

**Pebworth Parish Council**

Minutes of an Ordinary Meeting of the Parish Council  
Held at the Pebworth Village Hall on Monday 4<sup>th</sup> July 2011.

Present: Cllrs. John Hyde, Simon Shiers, Pam Veal, David Cranage and David Lees

In attendance – John Stedman (Clerk), Ward Member Cllr. Alistair Adams & Cllr. Tom Bean and two members of the public

**26. Apologies for absence were accepted from:** - Cllrs. Albert Jeffrey and June Haycock.

**27. Register of Interests:**

**a.** Members were reminded of the need to keep their register of interests updated

**b.** Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

**Personal** None declared

**Prejudicial** None declared

**28. Chairman Moved:** The meeting be now adjourned for Open Forum

**Open Forum** – A member of the public suggested the village enters the Queens Jubilee Britain in Bloom competition whereby the village would be planted with flower beds and other floral displays. The support of many villagers would be needed to plant and maintain the displays. The registration to enter is quite soon and a committee would need to be created to organize the event. It would be an advantage to have the Parish Council involved and represented on any committee. Councillors expressed their interest in the initiative and will consider the matter further at the August meeting when more information will be available.

**Ward Members Report:** Cllr. Alistair Adams written report is appended to these minutes.

Cllr. Alistair Adams also informed the meeting of his attendance at the recent PACT meeting and wished to inform members of the public of the need to report every minor crime to the police to enable a database picture of local crime to be recorded and acted upon.

He also informed the meeting that the WDC Local Development Plan document is now published and in the public domain for full consultation.

**Cllr Tom Bean** informed the meeting he was dealing with the changes to the local bus services to try and ensure only low platform buses are used on rural routes and cuts in services are minimised. He expressed concerns over the management of Pebworth School as it has no head teacher and is in association with Blackminster School whereby the head teacher acts for both schools to mutual benefit. He confirmed this arrangement could be taken up by other small village schools that have no head teacher.

Tom confirmed the Worcestershire Development Plan is now published for public consultation and outlined some relevant matters for the draft plan.

The Chairman requested Cllr. Bean to find out if the local 27 bus service contract will be renewed in September. He also informed Cllr. Bean that the Parish Council will be requesting street signage for Honeybourne Road and he might wish to inform the Hereford and Worcestershire Fire Authority as the new fire station's address is Stratford Road

**29. Chairman to Move:** The adjournment to close at 7:35.

**30. Confirmation of the Minutes:** Following an agreed amendment to minute 12a members agreed the wording of the June 11 meeting minutes.

## Pebworth Parish Council

### 31. The Clerk's Progress Reports.

- a. Norton Hall enforcement matters, an email received from the planning enforcement officer confirmed investigations were being made into the matters raised
- b. The Big Tree Plant scheme meeting report Cllr. Pam Veal: members supported the scheme in principal and requested a formal letter of support from the WI. Cllr. Pam Veal would arrange this and the matter will be considered at the August meeting.
- c. Pebworth Discretionary Fund receipt of a new bank statement; this was noted and will be re-considered at the October meeting.
- d. Cllr. Alistair Adams report on Ullington telephone kiosk; the kiosk has had new windows fitted and will be re-painted and the door sealed by the District Council.
- e. Wychavon CAB donation acknowledgement was noted

### 32. Planning – New Applications. None to consider

### 33. Planning Decisions – noted

- a. W/11/00937/PN Simms Metals, Long Marston, Pebworth – Extension and conversion of former maintenance building for plastic separation. **Granted, 3 conditions**
- b. W/11/00939/PN Simms Metals, Long Marston, Pebworth – Erection of new maintenance building **Granted, 3 conditions**
- c. W/11/00899/PN Mr Hill- Charnwood, Back Lane – erection of new dwelling Granted with 11 conditions
- d. W/11/01088/PP Mrs Pridham, Pear Tree House, Ullington - 2 storey extension and part conversion of stables to home office and garage Refused

### 34. Highways:

- a. **Highway defects to be reported;**
  - a) Potholes on the Long Marston Road by the “S” bends
- b. **New street name sign** for the Honeybourne Road. Having received the opinions of the residents of Honeybourne Road, who all insisted if it is to be signed it should be Honeybourne Road, the Council also agreed it should be Honeybourne Road and a request to install street signage will be made to WDC.

### 35. Lengthsman/ Handyman:

- a. Matters for the Lengthsman's attention.
  - a) Clearance of road signs and verges in Back Lane.

### 36. Public Rights of Way Reports.

- a. Requests for the PPW's attention – No new items
- b. PROW 569 Priory Farm. Following the PPW's report the Chairman carried out a further inspection and confirmed the path was not adequately signed and the matter will be referred back to the PPW for attention with a request for a site visit
- c. PROW 514 off Back Lane is partly blocked by a dislodged fence; Cllr Pam Veal offered to request the landowner to clear the problem.

