

Pebworth Parish Council

Minutes of an Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 1st August 2011.

Present: Cllrs. John Hyde, Simon Shiers, Pam Veal, June Haycock and David Lees

In attendance – John Stedman (Clerk), Ward Member Cllr. Tom Bean

48. Apologies for absence were accepted from: - Cllrs. Albert Jeffrey, David Cranage and Ward member Cllr. Alistair Adams

49. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Prejudicial Cllr Simon Shires in planning minute 54 as neighbour to the application site

50. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum –. No members of the public were present

Cllr Tom Bean informed the meeting that the County Council has made £10,000 available to each electoral division and he can use the fund for any local project he agrees too. He also informed the meeting of the Margret Westwood Memorial Charity which benefits children and young people seeking help with educational funding. The Clerk was issued with a leaflet and application form.

51. Chairman to Move: The adjournment to close at 7:15.

52. Confirmation of the Minutes: Following an agreed amendment to minute 28, Cllr Bean's report, where the word "will" was changed to "would" members agreed the wording of the July meeting minutes and the chairman signed them as a true record of the meeting.

53. The Clerk's Progress Reports.

- a. First Responder's personal presentation arrangements at the September meeting were noted.
- b. Bank Mandate was completed returned with Robert Woodthorpe Browne removed.
- c. Parking at the Elm Close construction site; concerns raised by residents over local parking problems were passed to Rooftop Housing officers who explained the promised parking solutions would be put in place follow the current demolition works.

Note: Cllr. Simon Shires having declared an interest in the following item left the meeting

54. Planning – New Applications.

- a. W/11/01425/PN Mr & Mrs Redfern, Bank Farm Front Street. New residential dwelling with associated parking and amenity area.

The Parish Council objects to the application for the following reasons: -

The Parish Council were unable to conclude their observations on this application because the information contained in the application was both inaccurate and incomplete. Several inaccuracies were noted and from the limited information provided it was impossible to assess the full impact of this proposal in a village centre setting. An example was that while the development looked to be very small on the plan to enable it to fit into a plot within the village boundary and the Council could not understand how 4 bedrooms could be contained within the structure. With the absence of any elevation plans indicating the building height or a floor plan the proposed impact on the locality could not be assessed. Furthermore, having no side elevation plans the structural design features could not be assessed against the local conservation design criteria.

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The Parish Council noted that the proposed site falls within the South Worcestershire Draft Development Plan site SWDP25/15 which will shortly be open for public consultation.

It is the Parish Councils view that no development of this site should be permitted until the outcome of the public consultation process is known and the development plan has been ratified by the appropriate bodies.

The Parish Council also noted that there have been several previous applications for similar developments on the Bank Farm site in the past years and these applications have both been opposed by the Parish Council and withdrawn by the applicant or refused by Wychavon District Council. The Parish Council's view is that circumstances have not changed since the previous applications and until the outcome of the South Worcestershire Draft Development Plan is concluded the Council would wish to object to this and any other applications on this sensitive site.

If the planning officer supports the views of the Parish Council and requires the applicant to address the inaccurate and incomplete information by a re-submission the Parish Council look forward to considering the new and complete application.

If for policy reasons you find it appropriate the grant the application the Parish Council wish the application to be considered by the planning committee giving the public and Parish Council an opportunity to put their views to the committee.

Cllr. Simon Shires returned to the meeting

55. Planning Decisions – noted

- a. W/11000514/CU Mr N Holdsworth, Little Meadows Farm – conversion of a brick barn to residential accommodation – **Granted with 13 conditions.**

56. Highways:

- a. Highway defects to be reported;
 - a) Potholes on the Long Marston Road by the “S” bends as some repairs were carried out but more potholes have appeared
 - b) Potholes in Back Lane near the property Homestead
 - c) Footway near Pettifer house is subsided and needs attention
 - d) The large willow tree by the bungalows on School Street requires a canopy lift to clear the public footway; Clerk to inform the housing association
- b. **New street name sign** for the Honeybourne Road. Having received the opinions of some residents of Honeybourne Road, the WDC officer insisted more addresses needed to confirm their agreement to the signage. The Clerk informed the meeting some residents were not available at the present time but the matter was being pursued. Furthermore, the Fire authority had not responded to enquiries and a letter will be sent informing the authority of the councils intentions.

57. Lengthsman/ Handyman:

- a. Matters for the Lengthsman's attention – none at this time
Members reported the clearance of road signs and verges in Back Lane was complete and satisfactory.

