



## Minutes of Meeting

**Subject:** Elmley Lovett Parish Council Meeting

**Location:** Cutnall Green & District Memorial Hall

**Date and time:** Held on 08 October 2013 at 19.30 hours

**Present:** J Homer (JH) Acting Chairman (Vice Chairman)  
A Aston (AA)  
A Barlow (AB)  
A Fisher (AF) District Councillor  
A Miller (AM) District Councillor  
M Broomfield (MB) County Councillor  
S Taylor (ST) Clerk

**In attendance:** PC P Cound Police Officer, North Worcestershire  
Safer Neighbourhood Team  
Mr Morrell Oaktree Drive resident  
D Sireshuk Lengthsman

**Apologies:** J Bache (JB)  
L Brookes (LB)  
A Maiden (AWM)

**Distribution** Parish Councillors  
District Councillors  
County Councillor  
Parish notice board

**Date issued:** 14 October 2013

Item	Action
1. <b>Anti-social behaviour in Oaktree Drive</b>	
1.1 Mr Morrell has been a resident for 15 years. Festival Housing Association has a new tenant (with no discernible link to the village) residing in one of their properties; she has been unpleasant to neighbours, using abusive and threatening language. The police have been to the property on more than one occasion.  PC Cound confirmed that the situation was being monitored by CSO Andrea Lesley and the Housing Association. The Housing Association has a legal obligation to manage anti-social tenants and breaches over a sustained period of time will invoke eviction.  Mr Morrell was strongly advised to cooperate with the tenant liaison initiative. The Parish Council will write to the Housing Association.	<b>ST</b>
1.2 Mr Morrell expressed his appreciation of the police handling of the situation; their response has been superb.  CCTV has been installed by another resident following the recent spate of graffiti.	



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- 1.3 Mr Morrell left the meeting at 20:05 hours. **Action**
2. **PC Cound, North Worcestershire Safer Neighbourhood Team**
- 2.1 PC Cound introduced himself; he has been a police officer for 19 years working mostly in traffic enforcement. A new area policing model was introduced on 1 October; the parish is serviced by the North Worcestershire SNT based in the Police Station at Droitwich (long term location still undecided).
- 2.2 Recent crimes include a series of break-ins at the Doverdale Park Homes and railway cable thefts. PC Cound's team is working in conjunction with Wychavon District Council to combat flytipping.
- 2.3 Graffiti should be reported through the County Hub (01386 565000). AM advised that prompt removal of the graffiti is an efficient deterrent. JH will purchase the recommended product. **JH**
- 2.4 PC Cound left the meeting at 20:15 hours.
3. **D Sireshek, Lengthsman**
- 3.1 Playground maintenance is complete however the instruction did not include the swings. Unanimously agreed that the swings be treated to complete this cycle of maintenance.
- 3.2 Lengthman maintenance programme has started and schedule of work is for approximately 20 hours per month leaving 10-14 spare for unforeseen works. To prevent flooding and further erosion of the highway, the lengthsman was instructed to remove/prune saplings along Elmley Brook in close proximity to Jingle Joys bridge. **DS**
4. **Declarations of interests**
- 4.1 Mr Aston and Mrs Bache are members of the Memorial Hall Committee. Mr Homer is a member of the Elmley Lovett Parochial Church Council. Mrs Brookes is a member of Hartlebury Parish Council.
5. **N Cutler resignation**
- 5.1 Mr Cutler has resigned as a parish councillor. J Homer will act as Chairman for this meeting with a formal appointment being voted at the next meeting.
6. **Minutes of meeting on 10 September 2013**
- 6.1 The minutes of the above meeting were approved and signed.
- 6.2 AB explained his recent absences and that he had given serious consideration to his ability to commit and contribute as a Parish Councillor.



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**7. Matters arising**

**7.1 Potter Group – site visit and risk assessment** **JB**

Carry forward to November meeting.

**7.2 Rural Rate Relief** **ST**

7.2.1 ST to contact Lord L Morton when he returns from holiday.

**7.3 Insurance – public liability cover**

7.3.1 The policy is negotiated nationally by the NALC and is common across most Council's in England and Wales; cover is considered appropriate.

**7.4 Police representation**

7.4.1 PC present and discussions recorded under minute reference 2.-2.4.

**7.5 Highway matters – C2146 road surface on bank down from Upton Farm and Stone Cottage**

7.5.1 Improved by recent highway surfacing work.

**7.6 Tree maintenance on Elmley Brook at Jingle Joys Bridge**

7.6.1 Lengthsman instructed to carry out work under minute reference 3.2.

7.6.2 Councillor Broomfield has requested additional lengthsman hours for the parish.

**8. New Homes Bonus**

8.1 Literature has been emailed to Councillors for consideration; to be discussed at November meeting. **All**

**9. Planning**

9.1 No matters for discussion.

**10. Bank balances and financial transactions requiring authorisation**

**10.1 Bank balances**

at 30.09.13	£
Barclays current account no. 40319465	6583.27
National savings account no. 138040611	213.48
Nationwide Building Society	423.11
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	7219.86



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**10.2 Payments due – authorisation required**

	£
Grant Thornton – Audit fee 2012-13	120.00
D Sireshuk – Playground maintenance	200.00
D Sireshuk – July to Sept'13 lengthman duties	200.00
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	520.00

**10.3 Changes in standing orders**

Remuneration of Clerk, including PAYE: From 1.4.13 1% increase in accordance with NJC pay scale LC1 SCP21 (formerly £258.44 per month).  
New monthly salary (plus a single adjustment to the payroll for months April to September inclusive)

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261.04

**11. Correspondence for circulation**

11.1 Correspondence received was made available to the meeting.

**12. Items of parochial interest**

**12.1 Bus stop**

12.1.1 Now that the bus service is considered more viable MB would like to pursue provision of a bus stop on the A442, opposite The Chequers Inn. The Parish Council had previously expressed concern over the maintenance and insurance implications and the Clerk was asked to contact neighbouring Parish Councils for advice.

**ST**

12.1.2 There has been a request for a litter bin at the bus stop on The Chequers side of the road. Clerk to obtain an estimate of the cost.

**ST**

**12.2 N Cutler**

The Council would like to record its' thanks to Neil for his service to the Parish and chairmanship of the council.

**13. Next meeting**

Tuesday 12 November 2013 at 19.30 hours at Cutnall Green & District Memorial Hall.

**14 Meeting closed**

21:00 hours.