

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 7th November 2016.

Present: Cllrs. John Hyde (Chairman), Richard Weller, Simon Shiers, Sue Peace, David Cranage, Pam Veal & Denise Meynell

In attendance: two members of the public, The Clerk- John Stedman and Cllr Alastair Adams.

167. Apologies were accepted from: All members present

168. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

Note: Members living nearby, but not next to, the planning application site listed in minute 174a enquired if they should declare an interest in the item as they live nearby; The Clerk advised that as they were not direct neighbours to the site then they did not have an interest to declare unless they wished to do so for other reasons.

169. Chairman Moved: The meeting be now adjourned for Open Forum

170. Open Forum:

A resident raised the matter of excessive traffic speed through Middlesex and on the Long Marston Road. Suggestions were put to have the 30 MPH zones extended further out beyond the Mill Field junction on the Long Marston Road with sudo gates installed on all the village boundaries. Chairman confirmed the Council would consider this later in the meeting.

Ward Members report: Cllr Alastair Adams report is appended to the minutes

171. The Chairman closed the adjournment at 7.25 and resumed the Council meeting.

172. Minutes: The Council agreed the wording of the minutes of the October ordinary meeting and the Chairman signed them as a true record of the meeting.

173. The Clerk's Progress Reports.

- a. Letter of congratulations sent to Pebworth in Bloom; Noted
- b. Broad Marston Road fly tipping flyer delivered to each household – delivery confirmed, no responses received.

174. Planning applications considered:

- a) . **W/16/01755/CU** Chalford House, 1 Mill Field, Pebworth. Change of use application for part of a field to residential to allow equestrian facilities ancillary to enjoyment of the property. Extension of stabling and external landscaping (retrospective) – The Parish Council made the following comments which will be forwarded to the planning department: -
The development to be ancillary to the owner's residential property and no residential use allowed on the site. Only low level exterior lighting to be used to retain the rural environment of the site.

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- a. **W/16/02461/PP** Location: Kaaga, Friday Street, Pebworth, Proposal: Garage Extension Applicant: Mr A D Attridge The Council has no objection or comment on the application.
- b. **W/16/01933/CU**: Low Furrow Farm, Dorsington Road, Proposal: Erection of timber framed stable block comprising 2 loose boxes, tack room, and hay store. Applicant: Mrs C Ashford. The Council has no objection or comment on the application.

175. Planning Decision noted:

- a. **W/16/01999/PN** - Low Furrow Barn, Dorsington Road, Pebworth, 2 stables, hay barn, associated groundwork; **Granted** with 3 conditions
- b. **W/16/01562/PP**: Corner House, Dorsington Road, Proposal: Replacement of windows and front door. **Approved** with 2 conditions
- c. **APP/H1840/W/16/3152992** - planning appeal, Little Meadows Farm - **Dismissed** 18-reasons
- d. **W/16/02056/PP** Mr S Hewitt. Ebenezer Chapel, Broad Marston Road. **Refused** 3-reasons
- e. **W/16/01986/PN** - Fend House, Front Street, Pebworth: Installation of heat pump module Applicant: Mr D Garner. **Granted** with 2 condition
- f. **W/16/02200/CU** Priory Farm, Priory Lane, Broad Marston: Change of use and conversion of existing grain barn into three dwellings and removal of existing Dutch barn (amended scheme to extant planning permission W/15/00367/CU) **Granted 12 Conditions**

176. Planning Appeal date and time of notification:

- a. **An inquiry will take place on 8th November at the WDC offices for: - Notification of planning appeal planning inspectorate ref:-**
APP/H1840/W/15/3137518 Appeal Start Date: 06/04/2016 Appellant(s) Name: Codex Land Promotions Ltd Proposal: Outline planning application for a mixed use development, comprising up to 380 dwellings, up to 5000m2 of employment (Class B1(c)) floor space, a minimum of 400 sq metres of community (Class D2) building(s), public open space and associated landscaping and infrastructure, straddling the administrative boundaries of Wychavon and Stratford District Council. Proposed access arrangements and associated infrastructure (comprising a new roundabout at the access/egress onto Campden Road) lying with Stratford District Council. - Council noted the appeal

177. Neighbourhood Development Plan:

- a. No reports available

178. Finance:

- a. **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. **Internet Banking:** The member's internet banking access applications are in progress. All members have completed their applications and the Clerk will forward the application now signed by 3 members.
The Clerk reported on requesting a new bank mandate to add and remove cheque signatories as necessary.
- c. It was agreed the finance group meeting will be held on November 28th at 7.00 pm in the Village Hall.
- d. The Clerk confirmed the receipt of a Credit Note for £240.00 from Sovereign.
- e. The Clerk reported on the delay from Grant Thornton in receiving their invoice.

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179. Recreation Field and MUGA:

- a. Council agreed on the MUGA procurement process through ESPO framework 115; Clerk to proceed with the tender request using the 115 framework.
- b. The planning application for the MUGA has now been lodged with WDC by the Architect and the planning fee forwarded.
- c. Members reported the Recreation Field and allotment hedge cutting was now completed by the amenity contractor.

