

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Date: 31/03/2022

	£	£
Balance per bank statements as at 31/3/22:		
00824131	8,331.2	
01833541	15,057.6	

_____ 23,388.8

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)

[add more lines if necessary]

_____ -

Add: any un-banked cash as at 31/3/22

Net balances as at 31/3/22 (Box 8) 23,388.8