



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 12th March 2020 at 7:30pm** in the **Village Hall, St Peters, WR5 3TA**.

The business to be transacted is set out in this agenda. The meeting will include a maximum of 30 minutes of public participation and members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 12th February 2020.
- 4) **Casual Vacancies**: To consider nominations for the vacant Councillor position.
- 5) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **Matters Arising & Action Sheet**: Matters arising from previous meetings not covered elsewhere in the Agenda.
- 8) **Financial Report**:
 - a. To receive an update on the current financial position of the Council.
 - b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£225.00	Ms A Donaldson	Newslink advertising
£330.00	Dor2Dor	Newslink delivery

£848.00	ABC Print	Newslink Print 143
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9) **Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

a. Outdoor Gym Equipment. The expenditure for the outdoor gym equipment proposed to be placed in Power Park is quoted as £12500 + VAT including installation. The Clerk is confident that with a small grant from the City Council and a divisional fund request to County Cllr. Mackay, for this project to commence would require Parish Council expenditure of £7500 plus a reclaimable VAT contribution of approximately £1500. The Clerk therefore requests Council consider the following resolutions, subject to receipt of funding from City Council and County Councillor divisional fund:

- i. Council authorises the expenditure of up to £7500 + VAT for the purchase of outdoor gym equipment as defined in a detailed quote from Sovereign play.
- ii. Council authorises the transfer of up to £9000 from reserves to cover the above expenditure.

10) **St Peter's Parish Festival:** To receive an update from the Clerk and Cllr. Renshaw on preparations for the Parish Festival.

11) **Highways, Developments & Planning:** To request updates for the following sites.

- a. Crookbarrow Way Pedestrian Bridge & Pedestrian Crossing.
- b. Broomhall Way pedestrian bridge (Power Park).
- c. Broomhall Green (Village Green).
- d. Larkspur Close old play area land usage.
- e. Ketch Roundabout.
- f. Ketch Field.
- g. Skate Park.
- h. Hopfields development.

12) **Newslink:** Council to review Newslink performance.

13) **Portfolio Holder Reports:** To receive verbal reports from those portfolio holders who wish to inform Council on current matters pertinent to their areas of responsibility.

14) **Date of Next Meeting:** Proposed as **Thursday 9th April 2020** at 7:30pm in St Peter's Village Hall.