



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 12th September 2019 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 11th July 2019.
- 4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Co-option**: Council will consider nominees available and may co-opt new members to serve for the remainder of the current electoral term. Any newly co-opted members will be required to sign the 'declaration of acceptance of office' document before acting as Councillor.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **Financial Report**:
 - a. To receive a report from the Clerk on the current financial position of the Council and a review of the last financial quarter.
 - b. Update regarding banking arrangements.
 - c. To approve the following cheque payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
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£330	Dor2dor	Newslink delivery
£4429.55	Worcester City Council	Election costs
£65	Internal Auditor	Internal Audit 2018/19

- 8) Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters, including:
- a. Application for memorial bench.
 - b. Park gym equipment update.
 - c. Tesco out of hours operating.
 - d. Old Larkspur play area.
- 9) St Peter's Parish Festival:** To begin arrangements for the recruitment of a Festival Organiser for 2020.
- 10) Strategic Principles:** Cllr. Tucker will seek agreement from Council to adopt the re-drafted Strategic Principles document as reviewed at the last meeting.
- 11) Budget:** To discuss budget working party arrangements.
- 12) Councillor Portfolio's:** To review Council portfolio allocation for 2019/20.
- 13) Portfolio Holder Reports:** To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.
- 14) Date of Next Meeting:** Proposed as **Thursday 10th October** at 7:30pm in St Peter's Village Hall.