



Malvern Wells Parish Council

Website www.malvernwells-pc.gov.uk

David Taverner MAAT Dip BA CiLCA
Clerk and Responsible Finance Officer
Parish Office
1 Dockeray Avenue,
Lyppard Habington,
Worcester WR4 0RX
Telephone 01905 724486
E mail clerk@malvernwells-pc.gov.uk

10th October, 2019

To: **All Members of the Finance & General Purposes Committee**
(Cllrs Chatten, Burrage, Smethurst, Knibb, & Dyde)

Notice is hereby given that a meeting of the **Finance & General Purposes Committee** of Malvern Wells Parish Council will be held in **The Village Hall Committee Room, Wells Road on Thursday 17th October 2019** commencing at **7.30pm** when the following business will be transacted.

David Taverner
Clerk to the Council

Agenda

- 1** To Receive and consider **Apologies for Absence**
- 2** **Declarations of Interest**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested and/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

- 3** To Consider Written **Requests from Councillors** for the Council to Grant a Dispensation (S33 of the Localism Act 2011)
- 4** **Minutes of the Meeting** held on 11th July 2019 to be confirmed and signed

- 5** Any **Matters Arising** from the Minutes
- 6** To **Consider & Accept:**
 - a) The Quarterly Budget monitoring report at **30th September 2019**
 - b) The Bank Reconciliation statement as at **30th September 2019**
- 7** **Update on Council Projects and Review of the level of the Council's General and Earmarked Reserves**
- 8** To note progress on **the 2019/20 first half year interim internal audit**
- 9** **To agree the Schedule of Council and Committee meeting dates for 2020**
- 10** **To note the planned retirement of the Parish Clerk on 31st August,2020 and to refer the beginning of the recruitment process for a successor to the Staffing Committee**

The Press and Public are cordially invited to attend the open part of the meeting

In view of the confidential nature of the business to be transacted, at this stage of the meeting, the public will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960.

- 11** **Potential amenity land purchase**