### 37. Street Lighting –

#### a. Streetlight faults to be reported. –. None

- b. **Lighting survey report;** following considerable debate it was agreed that without an accurate and up to date energy supply inventory further decision could not be made without a full financial analysis of energy costs, a request for an updated inventory will be made to Npower.

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### 38. The Close.

- a. **Regular Inspection:** the Chairman reported that his regular visual inspection on the play equipment did not indicate any hazardous problems.
- b. A full quarterly inspection was carried out in June using the playground check list supplied by RoSPA, some minor details were noted and will be monitored; the check list will be filed for future reference.

### 39. Recreation Field

- a. Members considered the working parties terms and condition to be applied to the exclusive use or hire of the Recreation field and The Close and agreed its content in principal. It was further agreed to consider any further amendments at the October meeting following the September Fete event.
- b. Comments regarding the car parking for NGS open gardens weekend were noted

### 40. Allotments

- a. Council noted a report regarding the WDC land off Chapel Road which clarified it could not be used as allotments as it was designated for future housing development.

### 41. Housing Matters

- a. Members report on the Housing Land Availability briefing. No members were available to attend the briefing; Cllr Alistair Adams informed the members that the Wychavon local development plan would be soon published for public consultation.
- b. Council noted a letter from GE Watson, Jasmine Cottage, Front Street

### 42. Finance

- a. **Payments:** Council agreed the Payments and Receipts as listed in Appendix A.
- b. Council agreed the data presented for the first quarterly review of the Council's accounts, budgets and bank reconciliation.
- c. The new Bank Mandate was completed and signed by two members.
- d. Members considered a donation request from Frank Gould-Fellows, First Responder and requested a personal presentation to support the request- Clerk to make the arrangements.

### 43. Correspondence to be considered.

- a. Village Hall correspondence seeking regular customers' views – members commented how cold the meeting room was in the winter and suggested the heating arrangements should be improved to relieve the problem. Members will make comments personally on the information request.
- b. WDC Invitation to New Homes Bonus event- The Chairman took the documents and will consider attending.
- c. WCC Consultation on Landscape Character Assessment, Supplementary Guidance – Noted

### 44. Documents Noted

- a. WCC Home Composting & Love Food Hate Waste, Annual Report of the Standards: Committee 2010/11: Newline: Clerks and Councils Direct

### 45. Matters Raised by Members for the next meeting agenda

- a. **Cllr. David Lees** – Mowing The Close for the Fete
- b. **Cllr Simon Shires** - Britain in Bloom competition 2012

### 46. Next Meeting:

It was confirmed the next Ordinary Meeting is scheduled for the 1<sup>st</sup> August at 7.00 pm

47. There being no further business the Chairman closed the meeting at 9.50pm

**Pebworth Parish Council**

Chairman .....

Date .....

APPENDIX A: FINANCE

PAYMENTS AUTHORISED

Jul-11

Meeting

<b>Cheque No.</b>	<b>Payee</b>	<b>Details</b>	<b>Total Payment</b>	<b>VAT Element</b>	<b>Net Payment</b>
1215	PD Long	Streetlight Survey	360.00	60.00	300.00
1216	Limebridge RS	Mowing Contract	597.60	99.60	498.00
1217	J Stedman	Clerks Salary and Expenses	115.57		115.57
1218	HMRC	PAYE	386.47		386.47
			<b>1,459.64</b>	<b>159.60</b>	<b>1,300.04</b>

Transfer

**Payments Received**

Amount

Banked

Total

0.00

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	20470.48
CURRENT ACCOUNT	6754.99
<b>TOTAL FUND BALANCE</b>	<b>27225.47</b>
Reserve Lighting Fund	4000.00
Reserve Capital Fund	4000.00
Revenue available	19225.47

**District Councillor report**

**Month: July 2011**

**Prepared by Alastair Adams**

Since my last report, the main news from the Council:

The South Worcestershire Development Plan preferred options document has been published for public consultation. For the past year, south Worcestershire's three councils (Wychavon, Malvern, and Worcester City) have been thrashing out how many new homes and how much new employment land the area needs in order to grow between now and 2030. The culmination of their efforts – the South Worcestershire Development Plan preferred options document – contains planners' first proposals following a change of government and the scrapping of the old and unpopular housing targets, which called for 24,500 homes. The main news is the number of anticipated new homes required has been reduced and the time frame over which these houses will be built lengthened.

Car Parking fees increases– the council have proposed to increase parking charges to £1 per hour from 1st October, but introduce a ½ hour charge of 50p in the short stay car parks. The last increase was March 2008, and brings Wychavon more in line with surrounding council car park charges. At the same time new style parking meters are being reviewed to see if innovative ways of paying the tickets can be found. This affects parking in Evesham and Broadway.

