



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 11th January 2024 at 19:30** in St Peter's Village Hall, Worcester, WR5 3TA. Anyone wishing to attend should make contact with the Clerk to book a place.

The business to be transacted is set out in this agenda. This meeting will include a period for public participation. Members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. Members of the public will not be able to speak during Agenda items outside the public session unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 9th November 2023.
- 4) **Public participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Report from City Councillors**: (by invitation of the Chairman). (Time guide 10 minutes).
- 6) **Report from County Councillor**: (by invitation of the Chairman). (Time guide 10 minutes).
- 7) **Tesco car park**: To receive an update from the Tesco store manager regarding new parking arrangements. (Time guide 15 minutes).
- 8) **St Peter's Parish Festival**: To receive an update from the Festival Portfolio holder. (Time guide 10 minutes).
- 9) **Matters arising & action sheet**: Matters arising from previous meetings not covered elsewhere in the agenda. (Time guide 10 minutes).
- 10) **Highways, developments & planning**: To review updates. (Time guide 10 minutes).
- 11) **Electoral cycle**: An update on the proposed changes to the Parish Council election cycle. (Time guide 10 minutes).

12) Finance: (Time guide 5 minutes).

- a. The Clerk to provide a verbal update on current Council finances.
- b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£1072.12	HMRC	Deductions
£45.60	DCK Accounting	Payroll
£238.98	Parish Council Websites	New website deposit

13) Clerks report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda. (Time guide 5 minutes).

14) Website: To receive updates on progress for the new Parish Council website. (Time guide 5 minutes).

15) Budget: To agree budget and precept request for 2024/25 and to receive an update on budget setting following the recent budget working party meeting. (Time guide 10 minutes).

16) Portfolio Holder reports: To receive reports from portfolio holders. (Time guide 10 minutes).

17) Date of next meeting: Proposed as **Thursday 8th February 2024**. Meeting in St Peter's Village Hall, Worcester at 19:30.

18) Confidential session: Press and public excluded from this item due to sensitive commercial nature of discussion.