



# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 11<sup>th</sup> June 2020 at 14:30**. This meeting will be held via Zoom video link due to Covid-19 pandemic. To Join Zoom Meeting visit <https://us02web.zoom.us/j/88937662631> or use Meeting ID: 889 3766 2631. To dial in via phone please visit the following link to find your local number: <https://us02web.zoom.us/u/kdvogEodU>

The business to be transacted is set out in this agenda. The meeting will include a period of time for public participation and members of the public are cordially invited to attend via Zoom link. Matters raised must be within the remit of the parish council. The public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Chairman's statement in relation to issues affecting the Parish Council during the Coronavirus situation**
- 4) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> March and an extraordinary meeting held on Thursday 26<sup>th</sup> March 2020.
- 5) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **To Confirm all Officer's stay in position following the cancellation of the Annual Parish Council Meeting.**
- 8) **To confirm portfolio Holders**
- 9) **To confirm Parish Council Meeting Dates for 2020/21**
- 10) **To confirm the Schedule of Payments for 2020/21**

**11) Financial Regulations:** To agree minor amendments to Financial Regulations as circulated via email.

**12) Review of Delegated Powers agreed by the Council at the Extraordinary Meeting of the 26<sup>th</sup> March 2020:** The Delegated Powers require review by the 26<sup>th</sup> June 2020.

**13) Matters Arising & Action Sheet:** Matters arising from previous meetings not covered elsewhere in the Agenda.

- a. Councillor Pollock Letter.
- b. Gym Equipment.

**14) Financial Report:**

- a. To receive an update on the current financial position of the Council.
- b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£622.45	HMRC	Deductions
£500.00	G. Hopkinson	Festival 2020 payment
£143.40	Colourtex	Printing for Covid leaflets
£30.45	DCK Accounting	Payroll
£841.08	Came & Company	Parish insurance

**15) Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Parish Council Insurance renewal.
- b. Police and Crime Commissioner (WMPCC) Coronavirus Response Fund.
- c. Requests to City Council. Heather Close, Bicton Court, Mole Pedway, damage to tree on St Peter's Drive.

**16) Highways, Developments & Planning:** To request updates for the following sites.

- a. Crookbarrow Way Pedestrian Bridge & Pedestrian Crossing.
- b. Broomhall Way pedestrian bridge (Power Park).

**17) Portfolio Holder Reports:** To receive written Reports on:

- a. Parish Festival.
- b. Wardens Agreement and Green Spaces.
- c. Covid19 report.

**18) Date of Next Meeting:** Proposed as **Thursday 9<sup>th</sup> July 2020**. Format of meeting to be confirmed.

- 19) Confidential matters:** Members of press and public excluded from these items due to commercially sensitive nature of discussion.
- a. Newslink.
  - b. Clerk Contractual Update.