



# Malvern Wells Parish Council

[www.malvernwells-pc.gov.uk](http://www.malvernwells-pc.gov.uk)

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12 May, 2011

Notice is hereby given that the Annual Meeting of Malvern Wells Parish Council will be held in **The Village Hall, Wells Road** on **Thursday, 19<sup>th</sup> May 2011** commencing at **7.00pm** when the business set out in the agenda below will be transacted.

*David Taverner*

Clerk & Responsible Financial Officer

## Agenda

- 1 Apologies for Absence
- 2 To Record a) Declarations of Interest for the Meeting (Personal & Prejudicial) and b) Any Changes to be Notified to the Register of Interests and Gifts & Hospitality
- 3 Election of Chairman of the Parish Council for the ensuing municipal year and signing of Declaration of Acceptance of Office
- 4 Election of Vice-Chairman of the Council for the ensuing municipal year
- 5 Election of Members to serve on the Planning Committee (**max twelve** members incl the chairman and vice chairman of the Parish Council, ex-officio)
- 6 Election of Members to serve on the Finance & General Purposes Committee (**seven** members incl the chairman and vice chairman of the Parish Council, ex-officio)
- 7 Election of Members to the Environmental Committee (currently Cllrs Black, Buchanan & Cheeseman)
- 8 Election of members of the Staffing Committee (**five** members to include the chairman and vice chairman of the Parish Council, ex-officio) (currently Cllrs Buchanan, Bradshaw & Knibb)
- 9 To Appoint a Grievance Panel (**3** members **not to include** members of the Staffing Committee) (currently Cllrs Black & Cheeseman)
- 10 To Appoint an Appeals Panel (**3** members **not to include** members of the Staffing Committee) (currently Cllrs Henley, Hull, Johnson & O'Donnell)
- 11 To Appoint the Website/IT Working Group (currently Cllrs Burrage, Hull, Knibb, O'Donnell & Victory)
- 12 To Appoint the Gas Lamps Working Group (currently Cllrs Black, Burrage, Bradshaw, Buchanan and Hull)

- 13 To Appoint the Cemetery Working Group (currently Cllrs Burrage, Cheeseman and Johnson)
- 14 To Appoint the Open Space and Play Working Group (currently Cllrs Knibb, O'Donnell and Wagstaff)
- 15 Appointment of Members to represent the Council on the following bodies:
  - a) Area of Outstanding Natural Beauty (Liaison Member for Joint Advisory Cttee) (currently Cllr J Black)
  - b) Malvern CAB Management Committee (currently Cllr N Johnson)
  - c) Malvern Wells Village Hall Management Committee (currently Cllr H Burrage)
  - d) Hanley Castle Almshouse & Relief in Need Charities (currently Cllr Mrs A Bradshaw & Cllr K Wagstaff)
  - e) Monitoring Group of the Three Counties Showground (currently Cllr A Cheeseman)
  - f) Malvern Community Policing Matters Group (currently Cllr Knibb)
  - g) Abbey College Liaison Group (currently Cllr Wagstaff)
  - h) Abbey House Liaison Group (currently Cllrs Buchanan)
  - j) CALC Malvern Hills Area (currently Cllrs Burrage & Knibb)
  - k) CPRE Malvern Hills (currently Cllr A Cheeseman)
  - l) Emergency Plan Liaison (currently Cllr Burrage)

**Notice is given that the under mentioned Committees will now convene for the purpose only of electing their Chairmen and Vice-Chairmen respectively, in the following order:**

- 1) Planning Committee
- 2) Finance & General Purposes Committee
- 3) Staffing Committee

**The Public and Press are Cordially Invited to Attend**