

Monthly Meeting of Grimley Parish Council

Monday 31st Oct 2022 7.30pm
Peace Hall, Sinton Green.

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on Monday 31st October 2022 at 7.30pm at Peace Hall, Sinton Green. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Parish Clerk and RFO, clerkgrimleypc@gmail.com 07950256363.

Date of publication of this notice: 25th October 2022

- The **press and public** are also invited to attend to address the Parish Council on matters concerning the Parish (allotted point in the agenda), observe or inspect draft documents.
- Social distancing is no longer in place, though the Chair reserves the right to reschedule the meeting if attendance is high and personal wellbeing is likely to be affected as a result.
- The Register of Electors will be inspected in order to ascertain residency. 'Representation of the People (England and Wales) (Amendment) Regulations 2002' which permits parish councils to inspect the electoral register for the purpose of establishing whether a person is entitled to attend and participate.
- Names may be recorded in the meeting minutes, unless individuals ask for this not to occur.
- Persons attending this meeting should prior note the document 'Information provided at the beginning of each parish council meeting', and also the policy 'Public Open Forum and procedures for filming and publishing via social media', which forms part of the parish council Standing Orders. These are available on the parish council website: <https://e-services.worcestershire.gov.uk/MyParish> (Grimley/publications/page9).
A copy may be obtained from the parish clerk or to view at each parish council meeting.

1	Points of order and to note one vacancy available for immediate co-option.
2	Public Open Forum Standing orders suspended to allow residents of the parish to address the Parish Council. This item to be limited at the discretion of the Chair. Members of the public to confirm name and address please prior to speaking. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish or who is resident outside the parish.
3	To consider any apologies for absence.
4	Declarations of interest <ol style="list-style-type: none"> To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. To declare any Other Disclosable Interests relevant to the agenda. To declare any additions to the Register of Gifts & Hospitality. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.
5	Minutes of previous meetings – Motion to approve previous minutes. <ol style="list-style-type: none"> 26th September 2022.
6	To receive the report of the County Councillor – Scott Richardson Brown (Items raised for decision will appear on the agenda for the next meeting) <ol style="list-style-type: none"> Overgrown hedges and pathways in vicinity of top triangle Grimley village. No parking sign Grimley village. Overgrown hedges along highway through Monk Wood.
7	To receive the report of the District Councillor – Dean Clarke. (Items raised for decision will appear on the agenda for the next meeting)
8	Planning - to consider, comment and resolve to respond to the following applications. <i>Cllrs to consider suspending standing orders if residents request to provide input.</i> <ol style="list-style-type: none"> 21/01846/FUL BRL Solar UK limited - Development of a solar farm with ancillary infrastructure, security fence, access, landscaping and continued agriculture, to generate power to feed into local network. Birchall Green Farm, WR2 6NT <i>Cllrs to reinstate standing orders if required.</i>

8 Con	<p>Planning continued</p> <p>b. M/22/01376/HP Orchard HouseU6400, Sinton Green, WR2 6NS. Demolition of conservatory and erection of rear extension and detached garage.</p> <p>c. M/22/01217/HP Boatley CottageC2069 Ockeridge, Wichenford, WR6 6YW. Replace one gate with two gates.</p> <p>d. Standing Item: To consider and as required arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.</p>
9	<p>Climate emergency. To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Review of parish council declaration of a climate emergency.</p>
10	<p>Commons and Village Greens To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Sinton Green</p> <p>i. To consider latest mowing actions on the village green.</p> <p>b. Monkwood Green.</p> <p>i. Management update, draft five-year plan.</p> <p>ii. Request from resident regarding pollarding of willows adjacent to farm buildings.</p> <p>iii. To consider option for retaining and reappointing strimming contractor services for tackling urgent bramble thickets adjacent to The Woodland access drive. Motion not exceeding £500.</p>
11	<p>Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice. Max two minutes per item please.</p> <p>i. Defibrillator training for pre-agreed volunteers, 5th December, 6pm, Peace Hall.</p> <p>ii. Remembrance service arrangements.</p> <p>iii. PCSO – to note the early retirement of Ness Snape with gratitude for service.</p> <p>iv. Peace Hall Management Committee update.</p> <p>a. To organise delivery and care of the Queen’s Oak (to include discussion on remaining two oak saplings. Decision for future care and location).</p> <p>b. Replacement noticeboard at Peace Hall.</p>
12	<p>Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To note that precept (second half) £9795.00 was received 28/09/2022 from MHDC. <i>Cllrs to consider suspending standing orders if residents request to provide input.</i></p> <p>b. Budget for 2023/24. Cllr and resident input/ideas for future projects. Clerk will present resulting finalised budget on 12th December. <i>Cllrs to reinstate standing orders if required.</i></p> <p>c. To consider correspondence from Citizen’s Advice Bureau and Motion to provide a donation not exceeding £100.</p> <p>d. To consider and Motion to approve a Section137 application for a grant of £100 from Grimley and Holt Primary School towards a 2023 Western Front Association talk and coffee event.</p> <p>e. To arrange the £50 supporting contributions to those community groups that have expressed an interest in Christmas tree events.</p> <p>f. To consider and motion to approve the payment of outstanding accounts. Appendix 1</p> <p>g. To consider and retrospectively approve payment of urgent accounts, as per emergency Clerk procedures (Delegation to Clerk policy). Appendix 2.</p> <p>h. To receive and motion to accept September Bank Reconciliation 2022.</p>