58. Public Rights of Way Reports.

- a. Requests for the PPW's attention – No new items
- b. PROW 569 Priory Farm. No response had been received from the PPW and Cllr. Simon Shires offered to contact David Greenwell to establish where communication had failed
- c. PROW 514 off Back Lane; Cllr. Pam Veal informed the meeting that the landowner had partly cleared the problem and further works would be carried out. The path is now fully accessible

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59. Street Lighting –

a. Streetlight faults to be reported. – None

- b. **Unmetered inventory update:** Having informed Npower of the current Streetlight energy consumption the updated inventory indicated a sharp increase in future energy costs. After debating the complexities of the various types and ages of the Streetlights and the need to mitigate the increased energy costs it was unanimously agreed to install part-night timers to all of the parish streetlights. It was further agreed the timers should operate from dusk till 23:00 and 06:00 till dawn. In considering a quotation from the council lighting engineer to change all of the existing dusk till dawn controls to part-night timers it was agreed by resolution to suspend financial regulation as the operation is specialist works making further quotations difficult to obtain therefore the quotation was accepted. A member's proposal to switch off all the lights for a trial period was not supported by the Council. 3 years cost

60. The Close.

- a. **Regular Inspection:** the Chairman reported that his regular visual inspection on the play equipment did not indicate any hazardous problems. He reported on the removal of a piece of metal protruding through the safety surface under the multi play equipment and a large amount of broken bottles removed from the mill stone site.
- b. **Grass Collection:** Council considered mowing and collecting the grass from The Close for the Party in the Park event in September; this was agreed in principal and a final decision will be made prior to the event.

61. Recreation Field

- a. **Field Maintenance:** It was agreed that the boundary hedges and ditch base need to be cut; the Chairman will arrange this with the regular contractor.
- b. **Field mown** in readiness for the Fete: the Chairman confirmed a local farmer would cut, bale and remove the grass during August.
- c. **Big tree planting scheme** - A letter of support was received from the WI and the Council agreed to offer the £300.00 for the necessary 25% part funding support to ensure the scheme could progress. The council will lead the scheme and purchase the agreed trees in the late autumn providing the scheme application is accepted by DEFRA.

62. Cemetery

- a. The Clerk reported on the sale of grave 776 and the interment of Peter Barnett on 26th July
- b. Members reported on the frost damaged laurel hedge plants and agreed to a re-planting in the autumn. Clerk to request a quotation for replanting from the original contractor.

63. Seminar – Council agreed that three delegates would attend the seminar and workshop on the Localism Bill and the South Worcestershire Development Plan to take place at Worcester in September, the delegates are; Cllrs. John Hyde, David Lees, & Simon Shires

64. Queens Jubilee Britain in Bloom competition –

- a. Cllr. Shires reported on the village's proposed involvement in the competition and informed the meeting an organising committee was already in place. Fund raising events will be arranged and a request for the Parish Council's support was made. It was proposed that the Council supports the event and £200.00 will be made available from the current budget with further financial support being considered when more information is made available. A financial agreement with the Parish Council and the committee will be considered at the September meeting. Cllr. Simon Shires was proposed as the Council's delegate on the committee. All the above proposals were agreed by council and the matter will be considered again at the September meeting.

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65. Finance

a. Payments: Council agreed the Payments and Receipts as listed in Appendix A.

66. Correspondence to be considered.

a. PACT newsletter from the Local Police Team, the Council noted the Clerk had posted the newsletter on all parish notice boards.

67. Documents to Note

a. None

68. Matters Raised by Members for the next meeting agenda

- a. Cllr. David Lees** – South Worcestershire Development Plan
- b. Cllr. Pam Veal** - The Pebworth Discretionary Fund is considered at the November meeting to allow time for the vicar to settle in to post
- c. Cllr. David Lees** Parish Pump publication considered at the September meeting

69. Next Meeting:

It was confirmed the next Ordinary Meeting is scheduled for the 5th September at 7.00 pm

70. There being no further business the Chairman closed the meeting at 9.15pm

Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED Aug-11 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1219	Npower	Streetlight Energy	24.87	4.15	20.72
1220	Npower	Streetlight Energy	344.31	16.40	327.91
1221	WDC	Election Costs	25.00		25.00
1222	J Stedman	Clerks Salary and Expenses	509.60		509.60
1223	Limebridge RS	Mowing Contract	508.80	84.80	424.00
1224	Kevin Watkins	Handyman	50.00		50.00
1224	Kevin Watkins	Lengthsman Works	62.40		62.40
			1,524.98	105.35	1,419.63

Transfer

Payments Received		Amount	Banked
David Baker	Purchase /int P Barnett Inv/163	220.00	
Total		220.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	20471.20
CURRENT ACCOUNT	5450.73
TOTAL FUND BALANCE	25921.93
Reserve Lighting Fund	4000.00
Reserve Capital Fund	4000.00
Revenue available	17921.93