

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 7th October 2013.

Present: Cllrs. John Hyde (Chairman) David Lees, Pam Veal, Albert Jeffrey David Cranage & Simon Shiers

In attendance: John Stedman (Clerk), Ward Member Cllr. Alistair Adams and four members of the public.

103. Apologies were accepted from: Cllr June Haycock

104. Disclosures of Interests

- a. Members were reminded of the need to keep their register of interests updated.
- b. To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.

105. To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests None declared

Other Disclosable Interests – None declared

Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum:

Clerk's report: Three members of the public commented on: -

- i) The continuing smoke nuisance from fires on the land at the rear of Chapel Street.
- ii) Concerns over building works behind the old Chapel on Chapel Street.
- iii) A faulty streetlight in Front Street.

County & District Ward Member Cllr. Alistair Adams gave his report which is appended to the minutes.

106. Confirmation of the Minutes: The Council agreed the wording of the minutes of the September ordinary meeting and the Chairman signed them as a true record of the meeting.

107. The Clerk's Progress Reports.

- a) New grit bin in Friday Street ordered 5th September and awaiting delivery
- b) Request made under the freedom of information act asking for information on voting at the August meeting when the £200 grant to BARD was agreed. Noted
- c) Sending pictures of the play equipment on The Close to WDC as requested. Noted
- d) Report of smoke nuisance from the greenhouse site rear of Chapel Street, several items of correspondence were noted.
- e) Ditch and culvert clearance on Broad Marston Road – the tenant informed the Clerk the clearance works will be completed in October when hedge cutting is carried out.
- f) Hedge cutting on the Long Marston road boundary – email sent to St Modwen requesting the hedge is cut back, no response to date.
- g) Submission to the Planning Inspectorate Ref; the Codex application for 380 dwelling. Members requested the Clerk to enquire about speaking at the appeal enquiry in November as it was considered a Parish Councillor should present the Council's objections.
- h) Email received from a parishioner regarding the wording of the minutes and powers to make payments, the email was noted.
- i) Following a public comment over planning consent being required for posters and banners the Chairman read out the advertising regulations from the Government planning portal which clearly indicated small posters for local events did not require any form of planning permission.

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108. Planning Application considered

- a) **W/13/01769/PP:** The Rosary, Broad Marston Road, Broad Marston, Replace existing windows and front door. Replacement of damaged broken roof tiles. *Having responded under the clerk's delegated power the Council has no objection to the application but commented that the proposals accords with the conservation area design standards.*
- b) **W/13/01792/PN** - Oak House Farm, Honeybourne Road, Demolish the existing dwelling and construct a new dwelling on the site. After careful consideration the Council has no objection or comment on the application.

109. Planning Decisions Noted:

- c) **W/13/01742/PP** Mr A. Davis Lower Close, Priory Lane, Broad Marston, Proposal: Single storey rear extension. New pitched roofs to the existing bay windows. Window changes. **Granted** with two conditions.
- d) Members noted the consultation document on planning enforcement changes for 2013
- e) The Clerk reported on planning enforcement concerns over building works in Friday Street. The planning officer reported that she had contacted the owners of the property on Friday Street who advised that the works were to replace the windows as approved. However with the scaffolding up it was discovered that the chimney was in a very dangerous state and had to be removed. This is to be replaced like for like, some of the roof had to be removed to be able to repair the chimney properly. She has discussed the matter with the Heritage officer and from the information received it is considered that the works are repairs and do not require listed building consent. Matter resolved.

110. Village Hall:

- a) Cllr. David Lees reported that a site meeting with CALA homes had taken place and the works on installing the new sewer pipes is scheduled for the 14th October and will take 2-3 weeks to complete.

111. Neighbourhood Plan Working Group (NPWG)

- a) **Group Report:** Cllr David Lees reported that the NPWG draft statement was agreed by a 6:1 majority to be put for consideration by the Parish Council following verification by the WDC planning officer and the neighbourhood plan consultant, Mr Keith. Subsequently the planning officer and Mr Keith made minor amendments to the wording of the draft statement which they both agree it was suitable for further public consultation. The NPWG agreed the draft statement should be circulated to all Council members prior to the Council meeting.
- b) **Statement Adoption:** Cllr David Lees proposed that the recommendations of the Pebworth Neighbourhood plan working party contained within the Scope and Vision document as circulated be approved by the Council to be put to a public meeting in November. A lengthy debate ensued which focused on the inclusion of new housing developments and the suggested timing of such developments as it was alleged there is no evidence to support the inclusion of more housing in the near future, furthermore, the SWDP development proposals for Pebworth had already been fulfilled. The lack of evidence was refuted as the last parish housing survey demonstrated a need for single occupancy dwellings and none were available as this time. Summing up, the Chairman pointed out the statement is a draft documents for public debate and therefore should go forward to the proposed public meeting in November. The proposal was then voted on and an equal vote of three for and three against was made, the Chairman applying his casting vote gave a majority of 4:3 in favour of the proposal.

