

Knightwick and Doddenham Parish Council

Council Members are summoned to the Annual Meeting of the Parish Council on Monday 18th May 2015 at 8.00pm in the Village Hall, Knightwick.

Public Question Time prior to the formal meeting;

Members of the public may wish to raise matters of concern prior to the formal meeting.

Prior to the formal meeting members sign their Declarations of Acceptance of Office.

Agenda *The meeting will be opened by the current chairman Cllr D Kirkbright.*

1. To accept nominations and appoint a Chairman.
2. To co-opt councillors to fill three vacancies
3. Apologies for absence and members declarations of interest.
4. To accept nominations and appoint a Vice-Chairman.
5. To appoint a representative to the Village Hall Charity Trustees (*for information; 2014 G M Brewin*)
6. To appoint a representative to the Knightwick Charity Trustees (*for information; 2014 Cllr F Budden*)
7. Confirm Minutes of the meeting of 16th March 2015 - Circulated in advance.
8. Financial Matters:
 - a. Acceptance of the Accounts for 2014-15; Circulated in advance, and Statement of Assurance.
 - b. Confirm Clerk's Salary & Hours - 2015-16 (NALC - SCP27 - £12.317/hr, 242hrs/yr)
 - c. Note Clerk's Confirmation - Lengthsman Contract with WCC 2015-6 - £2141.33 (as for 2014-5).
 - d. Note clerk's delegated payment E.ON – Village Hall Electricity - £58.92
 - e. Approve payments -
 - i. WCALC Membership Subscription 2015-6 £169.03 inc vat
 - ii. Parish Council Insurance renewal - 2015-6 - Came & Co (Hiscox) 2nd of 3yrs contract £265.00
9. Approve new Standing Orders and Financial Regulations (as advised by NALC) circulated in advance.
10. Clerk's report on actions from previous meetings and correspondence received
11. Items for the Next Meeting
12. Confirm the date of the next meeting: 20/07/15 at 7:30pm In the Village Hall Knightwick.



Clerk to the Council 09/05/15