

**To Members of Mamble Parish Council, you are duly required to attend The Annual Meeting of the Parish Council  
To be held on Thursday 6<sup>th</sup> May 2021 at 7.00pm via Zoom**

***Due to the Covid-19 virus, the meeting will take place via webcam using Zoom software.  
Residents who wish to take part in the meeting are asked to email the Clerk for Zoom login details.***

### **ZOOM Agenda**

- 1. Election of Chairman:** Signing of the Declaration of Acceptance of Office (as soon as practicably possible)
- 2. Election of Vice Chairman**
- 3. Apologies**
- 4. Declarations of Interest**
  - Register of Interests: Councillors are reminded of the need to update their register of interests.
  - To declare any Personal Interests in items on the agenda and their nature.
  - To declare any Prejudicial Interests in items on the agenda and their nature.
- 5. Dispensations –** The Council will consider any dispensations requested.
- 6. Approval of the minutes -** of the Parish Council meeting held on the 1<sup>st</sup> April 2021.
- 7. 7.1 Suspension of the meeting for the Democratic Public Question Time:** Time allocated is at the discretion of the Chairman. Residents listed on the Parish Electoral Register are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.  
  
**7.2 Suspension of the meeting continued: Following a written request, Mr C Houston will address the Council regarding the land opposite the Sun & Slipper.**
- 8. Progress reports:**
  - 8.1 Land drainage problem at Cross Cottage.
  - 8.2 Problem Trees (Ref No 1004251)
  - 8.3 Footpath 523 – installation of gates.
- 9. Councillors' and District Councillor reports.**
- 10. Correspondence:**
  - 10.1 Worcestershire CALC update and information on meetings.
  - 10.2 Worcestershire County Council - Parish Paths Partnership Scheme 2021/2022 Agreement.
  - 10.3 Mamble History Group – thank you letter for grant from Mrs M Swift.
  - 10.4 BHIB Insurance – Annual renewal.
- 11. Items for Discussion:**
  - 11.1 To note the standing orders and financial regulations and to consider reviewing them.
  - 11.2 To review the Parish Council's Annual Risk Assessment and Lengthsman's Risk Assessment.
  - 11.3 To agree a date for the Annual Parish Meeting, format and risk assessment.
- 12. Finance:**
  - 12.1: To confirm annual accounts and arrangements for internal audit.
  - 12.2: Bank Statements.
  - 12.3 Receipts: a: 26.03.21 WCC Lengthsman Payment Dec 2020-Feb 2021 £602.00  
b: 26.04.21 MHDC Precept Payment 2021/2022 1<sup>st</sup> half £2850.00
  - 12.4: Payments - to consider the following payments for:
    - 12.4. a: Worcestershire CALC affiliation fee £208.42
    - 12.4. b: Mr C Bunn Lengthsman (April 2021) £TBA at meeting
    - 12.4. c: Mrs A Watson Clerk Salary (Clerk Salary & Expenses April 2021) £280.00
    - 12.4. d: BHIB Insurance £365.38

### Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers.

**13. Malvern Hills District Council Planning Notifications:**

13.1 **21/00472/FUL and 21/00473/LB** Applicant: Mr & Mrs Carr. Location: The Sun & Slipper, Mamble. DY14 9JL. Proposal: Extension to existing restaurant; two storey extension and change of use of first floor from mixed use restaurant/residential to B&B accommodation and internal works to facilitate revised internal layout together with external alterations and landscaping.

13.2 **Planning Appeal ENF/18/0253 at Land At (Os 6913 7113) Sodington Hall, Mamble, DY14 9JF.**

**14. Clerk's reports and items for future agenda.**

14.1 Confirmation of Notice of a Vacancy In Office of Councillor – displayed. To consider co-option policy.

14.2 Clerk's update on Lengthsman Scheme invoicing.

14.3 Update on Parish Website.

**15. Date of next meeting:**

To confirm the date of the next meeting.

Signed: *Anne E. Watson*  
Clerk to Mamble Parish Council  
28<sup>th</sup> April 2021

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers.