

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 29 March 2010
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman, Cllr J Swift, Cllrs K Bartlett, R Pugh, L Stockford, D Thomas, M Bird, Mrs J Fox, Mrs P Pardoe, M Walford, G Vernon, S Williams: Clerk Mrs Y Scriven. A member of the public also attended.

1. **APOLOGIES:** None

2. **DECLARATIONS OF INTEREST:** Cllr Mrs P Pardoe – Item 5.2: Personal Interest

The meeting was adjourned for Public Question Time.

The meeting re-opened.

3. **MINUTES:**

- a) Minutes of Meeting held on 1 March 2010 were approved and signed by the Chairman.
- b) Minutes of the Planning Committee meeting held on 1 March 2010 were accepted.

4. **CHAIRMAN'S REPORT**

- 4.1 The Chairman had attended three meetings of the Ethics and Standards Committee to review an Appeal.
- 4.2 The Chairman had attended a Friends of the Village Association meeting and responded to questions and comments with regard to parking, affordable housing and potholes.
- 4.3 Forthcoming meetings; Worcestershire County Council Parish Conference, West Midlands Forum.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Parish Lengthsman Scheme – Renewal of contract:**

Worcestershire County Council had advised changes to the budget for this year; each Parish would be allocated £1,500 plus £20 per km of highway within the parish boundary. This means that we would be allocated £2,572, an increase of 22%. The Parish Council had budgeted a further £1,000 for this scheme, making a total budget for the year of £3,572. It was agreed that the new contract should be signed.

5.2 **Winterfold Pools:** Due to adverse weather conditions exploratory works had not yet taken place.

5.3 **Ditching Work:** Work was completed 25-26 March in Cakebole Lane, outside Sion Court, Hillpool and Tanwood Lane (below Tanwood Cross). This was being funded by the District Council.

5.4 **Parish Elections:** Nominations had to reach the District Council by noon on Thursday 6 April 2010. If there were less than 11 candidates it would be an uncontested election which means the new Cllrs would be appointed on 6 May. If more than 11 candidates applied an election would take place towards the end of May.

- 5.5 **Update on Parking in the Village:** The amenity area on the allotment site had been completed and was being used by the businesses. It is hoped this would make space on the hairdressers car park for customer parking. Still awaiting an update on proposals for a school bus and drop off points.
- 5.6 **Residents Handbook:** This was deferred until a future meeting when a firm proposal would be put to the Parish Council.
- 5.7 **Allotments/Community Orchard:** Cllr L Stockford reported that a further tree planting session had taken place and 20 plus residents had attended. The final planting would be February 2011. Wyre Forest District Council had visited the allotments to lay traps for rats seen in the area.
- 5.8 **Lengthsman Scheme:** Cllr G Vernon reported that routine maintenance had continued at Chaddesley Woods Lane, Hemming Way, Malvern View, the A450 at Harvington and the A448 at Brockencote. Road drainage outside Sion Court, one of our longstanding problems, had been remedied, largely due to persistent letter writing by the person affected. Lengthsman continues to report pavement and pothole defects to the Hub.
- 5.9 **Notification Procedures concerning complaints about members:** Deferred, awaiting information for Worcestershire CALC.
- 5.10 **New Standing Orders:** It was agreed that a small sub committee would study the changes and make recommendations to the Parish Council.
- 5.11 **First Aid Training Course:** First Aid certificates had expired and it was agreed to hold a further session on Saturday 5 June, at the Village Hall, from 9.30 – 4.30 p.m. The course would be free to residents who represented any of the community associations. Applications should be made to the clerk.
- 5.12 **Queen's Diamond Jubilee:** A Steering Group had been set up consisting of Cllrs J Swift, Martin Walford, Richard Pugh and Ken Bartlett to consider activities to support this event.
- 5.13 **Site for Recycling in the Parish:** No suitable site had been found.

6. PROGRESS REPORTS – FOR INFORMATION

- 6.1 The Clerk had a list of officers of Wyre Forest District Council with contact numbers etc.
- 6.2 **Wolverhampton Airport Action Group:** This group had been disbanded because the threat of an expansion of the airport had declined.
- 6.3 **Worcestershire SLCC –** The clerk had attended a training session and re-launch of the Worcestershire branch of the Society of Local Council Clerks and had been appointed as Treasurer.
- 6.4 **Affordable Housing:** Working Group meeting arranged for Wednesday 31 March 2010 at 7.30 p.m.

7 CONSULTATION DOCUMENTS/MEETINGS

- 7.1 **WMRSS Update:** ready for study on the website
www.wmra.gov.uk/Planning_and_Regional_Spatial_Strategy/Latest_News/Latest_News.aspx
- 7.2 **Worcestershire County Council Parish Conference:** Cllr M Walford, J Swift and the clerk had attended. Officers answered questions on the Hub, Highways and planning applications for wind turbines, and Bob Jenkins and Duncan Ballard of St Peter's Parish gave a demonstration on setting up a new Parish Magazine and arranging St Peter's Festival to encourage residents cohesion in a new housing estate.

- 7.3 **Wyre Forest Matters** – Meeting Wednesday 14 April 10.00-12.00 nonn.
- 7.4 **Worcestershire County Council – Future Jobs Fund:** Leaflet gave details of a new scheme to assist employers create new jobs.
8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES**
- 8.1 **Police:** Cllr Mrs J Fox reported on attendance at a recent meeting which discussed the Community Payback scheme, whereby offenders may have to carry out up to 300 hours of unpaid work. This work benefits the community - and means the offenders pay back the community for their crimes.
- 8.2 **Worcestershire Association of Local Councils – Area Meeting:** Cllr M Walford reported on meeting on 3 March which discussed a report from the National Association of Local Councils, the elections and Standing Orders.
- 8.3 **Village Hall:** Cllr Mrs P Pardoe reported on the Annual Meeting of Trustees and Members. Income was slightly down on last year, but reserves had increased. The Committee decided not to proceed with a final application to Worcestershire Leader Fund to finance an audio/projector system for the main hall, broadband for the village hall, a website and a laptop for the booking clerk.
- 8.4 **District Council:** Cllr S Williams proposed that Chaddesley Corbett should form part of the Scrutiny Committee set up by the District Council to review the effectiveness of Section 136 payments, and this was agreed.

9. FINANCIAL REPORT

- 9.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

		Amount £	VAT £	Total £
W Waldron	March, plus Drainage Work	418.00		418.00
CC Village Hall	February/March	125.00		125.00
VL Baumont & Son Ltd	Work on Allotment Site	1,687.00	295.23	1,982.23
Landshapes	Allotment Hedgerow	1,044.80		1,044.80
Y L Scriven	Net Salary Jan/March	1,319.10		1,319.10
H M R C	PAYE/NIC	357.63		357.63
Halls	Allotment Rent	225.00		225.00
		<u>5,176.53</u>	<u>295,23</u>	<u>5,471.76</u>

Receipts

Allotment Rents		218.50		218.50
Harvington Hall	Contribution to sign	100.00		100.00
Worcestershire County Council	Lengthsman Scheme	300.00		300.00
		<u>618.50</u>		<u>618.50</u>

10. ITEMS FOR NEXT MEETING/HIGHWAY REPORTS:

- Glass broken in telephone box on Briar Hill – third time.
- Trees – Tandy's Lane and Egg Lane – now dangerous – already on our list for Worcestershire County Council approval of budget.
- Potholes and road condition A448 Bromsgrove Road.
- Moles in burial ground.

Next Meeting– Monday 10 May 2010 at 7.25 p.m.