

**BAYTON PARISH COUNCIL**  
**Chairman Bob Blount, Vice Chairman Phil Salisbury, Glenice Carver,**  
**Christine Clarke, Kate Taylor, Lester Miles, Tracey Rochelle**

**To Members of Bayton Parish Council**

You are duly summoned to attend **Bayton Parish Council Meeting**  
to be held on **TUESDAY 14<sup>th</sup> APRIL 2015**  
in **Bayton Village Hall** at **7.30pm**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Councillors are reminded of the need to update their Register of Interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested** – all Cllrs item 7a and 7b.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Monthly Parish Council Meeting held on 10<sup>th</sup> March 2015 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports** for information.
  - a. **Defibrillator Training** – update.
  - b. **Community Shop Steering Group** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
  - a. To consider payments to be made as presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation for Current Account – March 2015.
  - d. To agree budget for 2015-16 (circulated).
  - e. To agree to join Worcestershire County Association of Local Councils for 2015-16 (£244.65).
  - f. To agree to join Campaign to Protect Rural England for 2015-16 (minimum £36.00).
  - g. To agree to appoint Internal Auditor for 2014-15 audit.
  - h. To agree Internal Audit procedures are being adhered to (circulated).
  - i. To agree Council are adhering to the requirements of Annual Governance Statement (circulated).
  - j. To agree end of year accounts and to sign Annual Return for 2014-15 (circulated).

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**10. Planning:**

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting – None.
- c. Plans for comment on tonight –  
15/00397/FUL - Clay Farm, Clows Top DY14 9NN – Conversion of Clay Pigeon Shooting Club House to a single dwelling house.

**11. Road report:**

- a. Lengthsman – update.
- b. Any problems to report.

**12. Standing Orders** - to agree to adopt as drafted (circulated).

**13. Financial Regulations** - to agree to adopt as drafted (circulated).

**14. Newsletter** – to discuss delivery.

**15. Church Repairs** – to update Cllrs regarding possible use of car park for storage etc. when work undertaken

**16. Correspondence for Information:**

A list of items will be available at the meeting.

**15/00264/AGR – Land at (Os 7144 7303), Hollywell Lane, Clows Top - Agricultural Building.**

**Royal British Legion invite to VE DAY Service – 8<sup>th</sup> May Bayton Church - 7.30pm**

**17. Clerks report on Urgent Decisions since last meeting.**

**18. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date and time of next meeting:**

**TUESDAY 12<sup>th</sup> MAY 2015 at 7.00pm ANNUAL PARISH MEETING**

**followed by Annual Parish Council Meeting.**

**20. Meeting Closed.**

Signed-----Date 8<sup>th</sup> April 2015

Clerk Sue Burrows