



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 13th June 2019 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- (1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- (2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- (3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 9th May 2019.

Public Participation: The meeting will be temporarily adjourned to consider any submissions from the public.

(4) **Items deferred from last meeting**:

- i) Confirmation of Parish Council Insurance for 2019/20
- ii) Councillor Portfolio allocation.

(5) **Reports from District and County Councillors**: (by invitation of the Chairman).

(6) **Financial Report**:

- a) To receive a report from the Clerk that will provide draft unaudited accounts for the year 2018/2019 and will seek agreement from Council for the compliance required before submission to Auditors.
- b) To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

| Amount | Payable To | Reason for Payment |
|---------|---------------|------------------------|
| £500.00 | Mrs. S Archer | Festival Organiser fee |

(7) Clerks Report: To receive a report from the Clerk on correspondence to the council and other pertinent administrative matters, including:

- a) Festival 2019 update.
- b) Proposal to purchase a Gazebo for Parish Council use.
- c) To authorise the Clerk to use emergency powers to purchase replacement equipment up to the value of £300 should items borrowed from Lyppard Hub be damaged at this year's St Peter's Festival.

(8) Portfolio Holder Reports: To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.

(9) Confidential matters: (members of press and public excluded from this item due to commercially sensitive nature of discussion).

i) Newslink Advertising.

(10) Date of Next Meeting: Proposed as **Thursday 11th July** at 7:30pm in St Peter's Village Hall.