

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Tuesday 3 January 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman – Cllrs J Swift, K Bartlett, D Thomas, L Stockford, B Green, G Vernon, Mrs J Fox, Mrs P Pardoe, W Mack, R Pugh and M Walford.

In attendance: District Councillor Mr S Williams, Clerk Mrs Y Scriven, Members of the public.

POLICE REPORT

PC Andy Wallace attended the meeting and gave a detailed report on actions taken over the last few weeks to try to sort out incidents of vandalism and anti social behaviour in the Parish. It was noted that residents appear reluctant to report incidents to the Police and PC Wallace said he was restricted unless they did. The new general telephone number 101 could be used to report all non-urgent incidents. PACT postcards and stamped addressed envelopes had been delivered to a number of properties, but so far none had been returned. It had been suggested to him that the Parish Council should provide a youth shelter, which had been considered in the past but no suitable site had been identified. PC Wallace gave a report on incidents in the Parish during December which included an attempted burglary, thefts from parked cars and gates, damage to a For Sale sign and outside light, road traffic collisions, an assault at a hotel, 3 incidents of anti-social behaviour and 2 domestic incidents. He stressed that Chaddesley was a very safe place to live and incidents were minor and fewer than in other areas.

Cllr J Swift thanked PC Wallace for his enthusiasm and increased presence in the parish and hoped his efforts would soon improve the situation.

1. **APOLOGIES:** None
2. **DECLARATIONS OF INTEREST:** Cllrs Mrs J Fox, L Stockford – Item 5.2 – Personal Interest

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. MINUTES:

- (a) Minutes of the Parish Council meeting held on Monday 6 December 2011 were approved and signed by the Chairman.
- (b) Minutes of the Planning Committee meeting held on Monday 6 December 2011 were accepted.

4.1 CHAIRMAN'S REPORT

- 4.1.1 The Chairman had attended a meeting at the District Council and was impressed with a report intended to identify priorities in the District.
- 4.1.2 The Chairman had been unable to attend a meeting with the Chief Executive which had been called by Wyre Forest Area CALC to discuss devolved services from the District to Parish and Town Councils.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 **Bus Shelter on A448:** Several quotations had been obtained and it was agreed to purchase a wooden bus shelter from Allington Sawmills in Belbroughton at a cost of £735 plus VAT.

- 5.2 **Survey on proposed restricted parking outside shops in the Village:** This was approved and it was agreed it should be sent to all residents in the Parish with the January newsletter. It was also suggested that businesses should be consulted prior to sending out the survey. PC Wallace stressed the need for any restriction to be enforced and it was agreed to notify the District Council of our intention and ask them if they will monitor restricted areas.
- 5.3 **Broadband:** Further information was required before a report could be provided, but we were informed that Chaddesley Corbett is one of the priority areas to receive superfast broadband, and would probably go to the top of the list because of the new school.
- 5.4 **Grit/Salt Spreader:** It was decided not to purchase one at this time.
- 5.5 **Lengthsman Scheme:** Cllr G Vernon reported that routine maintenance had continued with clearing leaves and silt from sides of carriageway in Barrowhill Lane, Hillpool and the Holloway, and siding out the footway on the A448. The scheme is currently within budget.

The Chairman thanked Bill Waldron for his valued service over the last few years and his dedicated work on drainage issues. Bill Waldron generously offered to assist with training during the handover period.

Several existing Lengthsman had applied for the position of Lengthsman, and it was agreed that Cllr G Vernon and the Clerk would undertake interviews. However, advertising would continue to see if a local person could be found.

- 5.6 **Allotments and Community Orchard:** Rents had been increased by 50p for half plots and £1 for a full plot, per annum, and currently all plots had been taken.
- 5.7 **Newsletter:** A draft had been circulated by e-mail and amendments were suggested. It was agreed that when finalised printing and distribution would be undertaken by Dudley Print at a cost of £726, to include a copy of the residents survey.
- 5.8 **Draft Code of Conduct:** This had been circulated and Cllrs had no suggested amendments to the draft.
- 5.9 **Litter Bin on Orchard:** It was agreed to pay £25.00 per annum to Wyre Forest District Council to cover the cost of emptying the bin each week.
- 5.10 **Precept 2012/13:** The Precept Application was agreed and it was noted that no increase would be made to the Precept for the fourth year running.

6. DATES FOR MEETINGS

- 6.1 Emergency Planning – Wednesday 18 January 2012 – Wyre Forest District Council – 5.30-6.00 p.m., Duke House, Kidderminster – Cllr J Swift and the Clerk to attend.
- 6.2 Parish Forum/Wyre Forest Area CALC Meeting – Tuesday 17 April 2012 – Duke House, Kidderminster, 7.00 p.m.

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES

- 7.1 **Wyre forest Area CALC** – Minutes of meeting held on Tuesday 6 December 2011 were circulated.

8.1 CONSULTATION DOCUMENTS

- 8.1 **Development of Community Based Transport:** It was agreed that whilst this was a good idea in principle, it was more difficult to get volunteers in rural areas than in towns, and many residents already assisted with transport on a personal basis.

- 8.2 **Worcestershire Conference:** Comments made at the last conference on improving communication between the County Council and Town and Parish Councils were considered and noted. It was noted that training sessions on the new planning system would be arranged.
- 8.3 **Infrastructure Levy – NALC Consultation:** Cllr J Swift had drafted a response and this was agreed.
- 8.4 **Neighbourhood Planning – Consultation:** Cllr D Thomas had prepared a response to the consultation, which was agreed. It was felt that clearer definition was required and the system needed to be simplified. It was also agreed that our response should be circulated to other Worcester CALC Clerks.

9. **CLERK’S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk submitted a written report on items for information, which included:

- Some old parish records have been take to the Worcester archive for storage.
- Attended a meeting with Customer Service Manager to discuss improvements to the Hub.
- Worcestershire County Council had found a new Footpaths Warden for us but it seems that it would not be worth entering the P3 scheme for next year as the County will carry out strimming and signage work.
- Notification of temporary closure of Clattercut Lane for approximately 8 weeks from 2 February 2012 to carry out road repairs.
- Temporary closure of C2059 Woodcote Lane, Dodford for up to 4 days over a 4 week period, commencing 30 January 2012.
- Obstructions on the public footpath near Niels Farm were being investigated by Enforcement.

10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Amount £
W Waldron	Lengthsman Scheme	325.00
CC Village Hall	December	25.00
Y L Scriven	Clerks Salary Oct-Dec. 2011	1,466.00
HMRC	PAYE/NIC	374.95
		<u>2,190.95</u>

Receipts

Worcestershire CC	Refund Parish Paths	150.00
Davis Memorials	Carter E39 Inscription	30.00
Worcestershire CC	Lengthsman Scheme	546.00
		<u>726.00</u>

10.2 A Bank Reconciliation for December 2011 had been prepared and a copy had been sent to Cllrs K Bartlett and J Swift.

10.3 Cllrs were issued with a schedule of expenditure against budget for the 9 months April-December 2011.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Date of next Meeting Monday 6 February 2012.

The meeting closed at 09.12 p.m.