

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 10th JULY 2013

In Attendance

James Black, Andrea Calvesbert, Roger Cousins, Mick Davies, Bill Guy, Maureen Lamb, Jon Mortimer, Viv Nelson, Mary Petit, Emma Potter, Steve Pritchard, Steve Sharrock, Melvin Upright, Gislain Weston & David Sharp (Parish Clerk)

1. Apologies

Alan Madsen

2. Introduction

The Clerk gave a brief overview of the Parish Council committee structure, indicating that the Neighbourhood Plan Group would be classed as an advisory committee and all decisions taken would require ratification by the Parish Council. He also outlined the differences between Neighbourhood Plans and Community Plans and confirmed that if a Parish Council was in place, only they could produce the former.

3. Election Of Chairman

It was agreed to elect a temporary Chairman until a decision was taken whether to proceed with the Plan. At that time a permanent Chairman would be elected. Andrea Calvesbert was unanimously elected as the temporary Chairman.

4. What Do Members Hope A Neighbourhood Development Plan Will Mean For Welland and Will a Neighbourhood Plan Achieve This

A discussion took place regarding what members wished a Neighbourhood to achieve. These comprised:

- Slow growth
- Influence over housing design
- Influence over the make up of development
- Retention of the character of the village
- Whether a plan could affect current developments
- Development of businesses and other amenities
- The opportunity for the village to be proactive regarding development
- Good use of any Community Infrastructure Levy that might arise from development
- Influence over the tenure of affordable housing
- Influence over the positioning of affordable housing
- Production of a Welland SHLAA (Strategic Housing Land Availability Assessment)
- Influence over employment and housing growth

5. Prepare a List of Contacts

It was agreed to defer this until a final decision had been made whether to proceed with a Plan

6. Action Plan

It was agreed to investigate the following areas of interest prior to the next meeting:

- Details of costings and funding available.
- Study a number of failed plans as well as successful ones
- Look at different ways to communicate with residents

7. Date of Next Meeting

Wednesday 14th August at 7.30pm was agreed. It was hoped to hold meetings regularly on the second Wednesday of every month.

There being no further business the meeting finished at 8.45pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 14th AUGUST 2013

1. Approval of previous meeting's minutes

The minutes of the meeting held on 10th July were duly approved

2. Progress reports and other matters arising from these minutes

In his absence the Clerk had distributed a report on funding for Neighbourhood Plans. Up to £7000 was available from central government for printing etc. and also professional help from local planning officers was offered.

The offer from David Clarke and Amanda Smith from MHDC to attend the next meeting was accepted.

3. Action Plan

A general discussion took place about a neighbourhood plan and how it would fit with the community and people's perceptions of the plan and what it could achieve and how.

In any consultation, right from the beginning it was important to stress this isn't just a wish list and to find what people want. Inevitably it will also require some building to take place.

Emma Potter outlined just how much building would have to take place to pay for certain things.

It was felt that the group couldn't commit to undertake a neighbourhood plan without first knowing what people want. The concern was that as Welland already had 2 prospective developments in the pipeline a neighbourhood plan might end up encouraging more development than the village really wants as it has to be pro development, especially as there is a shortage of land.

Discussion took place about making it more about how we would like any developments to look, be sustainable, eco friendly homes etc. rather than a particular style.

Any consultation needs to remind people it isn't just about development and building houses, but a bigger picture for the village – to define the village's identity.

It was thought the group should suggest things on display boards at an open day to encourage feedback from people rather than just offering a blank canvas. But to be careful how the potential neighbourhood plan is presented to people. It would be important to make clear nothing has been decided and these are just examples.

It was also suggested to include a small basic questionnaire for the open day to get across the plan isn't just about housing, also somewhere for people to put their own suggestions.

It was agreed to book the church to mount a display in the middle of October, followed by an open meeting to talk over suggestions. It was hoped that the open day could be manned by the group on a rota system.

A final decision whether to proceed with a neighbourhood plan would be made before the December Parish Council Meeting.

4. Date of Next Meeting

Wednesday 11th September at 7.30pm

There being no further business the meeting finished at 9.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 9th OCTOBER 2013

Present: Andrea Calvesbert (Chairman), James Black, Roger Cousins, Mick Davies, Maureen Lamb, Alan Madsen, Jon Mortimer, Mary Pettit, Melvyn Upright & David Sharp (Parish Clerk).

Apologies: Viv Nelson, Emma Potter.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 11th September were duly approved.

2. Progress reports and other matters arising from these minutes

Jon Mortimer had set up the web site at wellandplan.btck.co.uk

David Sharp had produced a flyer for the event, advertisements had been put up and press releases published.

Maureen Lamb had produced a power point presentation.

3. Action Plan

Open events week commencing 14th October

It was agreed to add a slide to the presentation giving examples of costs. Widcote cost in the region of £20,000 and Thame £100,000.

David Sharp was to ask MHDC if hard copies of any plans were available for display.

Copies of previous parish plans were also to be displayed.

The wording of a simple questionnaire was agreed and copies and collection boxes were to be left in the church and village shop.

A rota to man the events was agreed.

4. Date of Next Meeting

Wednesday 13th November at 7.30pm.

There being no further business the meeting finished at 8.50pm

Little Malvern & Welland Parish Council

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Apologies: Viv Nelson, Emma Potter, Gil Weston.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 11th September were duly approved.

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4. Date of Next Meeting

Wednesday 13th November at 7.30pm.

There being no further business the meeting finished at 8.50pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 13th NOVEMBER 2013

Present: Andrea Calvesbert (Chairman), Roger Cousins, Mick Davies, Maureen Lamb, Alan Madsen, Jon Mortimer, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

Apologies: Mary Pettit Gil Weston.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 9th October were duly approved.

2. Progress reports and other matters arising from these minutes

No matters were pending

3. Review of Open events last month

Thanks were paid to ML who had produced the powerpoint presentation for the events and had collated the responses (which are appended to these minutes). Of the sixty one questionnaires returned fifty six lived within Welland. It was clear that the vast number of respondents were in favour of a Neighbourhood Plan although the return rate of 61/500 was of concern.

4. Action Plan

It was agreed unanimously that the results showed the value in proceeding with a Plan up to and including stage 3 of MHDC recognised stages (Developing a vision and objectives). This would allow funding to be applied for to produce a more detailed survey of not only Welland residents and businesses but also include discussions with neighbouring parishes and other 'stakeholders'. Once these had been collated further decisions would be made regarding future steps towards the development of a finished Plan.

Initially it was agreed to restrict the Plan to cover the parish of Welland and the first stage of the Plan would be to apply to MHDC to agree this as a 'Neighbourhood Area'.

A presentation was to be made at the December Parish Council Meeting recommending the above course of action.

AC was to contact all those who had indicated an interest in helping with the Plan. It was hoped further expertise could be utilised from within the village once a skills audit had taken place.

DS was to distribute examples of submission documents and the 'Draft Objectives' of the Plan would be discussed in January. MD had already distributed examples from other plans.

5. Date of Next Meeting

Wednesday 8th January 2014 at 7.30pm.

There being no further business the meeting finished at 9.00pm