I have followed up the actions requested of me by the parishioners and the 2 Parish Councils. I have also attended more training and my first Overview & Scrutiny meeting, my first PACT meeting (Police liaison - Partners and Communities Together), and my third Full Council meeting (28th June)

Actions taken since last meeting:

I circulated the details on the Community Transport Scheme to residents in Pebworth who were having trouble getting to the shops/doctors using public transport.

There were 3 planning issues raised by local residents in Pebworth, and I liaised with the planning department in Wychavon to help. Two are ongoing, and one has been approved with conditions (Charnwood, Back Lane). On the latter I did attend a site visit with the Planning Officer and spoke to the neighbours about their concerns which hopefully have been incorporated into the conditions to the satisfaction of the neighbours.

I ordered 3 dog fouling signs for Honeybourne, and discussed the problem re dog fouling with the dog warden – I am hoping that the dog warden will attend our villages in an attempt to identify which dogs/owners are causing the problem.

I attended the West Mercia PACT Panel for Evesham Rural North and discussed with the Police ways to help the local community. I have written to John Stedman with these points (summary attached).

I found out about the telephone boxes, and the one at Ullington crossroads is owned by the WDC. However the one in Honeybourne is still owned by BT, and any comments about it being in poor condition must be reported by Honeybourne PC to BT.

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The one owned by WDC at Ullington has had the broken glass repaired, the door screwed shut and will be repainted. The WDC bought 19 un-used kiosks for £1/each in the area as the Planning department decided they were part of the character and landscape and should be preserved.

I followed up the concerns by Honeybourne PC on litter picking with Mark Edwards, the Waste Management Officer at WDC. He confirmed that FOCSA are contracted to regularly litter pick the main road through Honeybourne. He also supplied a contact name and telephone number in case any villagers have concerns re litter in the future on this main road. However, the other minor roads around Honeybourne are not that regularly litter pick, and I still strongly recommend some form of community litter pick is organised in Honeybourne.

I forward the response from WDC on the government consultation paper on Planning for Travellers to John Stedman for forwarding to Brian who was compiling a response on behalf of the HPC

I asked the question at the WDC about the land off Chapel Road in Pebworth and it has been confirmed that that Council do own this land, and it cannot be used for allotments as it has been identified as possible building land for affordable housing at some time in the future.

Summary from Police PACT meeting dated 27th June

I attended the Police liaison meeting and raised various points.

The action points are as follows:

1. The temporary flashing speed limit signs (VAS) for Station Rd in Honeybourne are available, but the Honeybourne Parish Council should write to Roy Fullee – Highways Liaison Officer at Worcestershire County Council ([rfulle@worcesterhire.gov.uk](mailto:rfulle@worcesterhire.gov.uk)) and request that they are temporary erected in station Rd (alternatively you can offer that your Lengthsman could help erect them if this helps speed things up.)

Roy Fullee's direct telephone number is : 01905728377. (switchboard 01905 763763) I have spoken to his department and left a message, and the police have also written to request the VAS signs are erected in Station Rd as well but the more requests letters to the WCC the better!

I also talked about putting in some form of traffic calming as vehicles approached from Weston sub Edge into Honeybourne (either gates on the verge, or the road painted a separate colour as in Welford to let people know they are entering a village). Therefore I suggest that if we get the VAS signs installed on Station Road, via Roy Fullee, we then attempt to persuade Roy to also install some form of traffic calming.

2. I talked about garden equipment thefts that have occurred around the area, and the police said they rarely get reported but should be. Therefore there is a plea by the Police, that **any and every** theft should be reported – can something along these lines be put in the parish magazines. The police build up a database of all thefts and now have a facility where they can trace certain items via local garden machinery companies.

3. Julie Pardoe is our Community Support Officer and she can be contacted on [julie.pardoe@westmercia.pnn.police.uk](mailto:julie.pardoe@westmercia.pnn.police.uk) tel 01905725768. I suggest you ask the Chairman of the Honeybourne PCC to seek a Parish Councillor who can be the "liaison councillor" with Julie who has regular meetings and conversations with her to make sure there is a 2-way communication between the police and the community. To make sure she does know of all the incidents that occur in Honeybourne.

4. Finally this 2-way communications goes 2-ways, so can you add an agenda point to your Pebworth and Honeybourne PC agenda saying Police/PACT, and raise any issues on ASB, thefts, vandalism in that section, AND update any progress made following previous report in previous parish magazines – ie" last month we reported that some vandalism had occurred in the playground. This has been discussed with Julie Pardoe, our CSO, and she is keeping a close eye on the playground and has spoken to various parishioners on who did cause the damage –if you can help she would like to hear from you on Tel Contact details" etc etc

By the way the Police run the PACT which stands for "Partners and Communities Together" but basically it is an opportunity for the local community to interact with the police and raise the issues that are important to the local community up the Police's priority list. So make it work, and get heard.