

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on **Tuesday 5th September, 2017** at Knighton on Teme Parish Room.

Agenda

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 County/District Councillors Reports – C Dell / K Pollock

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Planning

- a) Applications received:
17/00660/LB Associated Ref:17/00659/HP Aston Bank Cottage, Knighton On Teme, Tenbury Wells,WR15 8LZ
Demolition of modern extensions, construction of linked extension and dormer windows to cottage. Repairs to the cottage, including timber, window and external wall panel repairs. Internal works include replacement of cement plaster with lime,

introduction of insulation, breaking up of concrete floor and replaced with limecrete floor.

- b) Determinations received:
- c) Planning applications determined under delegated powers:
 - 17/00622/HP Hopview, Newnham Court, Newnham Bridge, Tenbury Wells, WR15 8JF. Two storey side extension.
 - 17/01151/HED Land At (Os 6480 7013), Bickley House Farm, Newnham Bridge, WR15 8LU. Removal of 350m of old damson hedge.
- d) Development at Bickley Lane, rear of Old Post Office – Enforcement Officer feedback
- e) Development at The Tavern – planning concerns

6 Finance

- a) Clerks salary Sept £235.40 & expenses £16.10
- b) To consider the appointment of an Internal Auditor from April 2018
- c) Photocopies £11.82
- d) Kiosk expenses – J Rugman - £74.86

7 Highways

- a) Lengthsman - accounts for August - £150 + VAT
- b) Wildlife verges: – to consider feedback from WCC and review experimental project
- c) Station House – review of meeting to cut back hedges
- d) State of road below caravan park
- e) BT Kiosk maintenance/ideas for use.
- f) Pothole outside Black and White Cottage, Bickley – reported.
- g) BT hole in pavement along A456 - reported
- h) Seat at Maes Court – maintenance

8 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

9 Date of next meeting - To confirm the date of the next meeting scheduled for 3/10/2017 – 7.30pm.

Mrs Karen Yates,
Clerk to the Council,
29th August, 2017