

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 4th February, 2020 at Knighton on Teme Parish Room.

Agenda

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Planning

- a Applications received:
- b Determinations received
- c Planning applications determined under delegated powers: none.
- d Newnham Farm hedge removal – complaint to enforcement.

6 Finance

- a Clerks salary January £259 & February £259.
- b Data Protection fee renewal – £40
- c Hire of Parish Rooms – 2019 - £275
- d 3rd quarter accounts for approval

7 Highways

- a Lengthsman - December account £288 & January account - £288 – Total £576
Assessment of pavement from Talbot towards Worcester
- b Blocked drain outside Field Farm - update
- c Overgrown hedges at Woodgates Green - update
- d Drain below Tavern Lane – re-reported
- e Overgrown hedges along A456 – reported to landowners
- f Potholes at Bickley – 3 reported.
- g Missing cover on A456 – reported
- h State of road between Little London and Jewkes Lane- reported
- i Bickley noticeboard and planter – feedback
- j Collapsed drain at junction near to kiosk at Little London - reported
- k Blocked drains along A456 from Wyrebrook Orchard – reported
- l State of road bridge at Newnham – reported
- m Litter pick – 28/3/2020

8 Vacancy for a Parish Councillor

9 Promotion / inclusion of Community ideas.

- a S106 monies – traffic calming measures along A456

10 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

11 Revised Code of Conduct – for adoption

12 Date of next meeting - To confirm the date of the next meeting – Tuesday 3rd March, 2020



Mrs Karen Yates,
Clerk to the Council,
28th January, 2020