnt Green Parish Council and to sign the Declaration of Acceptance of Office form.

02 Apologies

To receive apologies and to approve the reason for absence.

03 Election of Vice-Chair

To elect the Vice-Chair of Barnt Green Parish Council.

04 Declarations of Interest

- a) Councillors are reminded of the need to complete a new Register of Interests form and to lodge it with the Monitoring Officer within 28 days of election.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting. Brief notes will be appended to the minutes as an aide memoire.

05 Chairman's Report

To receive a report from the Chairman and to advise progress with prior business.

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06 District Councillors' and County Councillor's Question and Answer Session

To question and to receive reports from District and County Councillors.

07 Governance

- (i) to remind councillors of the code of conduct adopted by the Parish Council;
- (ii) to adopt the standing orders last amended by the Parish Council on 17 September 2014 (Enclosure A);
- (iii) to adopt the financial regulations last amended by the Parish Council on 14 January 2015 (Enclosure B);
- (iv) to consider appointing a Resources Committee and a Neighbourhood, Planning and Environment Committee for 2015/16 and to agree appropriate terms of reference (Enclosure C).
- (v) to receive nominations and to appoint members to committees;
- (vi) to review and agree delegation arrangements (Enclosure D);
- (vii) to consider 2015/16 Parish Council meeting dates and the first meeting dates of Committees, if required (Enclosure E).

08 Representation

To agree the following Parish Council's representatives:

- (i) Worcestershire County Association of Local Councils;
- (ii) Council for the Protection of Rural England;
- (iii) St Andrew's School;
- (iv) Pensions Regulator.

09 Minutes

To consider adoption of the minutes of the Parish Council meetings held on Wednesday 29 April 2015.

10 Decisions taken since the last meeting

To be advised of decisions taken under delegated powers since the last meeting.

11 Finance

To receive the payments and receipts report of the Responsible Finance Officer and to approve bills for payment (Enclosure F).

12 Planning

To consider a report on applications received, comments and recommendations made under delegated powers and decisions of the District Council's Planning Committee (Enclosure G).

13 Parish Council vacancies

To consider filling the two vacancies on the Parish Council.

14 Clerk vacancy

To report on applications for the post of Clerk to Barnt Green Parish Council.

15 Councillors' reports and items for future agendas

Councillors may use this opportunity to:

- (i) report on meetings attended;
- (ii) agree the attendance of councillors at forthcoming meetings;
- (iii) report minor matters of information not included elsewhere on the agenda;
- (iv) raise items for future agendas.