



# Malvern Wells Parish Council

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19 November, 2015

Notice is hereby given that a Meeting of **Malvern Wells Parish Council** will be held on **Wednesday 25th November, 2015** in **The Village Hall, Wells Road commencing at 7.30pm**

*David Taverner*

**Clerk & Responsible Financial Officer**

## **Agenda**

- 1** To Receive and consider **Apologies for Absence**
- 2** **Declarations of Interest**
  - a) **Register of Interests:** Councillors are reminded of the need to update their register of interests.
  - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
  - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.

*Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

- 3** To Consider **Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011)
- 4** **To consider and approve the Minutes of the Parish Council Meeting held on 28<sup>th</sup> October, 2015**
- 5** **Matters arising from those Minutes** (if any) not listed elsewhere on the agenda

***Closure of the meeting to allow the public present to speak on any matters relating to the Parish -this item to be limited at the discretion of the Chairman***

- 6** **Reports of Committees/Committee Chairmen:-**
  - a) To Receive & Accept the Report of the **Planning Committee meeting** held on **18<sup>th</sup> November, 2015**
- 7** **Reports from working groups (if any):-**
  - a) **Gas lamps working group**
  - b) **Communications working group**
  - c) **Open Spaces working group**
  - d) **Community Events working group –**
    - (i) **Report from working group meeting held on 3<sup>rd</sup> November**
    - (ii) **Christmas Carol Concert 11<sup>th</sup> December** –to consider a budget for the event and the nomination of the Charity to be supported

- 8 **Chairman's correspondence**
  - a) **To consider the request for installation of new Parish Boundary Signage**
  - b) **School Crossing Patrol Cover at the Wyche Primary School**
- 9 **Financial matters**
  - a) **To approve the schedule of Accounts payable**
- 10 **Housing Needs Survey** - to consider the need for, and the process of, an update to the Parish Housing Needs Survey last undertaken in 2010
- 11 **Cemetery Matters (if any):-**
- 12 **Report from the Clerk on actions undertaken since last meeting:-**
  - a) **Assarts Road play equipment** –to note the completion of section 106 funding application and to agree an installation start date
  - b) **Jubilee Fountain Garden** –Christmas illuminations scheme update
  - c) **Defibrillator projects update**
  - d) **Wells News** – arrangements for the delivery of the winter 2015 edition
- 13 To Receive a **Report from the County Councillor** –Cllr Mrs Lucy Hodgson
- 14 To Receive a **Report from the District Councillor** – Cllr Mrs Chris O'Donnell
- 15 To Receive a **Report from the Elected Conservator** - Cllr Simon Freeman
- 16 To Receive the **Reports of Representatives on other bodies:-**
  - a) **Malvern Hills CALC** – Cllr Barrie Knibb
  - b) **Malvern Wells Village Hall Management Committee** – Cllr Jim Black
  - c) **Malvern Hills CAB** - Cllr Nick Johnson

**At this stage of the meeting the Committee will be asked to consider passing the following resolution:-**

***"That, pursuant to the Public Bodies Admission to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press should be excluded from the remainder of the meeting. The reason being the consideration of staff contracts".***

- 17 To receive the report of the Staffing Committee held on 14<sup>th</sup> November

**The press and public are cordially invited to attend**