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- c) Council agreed to the scheduling of a public consultation meeting on Friday 22nd November 2013 to review the Pebworth Neighbourhood plan working party recommendations contained within the Scope and Vision document.

112. Finance:

- a) Council approved the Payments, Receipts and Balances issued by the Clerk. – Appendix A
- b) The Clerk confirmed the receipt of the second precept payment of £12,824.00
- c) Council considered and approved the second quarterly bank account reconciliation, accounts, budgets and balances.
- d) Members noted the WDC officer's report on the New Homes Bonus update.
- e) Members agreed to hold a finance group meeting on 14th November 7.30 to consider the council's budgets for 2014-15.

113. Honeybourne Road Street Signage:

- a) The Clerk reported on the pending court case to change the road name was still waiting for confirmation from the Magistrates that the case will be heard.

114. Highway Matters:

- a) New highway matters to be reported.
 - (a) The 30mph repeater sign is missing on the Broad Marston Road by the old fire station
 - (b) Large pothole in the footway on Broad Marston Road by the old fire station
 - (c) The missing inspection cover in the Friday Street verge is not repaired
- b) **Verge mowing:** areas to be included for verge mowing contract were agreed and marked on a parish map, the Clerk will request suitable contractors to quote for the verge mowing contract for 2014.
- c) **Ownership of the Town Pool** – A report from the land registry stated that they have no registered owners of the site. Further enquiries will be made with the Previous Clerk Mr Roberts as he might have historical information on the ownership. It was further agreed to leave the situation as status-quo and continue with the current usage.
- d) **Bus Shelter** - Council considered options for installing a simple seat in the Town Pool Bus Shelter and agreed to proceed with the works as the Chairman indicated it could be completed for approximately £100.00.

115. Lengthsman/Handyman

- a) To consider any new Lengthsman or Handyman matters.
 - (a) To clear the muddy surface of the footway adjacent to the cemetery
 - (b) Remove deadwood from the trees on The Close adjacent to Chapel Street
 - (c) Complete the jobs issued from the September meeting

116. Public Rights of Way:

- a. The Clerk reported that PROW 564 & 566 had been ploughed up and made un-walkable; the land owner informed the Clerk the surface would be re-instated by the end of October.
- b. Mowing of the PROW through the Slingate off Dorsington Road, was not done and the contractor would be requested by the Chairman to complete the clearance.

117. **Street Lighting:** Streetlight No 32 in Front Street is not working, Clerk to action its repair

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118. **The Close and Recreation Field:**

- a) **Inspection:** The Chairman's report: The regular visual inspection of the play equipment found no safety problems with the equipment or the site.
- b) **The safety surface;** Council considered a quotation from Wicksteed playscapes and agreed a further a quotation should be sought to enable options to be considered, the Clerk will pursue the matter for the next meeting.
- c) **Zip Wire:** A maintenance report from Timberplay on the loose stop end on the Zip was noted
- d) **Bonfire:** Council considered a request from the PCC to have a bonfire on the recreation field. The request was agreed with the following conditions: Only the existing fire site is to be used, all fire debris and any nails to be disposed of, an event risk assessment to be issued to the Council, the event to be compliant with Health and Safety regulations, the event is a one off and will not be supported in future.
- e) **Deeds to The Close** – as requested the deeds were collected from the Hive in Worcester and delivered by hand to Richard Holland who will request the registration of The Close in the Parish Council name.

119. **Parish Pump and Questionnaire:**

- a) **Parish Pump's** The Clerk reported that the printing and delivery to Ron Tomas was completed on 17th September and four completed questionnaires had been received to date.

120. **Allotments:** A report from WDC stated that internal discussions have so far not revealed any problems with the proposals but it is difficult to gain access to the site at the moment. Partial clearance of the site will take place in October which will allow proper assessment of the site in terms of suitability for affordable housing and allotments. WDC Engineers will then be able to produce a site plan once they can get on the site. Initial enquiries have been made about diverting the overhead electricity line and a formal request has now to be made to Western Power to provide a quote. Once these tasks have been completed WDC will contact the Parish Council regarding a further meeting to discuss how we take the proposals forward.

121. **Pebworth in Bloom:**

- a) Cllr Simon Shiers reported the group had made a presentation of the £1,000 grant to the village school and informed them of the judge's comments on the School's involvement. He also gave the details of the judge's report: Horticultural section 80%, Environmental 72%, Community Participation 90% and an overall score of 161 out of 200 points, been awarded a Silver Gilt prize. Members congratulated their efforts.

