

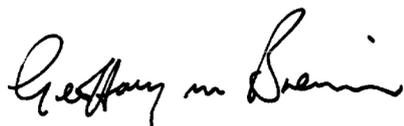
Knightwick and Doddenham Parish Council

Council Members are summoned to the Annual Meeting of the Parish Council on Monday 24th May 2021 at 7.00 pm in the Talbot Hotel, Knightwick.

Prior to the council meeting the Annual Parish Meeting will be held – see separate agenda.

Agenda *The meeting will be opened by the current chairman Cllr B Munt.*

1. To accept nominations and appoint a Chairman.
- 2 Apologies for absence and members' declarations of interest.
3. To accept nominations and appoint a Vice-Chairman.
4. To appoint a representative to the Knightwick Charity Trustees (*for information; 2019 Cllr F Budden*)
5. Confirm the Minutes of the meeting of 15th March 2021 - Circulated in advance.
6. Financial Matters:
 - a) Approve the Council's Accounts 2020-21 - Circulated in advance.
 - b) Approve the Council's Exemption Certificate - (Page 3 Annual Return) Circulated in advance.
 - c) Approve the formal Annual Governance Statement - (Page 5 Annual Return) Circulated in advance.
 - d) Approve the formal Annual Statement of Accounts - (Page 6 Annual Return) Circulated in advance.
 - e) Approve payment - Council's Insurance Premium - £349.94
 - f) Approve payment - Council's Membership Fee WCALC - £248.95 inc vat
 - g) Confirm - Clerk's Salary & Hours - 2021-22 (NALC - SCP27 - £13.51/hr), 242hrs/yr (£272.45/mth)
 - h) Confirm - Lengthsman Contract with WCC 2021-22 - £2141 (as for 2020-).
 - i) Review the council's Statement of Fixed Assets *Circulated in advance.*
 - j) Confirm that the council continues to hold the residual proceeds of the sale of the Village Hall (currently £13575) in trust for 'other charitable purposes or objects for the benefit of the inhabitants of the area'.
7. Planning Matters: None
8. Confirm the adoption the General Power of Competence viz
This Council declares that it meets the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz:
 - i. At least two-thirds of total number of councillors must have been elected
 - ii. The Clerk holds CiLCA 2012 or other relevant qualification.And therefore confirms the adoption of the General Power of Competence as set out in the above act.
9. Clerk's report on actions from previous meetings and correspondence received
10. Items for the Next Meeting
11. Confirm the date of the next meeting: 19/07/2021 at 7:00pm In the Talbot Hotel Knightwick.



Clerk to the Council 13/5/2021