

St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 24th June 2021 at 19:30** in St Peter's Village Hall, Worcester, WR5 3TA. Due to social distancing restrictions the meeting has a maximum capacity of 20 attendees. Anyone wishing to attend should make contact with the Clerk to book a place.

The business to be transacted is set out in this agenda. The meeting will include a period of time for public participation, members of the public are cordially invited to attend subject to prior agreement with the Clerk. Matters raised must be within the remit of the parish council. Members of the public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Tuesday 4th May 2021.
- 4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Co-option**: Council will consider nominees available and may co-opt a new member to serve for the remainder of the current electoral term. Any newly co-opted members will be required to sign the 'declaration of acceptance of office' document before acting as a Councillor.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **Matters Arising & Action Sheet**: Matters arising from previous meetings not covered elsewhere in the agenda.
- 8) **Finance**:
 - a. Council to approve the Annual Governance and Accountability Return (AGAR) for the financial year 2020/21:
 - i. Council to approve Section 1, Annual Governance Statement, and Section 2, Accounting Statement, and authorise the Clerk to submit for external audit.
 - b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£1200.00	SPVHA	Room agreement
£1288.57	HMRC	Deductions

- 9) **Clerks Report**: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda.
- 10) **St Peter's Festival**: To receive an update regarding Festival 2021 from Cllr. Renshaw.
- 11) **Parish logo**: To formally approve a new Parish Council Logo.
- 12) **Newslink**: To receive an update regarding the Parish magazine.
- 13) **Highways, Developments & Planning**: To review updates for the following:
- a. Broomhall Way Pedestrian Bridge and Power Park.
 - b. Broomhall Green.
 - c. Ketch Roundabout.
 - d. Ketch field development.
- 14) **Portfolio Holder Reports**: To receive Reports from portfolio holders.
- 15) **Date of Next Meeting**: Proposed as **Thursday 8th July 2021**. Meeting in St Peter's Village Hall, Worcester at 19:30.