

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 7 March 2011
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman – Cllr J Swift, R Pugh, G Vernon, Mrs P Pardoe, M Walford, Mrs J Fox, Mr B Green

In attendance: District Councillor Mr S Williams and Clerk Mrs Y Scriven. Members of the public.

1. **APOLOGIES:** Cllrs D Thomas, W Mack, L Stockford
2. **DECLARATIONS OF INTEREST:** 5.4: Cllrs Mrs P Pardoe (Item 5.1 – Personal Interest)

The meeting was adjourned for Public Question Time.

The meeting re-opened.

3. **MINUTES:**
 - a) Minutes of Meeting held on 7 February 2011 were approved and signed by the Chairman.
 - b) Minutes of the Planning Committee meeting held on 7 February were accepted.
4. **CHAIRMAN'S REPORT**
 - 4.1 The Chairman reported on attendance at a meeting to introduce reforms to the NHS which he attended, which was badly organised and presented and nothing constructive was achieved.
 - 4.2 There had been a number of complaints about Severn Trent work on the A448 and Harvington Hall Lane and the need for reinstatement works to be carried out urgently. It was agreed to ask Dave Hunter of Highways to organise a site meeting with the contractor/Severn Trent.
 - 4.3 The Chairman had attended a meeting of the Ethics and Standards Committee which would continue after the ending of the national Standards Committee.
 - 4.4 The Annual Forum for Neighbourhood Watch would be held at 6.30 p.m. on 24 March. Cllrs M Walford and Mrs J Fox agreed to attend the meeting. Venue to be advised.
5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
 - 5.1 Nominations were taken for the position of Trustee to the Education Foundation Trust. Cllr Bob Green was unanimously elected.
 - 5.2 **Temporary Markets and Car Boot Sales:** It was agreed that Cllrs M Walford, Mrs J Fox and R Pugh would form a sub committee for consultation on the location and date of markets/car boot sales which may be held in the Parish. Consultation would be via the Clerk and e-mail for a quick response in order to meet the 14 day turnaround required by the District Council. Decisions would be notified to all Councillors at the next meeting.
 - 5.3 **Emergency Plans:** Following a meeting with the District Council, amendments had been suggested to the Parish Emergency Plan and further work was required to identify areas of risk. It was agreed that the Lengthsman, the Clerk and Cllr Mrs P Pardoe would meet to identify risks and plot them on a map, for submission and agreement by the Parish Council.
 - 5.4 **Localism Bill:** Cllr J Swift and the Clerk had attended a presentation by the District Council which outlined some of the issues affecting Parish Councils, including Community Right to Buy, Reform of the Planning System, Neighbourhood Plans and Social Housing Reform.

- 5.5 **Worcestershire CALC – Code of Conduct Breaches:** Guidance notes on how to avoid complaints were issued.
- 5.6 **NALC – Continuing Effective Engagement for Parish Councils:** Guidance notes were issued on service delegation.
- 5.7 **Parish Footpaths Scheme:** In response to a request from the Countryside Agency, the Footpaths Warden had prioritised maintenance work according to the most used footpaths, and this was approved. The Parish Council thanked the Footpaths Warden for the time and effect made to complete this task. After discussion it was decided that the Parish Council would not enter the P3 scheme for the forthcoming year, but would leave maintenance work to the Countryside Agency. However, urgent or emergency work could be carried out by the Parish Council contractor if required, after liaison with the County Council.
- 5.8 **Severn Trent – Proposed relocation of bus shelter at Harvington:** Deferred until plans received.
- 5.9 **Lengthsman Scheme**
- 5.9.1 Cllr G Vernon reported that routine maintenance had continued with siding out footways and carriageways at Briar Hill, Hemmingway and Hill Pool, and leaf clearance in Tandy's Lane, Sion Hill and Hillpool. Bollards straightened at Fox Lane junction. Gully tops stolen from the Holloway.
- 5.9.2 Proposal to carry out ditching work in Woodrow Lane and Drayton Road at a cost of £450 approved, subject to obtaining information from British Gas on the location of a possible gas pipe in Woodrow Lane.
- 5.9.3 Agreed that the Lengthsman would hire a tractor and trailer and remove overhanging branches and debris from the Holloway, at a cost of £150.00.
- 5.9.4 Further consideration to be given to a task for the pilot scheme of the Customer Payback Scheme.
- 5.10 **Agenda for Annual Parish Meeting:** The Agenda and guest speakers was discussed and the clerk would now finalise the arrangements.
6. **DATES FOR MEETINGS**
- 6.1 Worcestershire Parish Conference – Tuesday 12 April 2011 – Cllrs J Swift, M Walford, R Pugh and the Clerk to attend.
- 6.2 Joint Parish Forum/Wyre Forest Area CALC Meeting: Wednesday 13 April 2011. Kidderminster.
- 6.3 Affordable Housing Meeting – Wednesday 13 March at 6.30 p.m. Village Hall.
- 6.4 West Mercia Neighbourhood Watch Forum – AGM to be held at Hindlip Hall, Thursday 24 March at 6.00 p.m. Cllrs Mrs J Fox, Mr M Walford and the Clerk to attend.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES**
- 7.1 **Police:** Cllr Mrs J Fox reported that the Police Community Engagement Group had served its purpose and would not continue. Local issues can be raised via the PACT process.
- 7.2 **Community Housing Group:** No further meetings had taken place, and no response received regarding possible funding for community projects. The conifer trees on the Green were still being discussed.

8. CONSULTATION DOCUMENTS

8.1 **Subsidised Public Transport and Home to School Transport Services:** Cllr J Swift had responded to the consultation drawing attention to the lack of transport from Harvington to the village and doctor's surgery.

8.2 **Consultation on Revised Draft Validation Document:** Noted.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

9.1 **Closure Order U13605 – Woodcote Green/Chaddesley Lane, Dodford and Chaddesley Corbett:** - commencing 14 March 2011. Chaddesley Woods warden to be notified.

9.2 **2011 Census** – Would go out shortly. Residents would be required to record the post code of their place of work.

9.3 **Relate:** Noted.

9.4 **Solar Flashing School Crossing Lights:** Poles in the new locations would be erected in the next 1-2 weeks and existing signs moved as soon as possible.

9.5 **Faster Broadband:** This matter should be referred to the County Council for consideration.

10 FINANCIAL REPORT

10.1 **Monthly Bank Reconciliation:** Had been circulated and was approved. It was noted that £2,000 had been transferred from the deposit account to the Treasurers Account.

10.2 **Section 136 Grant Aid** from the District Council would be £2,178 in the next financial year.

10.3 A cheque for £16.96 had been received from Eon in respect of way leaves from 1.10.2007 to 1.10.2011.

10.4 The Clerk presented a schedule of payments and receipts which was approved.

Payments

		Amount £	VAT £	Total £
W Waldron	Lengthsman Scheme	204.00		204.00
CC Village Hall	February	25.00		25.00
Y L Scriven	Expenses, mileage etc	139.60	8.55	148.15
SLCC	Branch Conference Fee	40.00	8.00	48.00
Halls	Half Year Rent Allotments	225.00		225.00
M C Walker	New Notice Board	344.25		344.25
		<u>977.85</u>	<u>16.55</u>	<u>944.40</u>

Receipts

Burial	D6 – Fee and Exclusive Rights	555.00		555.00
Allotment Rents	Part	300.00		300.00
Memorial	D7	145.00		145.00
		<u>1,000.00</u>		<u>1,000.00</u>

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Date of next Meeting Monday 4 April 2011.

The meeting closed at 9.20 p.m.