122. **Correspondence:**

- a. Community Infrastructure Levy Preliminary Draft Charging Schedule consultation – Members noted the consultation
- b. WDC Standards training event for Councillors 2nd & 7th October - Noted

123. **Matters Raised by Members for Consideration and or items for future agendas.**

- a. **Cllr Simon Shiers:** To consider fencing around the play area on The Close. Following a detailed discussion and for several reasons the Council declined its support for the proposal.

124. **Next Meeting:** It was confirmed the next ordinary meeting of the Council is scheduled for the 4th November at 7.00 pm

There being no further business the Chairman closed the meeting at 10:10 pm

Chairman _____

Date _____.

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APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Oct-13 Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1405	Pebworth Village Hall	NHP Meeting	60.75		60.75
1406	HMRC	PAYE	346.75		346.75
1407	Limebridge RS	Mowing contract	508.80	84.80	424.00
1408	J Stedman	Clerks salary and expenses	297.66		297.66
1409	Vale Press	BARD donation	200.00		200.00
			1,413.96	84.80	1,329.16

Account Transfers			
Received from	Description	Amount	Date
G Clifford & Son	Underpayment Invoice 177	10.00	26-Sep
Wychavon District Council	Second precept payment	12824.00	26-Sep
Total		12,834.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	35,060.79
CURRENT ACCOUNT	3,662.92
TOTAL FUND BALANCE	38,723.71
Reserve Lighting Fund	2,660.00
Reserve Capital Fund	5,000.00
Neighbourhood Plan Fund	6,199.18
Revenue available	24,864.53

District Councillor report - Pebworth
Month: October 2013

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council

Planning

1. W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston
Appeal ref APP/H1840/A/13/2202364 – Appeal inquiry confirmed dates are Tuesday 12th to 18th November. We need as many people to attend as possible to show opposition. Please attend if you can. It will be held in the Council Chamber at the Civic Centre in Pershore from 10am.
Posters are being printed by Vale Press. If you want one , please contact me on my email – adams.penworth@gmail.com

Resident issues

- a. **SIMS Fire/working outside of hours.-** The EA are still compiling their report on the fire

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- b. Smoke nuisance** – from the fires at Ron Tracey’s land. WRS inspector visited and confirmed only vegetation from the land could be burned, all frames and debris from the greenhouses had to be removed in skips.

Flooding

The WCC Path Warden has confirmed Green Lane, off priory Lane will be levelled and new hard standing to be laid. The levelling should help with the flooding issues. We are still awaiting a date when June Hiden, the new officer responsible for ditches, will visit Pebworth to agree a plan of action.

Overview & Scrutiny

I am sitting the O&S panel looking into the performance of the WRS with the 6 other joint councils. This is a big review looking at the performance of the Worcestershire Regulatory Service – see what they cover by looking at their web site <http://www.worcsregservices.gov.uk/default.aspx>

County Councillor Report- Pebworth

Month: October 2013

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

Highways –

Since my last report, the main road from Honeybourne to Bretforton has been repaired and patched, with many of the patches being the full width of the roads – Hooray! It will be surface-dressed next Spring.

Also Ferry Lane and Three Cocks Lane in Offenham have also been done this month

It has been estimated that Highways have spent nearly £2million since May improving roads in and around the Littletons Division; some may say about time too!

Points Raised by residents with updates:

- 1. Exposed manhole cover outside Pebworth House at the junction between Front Street and Back Lane ref 5761613. Fixed**
- 2. Deep hole suddenly appeared in Dorsington Road** – it was treated as an emergency and filled within days.
- 3. Water leaking out of road under Dorsington Road** - reported and there were 2 problems. One hole dug identified a leaking mains pipe and was fixed, and 2nd problem is with a connection to a water trough, and is being fixed 9/10/13
- 4. Pavement in Elm Close** I have reported it, and chased

The County Council has to save £100m by 2017. One way they are hoping to achieve this is via **Commissioning**. Commissioning means sourcing the **right service from the right provider at the right price for the taxpayer**

- The likely consequence is that a growing percentage, but not exclusively, will be spent externally - providing greater choice and flexibility.
- Different outcomes, different models of delivery – the right provider may continue to be the Council.
- Private, voluntary and other public sector organisations are likely to be involved, along with community groups, staff spin offs and social enterprises.
- By working closely with partners we will have joined up services and maximised efficiencies by doing so.
- All other functions are moving through a commissioning cycle which will be completed by 2017.
- Worcestershire’s commissioning process is driven by fulfilling the needs of our residents and having an absolute focus on outcomes for communities.
- It provides an opportunity to 'Act Local', by helping people coming together to do things for themselves.
- To work it needs people to use their time, ideas and skills to make things better for themselves and their local community.

Councillor’s Divisional Fund

I am starting to accept suggestions for these grants - £10,000 to spend locally.

End of report