

**Minutes of the Annual Meeting of Rushock Parish Council held on Wednesday 28th May 2014 in
Rushock Village Hall at 7.45pm**

Present: Cllrs. L. McCurrich (Chairman), J. Nicholls, D. Cutler, J. Cutress, T. Green, T. Jennings, G. Wilson, District Cllr S. Williams, Mrs. D. Cutress and the Clerk

Election of Chairman: It was **Proposed:** Cllr Nicholls and **Seconded:** Cllr Cutress and unanimously agreed that Cllr McCurrich should continue as Chairman. The Declaration of Office was signed by Cllr McCurrich. Cllr McCurrich informed the Council that he would wish to resign next May.

To Consider Apologies and Approve Reasons for Absence: Apologies were received from District Cllr P. Hayward and Mr. W. Waldron

Election of Vice Chairman: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Cutler and unanimously agreed that Cllr Nicholls should continue as Vice Chairman. He agreed with the proviso that he would not become Chairman

Declarations of Interest: There were no declarations of interest

Public Question Time: There were no questions from the public

To Note Standing Order: The Standing Orders were shown and noted

To Note Code of Conduct: The Code of Conduct was shown and noted.

Adoption of Updated Financial Regulations, Risk Assessment and Insurance Requirements: It was agreed that the recommended new Financial Regulations would be adapted to suit Rushock and adopted at the next meeting. Cllr McCurrich read out the Risk Assessment. The insurance requirements remained as last year and the current policy was held with Zurich Municipal

To Nominate Councillors to Worcestershire CALC Area Meetings: It was **Proposed** Cllr Wilson and **Seconded:** Cllr McCurrich that Cllrs Cutress, Green and Nicholls be appointed.

Minutes of the last Meeting 15th May 2013 had been approved and signed by the Chairman at the Parish Council Meeting 27th August 2013.

Matters Arising: There were no matters arising.

Appointment of the Clerk: It was **Proposed:** Cllr McCurrich and **Seconded:** Cllr Nicholls and unanimously agreed that Pauline Trimble should be appointed as Clerk.

Appointment of Proper Officer and Financial Officer: It was **Proposed:** Cllr Green and **Seconded:** Cllr Cutler and unanimously agreed that Pauline Trimble should be appointed Proper Officer and Financial Officer.

Adoption of Accounts: It was **Proposed:** Cllr Green and **Seconded:** Cllr Nicholls and unanimously agreed that the Accounts for the year ended 31st March 2014 be adopted. The Precept for 2014-2015 had been increased by a small amount to £2050.

Approval of the Annual Audit Return and Annual Governance Statement: It was **Proposed:** Cllr Cutress and **Seconded** Cllr Nicholls and unanimously agreed that they be approved. Tony Horton had kindly agreed to carry out the Internal Audit.

Any Other Business: There being no further business the meeting closed at 8.20pm
Pauline Trimble - Clerk