180. The Close:

- a. **Inspection:** The monthly safety inspection found no matters of concern. A new wooden rung is required on the Timberplay climbing equipment, Clerk to order the part for fitting by the handyman.
- b. Members reported that the installation of the Springer from Sovereign was satisfactory and completed.
- c. The Clerk reported the quotations to replace the ditch side fencing is in hand and awaiting its receipt.
- d. Council agreed to an overhaul and clean-up of the youth shelter on The Close, the works will be carried out by the Handyman

181. Public Rights of Way: PROW

- a. PROW 532C off Long Marston Road obstructed by a locked field gate, a large bull and some cows, reported to County Council for enforcement. County Council confirmed the lock gate is under investigation and the Hereford Bull with cows is not a danger to the public.
- b. PROW matters in need of attention. – none reported

182. Highway Matters:

- a. New highway matters to be reported.
 - i. Highway safety issues were raised as a new development access creates a misleading vision of the highway edge on the sharp bend by the Holt
- b. **Front Street verge:** County Highways have agreed to install 100mm square unpainted oak bollards on the edge of the verge, two metres apart, and sited from the access to The Knoll down Front Street to the small steps in the verge. The bollards will be installed in steel post supports and would be fitted with reflector discs for night visibility, the Lengthsman will carry out the installation of the bollards. Clerk to order the bollard from Hartwell Timber as per their quotation.
- c. Council considered correspondence received regarding a parking issue on Front Street and effect on verges as the parked car causes vehicles to encroach onto the opposite verge causing further damage. In consideration of installing the new bollards it was agreed to write to the car owner requesting they park elsewhere to mitigate further verge damage.

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- d. Traffic speeding** issues throughout the parish as reported in open forum were considered by the council and it was agreed to make requests to County Highways and the Safer Roads Partnership requesting the following remedial measures are taken as there is a noticeable increase in traffic volumes now the Long Marston developments commuter traffic is traveling through Pebworth and particularly the area of Middlesex where speeding is a noticeable problem.
- i. Extend the 30 MPH zone on Long Marston Road to well beyond the Mill Field access road as children walk this area in the dark when coming from School and the junction to Mill Filed is in a 60mph zone.
 - ii. Request speed gates and extra signage is installed on all the village 30mph boundaries.
 - iii. Request chicanes are installed at all the village boundaries to slow the traffic from 60 to 30 mph.
 - iv. Request speeding enforcement is carried out more regularly by the police

183. Lengthsman/Handyman

a. New and outstanding Lengthsman or Handyman matters.

- i. Weed killer application in various sites including the Holt
- ii. Clear the vegetation and debris from the ditch on The Close and dispose of arisings with a skip
- iii. Clear verge grips in various locations
- iv. Removal of dead trees on Long Marston Road
- v. Removal of excessive brambles on Long Marston Road verges
- vi. Clean up all street and highway signage
- vii. Remove the brambles and other weeds from the new Laurel hedge in the Cemetery

184. Street Lighting:

- i. Faulty lights to be reported. – streetlight #24 at the church not working
streetlight #13 in Friday Street not working

b. New LED Lights: Following the agreement of the streetlight lantern design at the October meeting, six companies were requested to offer a quotation for the specified or similar lanterns and their installation. The Clerk reported that only two companies had responded and one could not fulfil the required specification to install the lights as agreed by the council.

Cllr Simon Shiers proposed that; The Council agreed to purchase the Aston Midi lantern as supplied by Candela Lighting. Following the debate on the proposal, Cllr Pam Veal requested a named vote be recorded on the proposal. The Chairman put the proposal which was carried by 5 votes to 2 against: for the proposal was Cllrs. Shiers, Weller, Peace, Meynell & Cranage; against the proposal, Cllrs Hyde and Veal.

Cllr Simon Shiers proposed that: The ten streetlights in Back Lane and Front Street are replaced on-block by The Candela Light Company. The Chairman put the proposal which was carried by 5 votes for, 1 against with 1 abstention: for the proposal was Cllrs. Shiers, Weller, Peace, Meynell & Cranage; against the proposal, Cllrs Veal and Cllr Hyde abstained.

The Clerk will request the Candela Light Company to offer a fixed price quotation to supply and fully install ten new streetlights in Back Lane and Front Street. The ten streetlights which consist of light numbers 18, 19, 20, 21, 22, 23, 24, 30, 31 & 32. Light numbers 18, 30, & 31 will have new 6 m metal columns to replace the existing concrete columns. A request will be made to have one new lantern initially installed at column 24 by the Church to enable an assessment of the lantern size, light colour and intensity before all ten lanterns are installed.

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185. Cemetery

- a. **Cemetery Hedge:** The Clerk reported the quotations to replace the front hedge and fencing is in hand and awaiting its receipt.

