

MAMBLE PARISH COUNCIL

Draft Minutes of the Annual Meeting of the Parish Council held on Thursday 3rd May 2018 in the Village Hall at 8.50pm.

Present: Cllrs: Mr J Pepper (Chairman), Mrs S Rawlins, Mr D Jones, Mr C Bunn and Mr S Finney.

In Attendance: Mrs A Watson (Clerk)

1. **Appointment of Chairman:** Cllr. Pepper was thanked by the Councillors and the Clerk for his continuing hard work, and was duly re-elected Chairman and signed the Declaration of Office.
2. **Apologies:** There were no apologies.
3. **Declarations of Interest:** Cllr. Bunn declared an interest in Item 7.1 and Item 7.2.
4. **Approval of the minutes:** The minutes of the meeting held on the 05.04.18 were approved.
5. **Suspension of the meeting for Public Question Time:** No members of the public present.

6. Progress reports

6.1 Blocked Drains: Bury House Ref. 505607 and Bayton Lane 505611 are still to be jetted.

6.2 Bottle Banks and rubbish in Lay-by. This has been cleared and the bottle banks emptied.

6.3 Additional bin for Parish Litter. The Clerk has emailed a request, but not received a reply yet.

7. Items for Discussion

7.1 Worcestershire County Council Lengthsman's Contract 2018/2019 has been received. The Clerk will sign and return to County and copy to Cllr. Bunn.

7.2 The renewal of the Lengthsman's Contract for Services 2018/2019 was agreed on the same terms and conditions as the previous year. The Clerk will confirm this in writing to Cllr Bunn.

7.3 Lengthsman's Risk Assessment 2018/2019. This will be an agenda item for the next meeting.

7.4 Worcestershire County Council P3 Scheme 2018/2019 Agreement for £500 has been confirmed.

7.5 Worcestershire CALC Information on GDPR and requirement for a Data Protection Officer. The Clerk reported on the recent notification from CALC that there is no requirement for Parish Councils to appoint a Data Protection Officer. The Clerk is to attend a training seminar at County Hall on the 23rd May and will report back.

7.6 Mamble Annual Risk Assessment 2018/2019. This will be an agenda item at the next meeting.

8. Correspondence received and read out at the meeting:

8.1 Worcestershire County Council notice of adopted Validation Document

8.2 Malvern Hills District Council press release on Community Housing Fund

9. Planning Applications:

9.1: 18/00440/HP: Applicant: Mr A Williams, 5 Malvern View, Mamble. DY14 9JE.

Proposal: Retrospective alterations and extension to existing patio.

Parish Council Comment: Recommend Approval

9.2: 18/00455/HP: Applicant: Mr & Mrs P Evans, The Orchard, Church Lane, Mamble. DY14 9JY.

Proposal: Front porch extension, replacement flat roof over office/verandah with pitched roof.

Parish Council Comment: Recommend Approval

10. Finance:

10.1: Bank Statements as at:

- 26.03.18 Business Account £5049.36
- 30.04.18 Current Account £7650.25

10.2: Receipts

10.2.a: 01.04.18 Worcestershire County Council Lengthsman Payment £877.00

10.2.b: 30.04.18 MHDC Precept 1st half £2850.00

10.3: The following payments were approved and cheques signed:

10.3.a: Tenbury 'Party in the Park' donation £100.00

10.3.b: Worcestershire CALC affiliation fee £183.81

10.3.c: Mrs A Watson Clerk Salary (06/04-05/0518) £220.00

10.3.d: Mrs A Watson Clerk Expenses (April 2018) £52.00

10.3.e: Mr C Bunn Lengthsman (April 2018) £192.00

11. Date of next meeting:

The next meeting will take place on **Thursday 7th June 2018.**

The Chairman thanked everyone for their attendance and closed the meeting at 9.30pm.

Signed.....

Date.....

Chairman