13	<p>Correspondence, dates for diary, items for future agenda, items on hold.</p> <p>a) MHDC destination zero carbon emissions report to note only.</p> <p>b) Parishioner correspondence regarding allotment provision in Grimley parish. To consider a way forward, with appropriate budget for exploratory work. <u>Scheduled for November 2022 meeting.</u></p> <p>c) Flooding in road outside Church Farm, Grimley. Soakaway and new drain to be installed. No further action from Parish Council at this time.</p> <p>d) Eroded grass verge Oak Hall Green (Oak Hall Farm Barn). Bollard to be installed. No further action from Parish Council at this time.</p> <p>e) Salt bins – residents and cllrs have been asked to keep an eye on salt levels in the parish green and yellow bins.</p> <p>f) To note that a Worcs resident has been provided with details of the Lengthsman contract for consideration.</p>
14	<p>Date of next scheduled meeting: Monday 28th November, Peace Hall, Sinton Green, 7.30pm (and thereafter 12th December, Peace Hall, Sinton Green, 7.30pm) The press and public are cordially invited to attend this meeting and should note Standing Orders in advance please.</p>

Appendix 1 - Payments to be made this month (or date paid if contracted monthly)

Grimley Peace Hall Foundation	Annual hire of hall for parish council meetings. Invoice 41 dated 25/09/2022 received 26/09	£350.00	VAT nil
PKF Littlejohn LLP	Statutory fee external auditor	£240.00	£40.00 VAT
Community Heartbeat Trust Ltd	Annual care package for Grimley village defib	£151.20	£25.20 VAT
Nest Pensions	October payment for Sept Clerk wage.	£40.35	VAT nil
Mr Simon Skeys	Lengthsman worksheet September received 2nd Oct 2022. Claimed from WCC 25/10/2022	£127.50	VAT nil
Mr Simon Skeys	Mowing invoice dated 30th September received 2nd Oct 2022.	£80.00	VAT nil
Mrs Lisa Stevens	Monthly Expenses Oct 2022. Stationery, mileage, digistick to allow transfer of docs for minute binding. Homeworking allowance £10. Phone bill £5.	£62.62	VAT various
Mrs Lisa Stevens	Monthly wage Sept 2022	£553.42	VAT nil
Various, as nominated at PC meeting	Christmas tree community event payments as agreed at this meeting. £50 per event.	£150.00	VAT nil

Appendix 2 - Payments made in previous month under delegation to Clerk policy and in line with annual budget previously approved by Cllrs.

Mr Lee Roberts	Lee. Strimming round petty whin, tackling brambles and over growth on Monkwood Green Common and SSSI. Payment made 26/10/2022	£246.50	VAT nil
Mr Ashley Roberts care of Margaret Leary	Ashley, Strimming round petty whin, tackling brambles and over growth on Monkwood Green Common and SSSI. Payment made 26/10/2022	£246.50	VAT nil
Mrs Lisa Stevens	Stinky Inks online printing ink order reimbursement as permitted in clerk delegation policy. 03/10/22	£11.99	2.00
Mrs Lisa Stevens	Poppy wreath purchase from Royal British Legion as instructed at Sept meeting. 13/10/2022. <u>B.T. notes that a wreath need not be purchased next year as there is already an unopened one in the church.</u>	£20.00	VAT nil
Mrs Lisa Stevens	Minute binding as permitted in clerk delegation policy. 14/10/2022 20% off as combined with another parish council binding project.	£50.00	VAT nil

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