186. Parish Notice Boards:

- a. The Council agreed to proceed with ordering the new noticeboards from HMP long Lartin. The designs of the new noticeboards at Broad Marston, Town Pool and the Village Hall will have one locked door and one not locked for local use and be the same design of the new noticeboards in the Cemetery. Clerk to place an order with HMP long Lartin

187. Allotments:

- a. **Boundary Clearance:** The Chairman reported the site maintenance and boundary clearance was still not completed. The Clerk's request to other contractors had not found anyone interested in the small job. It was agreed Cllr Simon Shiers would make enquires with Mr Nick Holdsworth to ask if he could carry out the clearance and ground preparation in readiness for seeding in the spring.
- b. Council considered the tenant's responses to the alleged misuse of allotments and non-compliance of the allotment agreement conditions and agreed to monitor the situation.

188. Pebworth in Bloom(PIB):

- a. Cllr Simon Shiers gave a full report on PIB activities which is appended to the minutes

189. Kiosk and Defibrillator:

- a. Council consider a further quotation from the specialist company X2 *Connect* to supply and install a refurbished K6 telephone kiosk ready for a defibrillator and remove the old box as part exchange. The quotation was agreed by council as X2 connect are the only company to offer this exchange service. The quotation specification now includes the full installation service including the electricity supply from the nearby streetlight and the electrical connections, a new concrete footing for the kiosk and the installation of a concrete floor in the kiosk making it ready for use as a community Defibrillator access facility.
Cllr Simon Shiers confirmed his request to Cllr Alastair Adams for community funding for the project and Cllr Alastair Adams has confirmed he will contribute £1,700 to the Parish Council to fund the project. Clerk was requested to issue a formal order to X2 connect for the supply and installation of the K6 kiosk.

- 190. Matters Raised by Members:** for consideration and or items for future agendas.
Cllr Richard Weller: review on the mowing contract specification to allow changes in the Recreation Field

191. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 5th December at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9.45 pm

Chairman

Date

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Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1634	Limebridge RS	Mowing contract	698.40	582.00
1635	Cancelled	Writing error	-	-
DD	Npower	Streetlight Energy	481.50	458.57
DD	Npower	Streetlight Energy	46.79	44.56
1636	J Stedman	Clerks salary and expenses	***	***
1637	WDC	Planning fee MUGA	192.50	192.50
1638	Sovereign	Play equipment	707.52	589.60
1638	Sovereign	Play equipment Credit £200	-240.00	-200.00

Pebworth in Bloom Report

Recent events

- 22nd October - Over 30 village volunteers worked on completing the transformation of the School Road site, including the spreading of several tons of topsoil, creation of new borders, planting of hundreds of bulbs, and the installation of a new wooden bench. A new owl box was also erected on the Close.
- 28th October - A Halloween Pumpkin Party was held in the Village Hall, attended by many local children and parents.

Forthcoming events

- 11th October - Remembrance Day event at the memorial on the recreation field
- 26th November - Churchyard leaf clearing

Other news

- Clive Warren (Front Street) and Jo Withers (Broad Marston Road) have volunteered as Village Tree Wardens and will be trained by WDC Tree Warden
- Working with PCC, PIB have provided £2000 funding and arranged for pollarding works to the churchyard trees. This work is scheduled for end of January 2017
- An Elm tree has been discovered in the village which is believed to be a survivor of the Dutch Elm event which wiped out all other Elm trees in the village. Pershore College are to take a cutting from this and hope to grow more "Pebworth Elms" which could hopefully be reintroduced into the village in future.
- PIB have applied to the WCC Divisional Fund for a grant of £1700 which will go towards completing the phone box / defibrillator project

Cont....

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District Councillor & County Councillor Report - Pebworth

Month: November 2016

Prepared by Alastair Adams

Bishampton Parish Council did buy their local pub, and re-furbished it and then rented it out to a tenant landlord. The Parish Clerk of Bishampton – Michelle English- has offered to help Pebworth if it wanted to do a similar thing.

O&S review on Planning Enforcement

A 77 page Review on WDC Planning Enforcement has been published listing 12 recommendations to give the residents of Wychavon a better service. I have asked all Parish Councils to write and support these recommendations.

Highway issues:-

1. Completed – new white line marking following surface dressing that occurred on the roads in the village.
2. Completed –WCC Highways have installed a new pipe that links the road drain by School car park into the brook at the bottom of Rainbows field.
3. Front Street will be repaired and re-surfaced in March 2017
4. Pavement along Chapel Rd has been flagged up to Highways as needing repairs.

New Highway issues raised

1. The parish Council asked the County Council to look to see if there is any more that can be done to reduce speeding in Middlesex – ie larger 30mph signs or “White Entrance Gates”. I confirmed gates can be installed but would need to be paid by the Parish Council.
2. I agreed to speak to PC Jamie Lee to carry out some more speed checks/enforcement in Middlesex

Divisional Funds.

Pebworth in Bloom has requested £1700 from the WCC divisional fund for the re-furbished telephone box to house the defibrillator - grant request submitted

Your District & County Councillor, Alastair Adams can be contacted on
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